



**City of Dallas**

# **PARK AND RECREATION BOARD AGENDA**

**THURSDAY, NOVEMBER 19, 2015  
DALLAS ARBORETUM – ALEX CAMP HOUSE  
8525 GARLAND ROAD  
DALLAS, TEXAS 75218  
214-670-4078**

- 8:30 am: Administration and Finance Committee – Alex Camp House**
- 8:30 am: Planning and Design Committee – Alex Camp House**
- 9:00 am: Park and Recreation Board – Alex Camp House**
- 9:30 am: Park and Recreation Board Retreat – Alex Camp House**



# Hours & Location

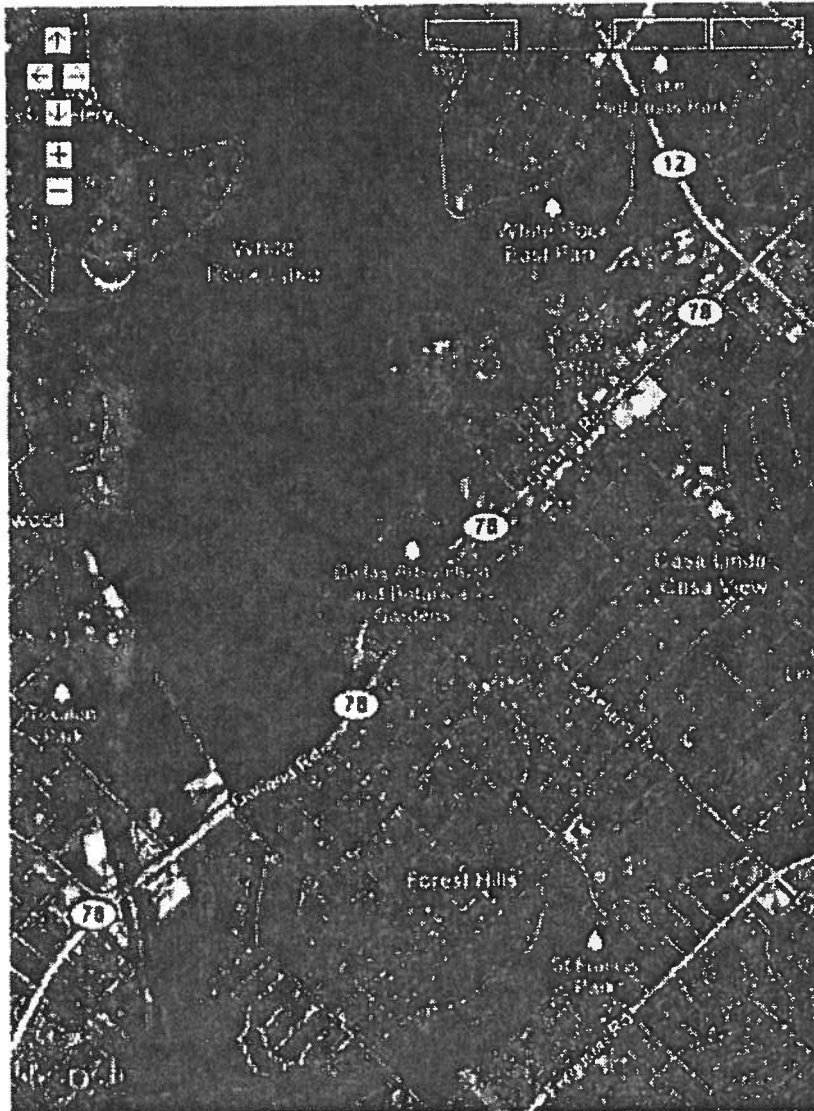
Open daily 9am - 5pm

Closed Thanksgiving Day, Christmas Day, and New Years Day

Administrative office open Monday through Friday, 8:30am - 5pm

For more information please call us at 214-515-6500 or email us at [info@dallasarboretum.org](mailto:info@dallasarboretum.org)

## Departmental Contacts



[View Larger Map](#)

### Physical Address:

8525 Garland Road  
Dallas, Texas 75218

The Dallas Arboretum is nestled on 66 acres overlooking White Rock Lake and is easily accessible from any Dallas-Fort Worth Metroplex location. To get direction directly from your location, you can click on the directions tab inside the map and enter your address.

### Directions from DFW Airport

Take South Airport Exit East on Highway 183 Highway 183 merges with and becomes I-35 East Take I-30 East Exit (toward Texarkana) Take the Barry/East Grand Exit off I-30 Stay straight on the service road crossing Barry Turn left on East Grand Ave. (Highway 78) Stay on East Grand Ave. for approximately 3 miles as it becomes Garland Road. The Dallas Arboretum & Botanical Garden is on the left.

### Directions from Dallas Love Field Airport

Exit the airport by turning left (east) on Mockingbird Lane Follow Mockingbird Lane approximately 8 miles until you reach Buckner Blvd. Turn right on Buckner Blvd Follow Buckner Blvd. approximately 2 miles Turn right on Garland Road Follow Garland Road 5 blocks The Dallas Arboretum and Botanical Garden is on the right

### Directions from Downtown Dallas

Turn onto Commerce in downtown Dallas Go east on Commerce St. staying in the left lane Exit Commerce St. to the left onto I-45 South Stay to the left on this ramp Take I-30 Exit (toward Texarkana) Take the Barry/East Grand Exit off I-30 Stay straight on the service road crossing Barry Turn left on East Grand Ave. (Highway 78) Stay on East Grand Ave. for approximately 3 miles as it becomes Garland Road. The Dallas Arboretum & Botanical Garden is on the left.

The Arboretum can also be found on page 37U of the Dallas Mapsco.

[Click here](#) to visit the Dallas Area Rapid Transit (DART) website and map your trip.



**Dallas Arboretum**  
*Let nature nurture you.*

8525 Garland Road Dallas, Texas 75218  
General Information, 214-515-6500

Contact

**MEMORANDUM**

RECEIVED



**DATE:** November 13, 2015

2015 NOV 13 PM 1:37

**TO:** Members of the Planning and Design Committee of the Dallas Park and Recreation Board: Amy W. Monier, Chair; Sean Johnson, Co-Chair  
Celina Barajas, Lawrence P. Hochberg, Paul Sims, Robb P. Stewart, Yolanda F. Williams

**SUBJECT:** Notice of Meeting – Thursday – November 19, 2015 – 8:30 a.m.  
Dallas Arboretum – Alex Camp House – 8525 Garland Road – Dallas, Texas 75218

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A meeting of the Planning and Design Committee of the Dallas Park and Recreation Board is scheduled on Thursday, November 19, 2015 at Dallas Arboretum, Alex Camp House, 8525 Garland Road, Dallas, Texas 75218 at 8:30 a.m.

**AGENDA**

**ACTION ITEM**

**PARK BOARD AGENDA ITEM NO. 3** – Coombs Creek Trail (1) – Consider an increase in the contract with A S Con, Inc. for additional scope of work to include: additional flagstone and trail widening; concrete pad; electrical conduit and wiring; modifications to irrigation line controllers; and other miscellaneous work at Coombs Creek Trail located from Stevens Park Tennis Courts to Hampton Road – Not to exceed \$84,954, from \$1,131,842 to \$1,216,796 – Financing: 2006 Bond Funds

**PARK BOARD AGENDA ITEM NO. 4** – White Rock Lake East Lawther Trail (9) – Consider an increase in the contract with A S Con, Inc. for additional scope of work to include: surveying, clearing, culverts, rock excavation and other miscellaneous items at White Rock Lake East Lawther Trail located between Mockingbird Pedestrian Bridge to Bath House – Not to exceed \$148,820, from \$1,171,690 to \$1,320,510 – Financing: 2006 Bond Funds

**PARK BOARD AGENDA ITEM NO. 5** – Phase I Aquatics (1,2,5,10,11,14) – Consider preparation of a professional services contract with Kimley-Horn and Associates, Inc. for schematic design through construction administration services of the Phase I Aquatics Master Plan – 2015 Update to include six aquatic facilities to be constructed at: Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Beltline Road, Kidd Springs Park located at 700 West Canty Street, Lake Highlands North Park located at 9344 Church Road, Samuell-Grand Park located at 6200 East Grand Avenue, and Tietze Park located at 2700 Skillman Street - Not to exceed \$3,307,500 - Financing: Elgin B. Robertson Land Sale Funds

**PARK BOARD AGENDA ITEM NO. 6** – John W. Carpenter Plaza (14) – Consider preparation of a Design and Development Agreement with Carpenter Park, LLC for (1) Design Development documents; and (2) removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication and re-installation of two sculptures for John W. Carpenter Plaza located at 2201 Pacific Avenue – Financing: No cost consideration to the City [Park Board was briefed on November 5, 2015]



**DATE:** November 13, 2015

**TO:** Members of the Planning and Design Committee of the Dallas Park and Recreation Board: Amy W. Monier, Chair; Sean Johnson, Co-Chair  
Celina Barajas, Lawrence P. Hochberg, Paul Sims, Robb P. Stewart, Yolanda F. Williams

**SUBJECT:** Notice of Meeting – Thursday – November 19, 2015 – 8:30 a.m.  
Dallas Arboretum – Alex Camp House – 8525 Garland Road – Dallas, Texas 75218

  
Dawna M. Ray, Secretary  
Park and Recreation Board

- c: Dallas Park and Recreation Board Members
- Willis C. Winters, Director, Park and Recreation Department
- Louise Elam, Interim Assistant Director, Park and Recreation Department
- Christine Lanners, Assistant City Attorney
- Rosa A. Rios, City Secretary

**“A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting.”**

**MEMORANDUM**

RECEIVED



**DATE:** November 13, 2015 2015 NOV 13 PM 1:37

**TO:** Members of the Administration and Finance Committee of the Dallas Park and Recreation Board: Rodney Schlosser, Chair; Raquel A. Rollins, Co-Chair  
Barbara A. Barbee, Lawrence S. Jones, Jesse Moreno, Susan Rader, Marlon Rollins

**SUBJECT:** Notice of Meeting – Thursday – November 19, 2015 – 8:30 a.m.  
Dallas Arboretum – Alex Camp House – 8525 Garland Road - Dallas, Texas 75218

A meeting of the Administration and Finance Committee of the Dallas Park and Recreation Board is scheduled on Thursday, November 19, 2015, at Dallas Arboretum, Alex Camp House, 8525 Garland Road, Dallas, Texas 75218 at 8:30 a.m.

**AGENDA**

**ACTION ITEMS**

**PARK BOARD AGENDA ITEM NO. 7 – Fair Park (7) – Consider extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016; concessionaire will pay 27% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$2,000 – Estimated Annual Revenue: \$195,268 [This item was deferred on November 5, 2015]**

**PARK BOARD AGENDA ITEM NO. 8 – Fair Park (7) – Consider extending the food and beverage concession contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall, for a period of one year, commencing on December 9, 2015 and terminating on December 9, 2016; concessionaire will pay 26% of gross sales less sales tax to the City for gross sales under \$5,000, 28% of gross sales less sales tax for gross sales of \$5,000 - \$40,000 and 31% of gross sales less sales tax for gross sales of \$40,000.01 and higher and make improvements to the premises in an amount of \$2,000 – Estimated Annual Revenue: \$20,323 [This item was deferred on November 5, 2015]**

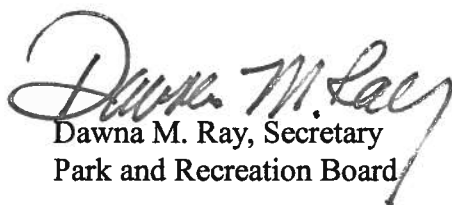
**PARK BOARD AGENDA ITEM NO. 9 – Fair Park (7) – Consider extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of one year, commencing on January 1, 2016 and termination on December 31, 2016; concessionaire will pay 31.5% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$2,000 – Estimated Annual Revenue: \$8,933 [This item was deferred on November 5, 2015]**



**DATE:** November 13, 2015

**TO:** Members of the Administration and Finance Committee of the Dallas Park and Recreation Board: Rodney Schlosser, Chair; Raquel A. Rollins, Co-Chair  
Barbara A. Barbee, Lawrence S. Jones, Jesse Moreno, Susan Rader, Marlon Rollins

**SUBJECT:** Notice of Meeting – Thursday – November 19, 2015 – 8:30 a.m.  
Dallas Arboretum – Alex Camp House – 8525 Garland Road – Dallas, Texas 75218

  
Dawna M. Ray, Secretary  
Park and Recreation Board

c: Dallas Park and Recreation Board Members  
Willis C. Winters, Director, Park and Recreation Board  
John D. Jenkins, Assistant Director, Park and Recreation Department  
Christine Lanners, Assistant City Attorney

**“A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting.”**

# MEMORANDUM

RECEIVED

2015 NOV 13 PM 1:38

CITY SECRETARY  
DALLAS, TEXAS



**DATE:** November 13, 2015

**TO:** Max W. Wells, President, and  
Members of the Dallas Park and Recreation Board

**SUBJECT:** Notice of Regular Meeting – Thursday – November 19, 2015 – 9:00 a.m.  
Dallas Arboretum – Alex Camp House – 8525 Garland Road – Dallas, Texas  
75218

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A Regular Meeting of the Dallas Park and Recreation Board is scheduled on Thursday, November 19, 2015, at Dallas Arboretum, Alex Camp House, 8525 Garland Road, Dallas, Texas 75218 at 9:00 a.m. A copy of the agenda is attached.

  
Dawna M. Ray, Secretary  
Park and Recreation Board

c: Barbara A. Barbee, Park Boardmember, Council District 1  
Jesse Moreno, Vice President, Council District 2  
Marlon Rollins, Park Boardmember, Council District 3  
Lawrence P. Hochberg, Park Boardmember, Council District 4  
Yolanda F. Williams, Park Boardmember, Council District 5  
Celina Barajas, Park Boardmember, Council District 6  
Sean Johnson, Park Boardmember, Council District 7  
Raquel A. Rollins, Park Boardmember, Council District 8  
Susan Rader, Park Boardmember, Council District 9  
Robb P. Stewart, Park Boardmember, Council District 10  
Amy W. Monier, Park Boardmember, Council District 11  
Rodney Schlosser, Park Boardmember, Council District 12  
Lawrence S. Jones, Park Boardmember, Council District 13  
Paul Sims, Park Boardmember, Council District 14  
Willis C. Winters, Director, Park and Recreation Department  
John D. Jenkins, Assistant Director, Park and Recreation Department  
Christine Lanners, Assistant City Attorney  
Rosa A. Rios, City Secretary

**DALLAS PARK AND RECREATION BOARD AGENDA  
DALLAS ARBORETUM - ALEX CAMP HOUSE  
8525 GARLAND ROAD  
DALLAS, TEXAS 75218  
THURSDAY, NOVEMBER 19, 2015  
(9:00 A.M.)**

RECEIVED  
2015 NOV 13 PM 1:38

CITY SECRETARY  
DALLAS, TEXAS

**MEETINGS:**

- 8:30 am: Administration and Finance Committee, Dallas Arboretum – Alex Camp House  
8:30 am: Planning and Design Committee, Dallas Arboretum – Alex Camp House  
9:00 am: Park and Recreation Board, Dallas Arboretum – Alex Camp House  
(Public Speakers sign in by 8:30 a.m.)
- 

1. Speakers

**MINUTES**

2. Approval of Minutes of the November 5, 2015 Park and Recreation Board Meeting

**CONSENT AGENDA** (ITEMS 3 - 6)

**PLANNING AND DESIGN COMMITTEE – CHANGE ORDERS**

3. Coombs Creek Trail (1) – Authorize an increase in the contract with A S Con, Inc. for additional scope of work to include: additional flagstone and trail widening; concrete pad; electrical conduit and wiring; modifications to irrigation line controllers; and other miscellaneous work at Coombs Creek Trail located from Stevens Park Tennis Courts to Hampton Road - Not to exceed \$84,954, from \$1,131,842 to \$1,216,796 – Financing: 2006 Bond Funds
4. White Rock Lake East Lawther Trail (9) – Authorize an increase in the contract with A S Con, Inc. for additional scope of work to include: surveying, clearing, culverts, rock excavation and other miscellaneous items at White Rock Lake East Lawther Trail located between Mockingbird Pedestrian Bridge to Bath House - Not to exceed \$148,820, from \$1,171,690 to \$1,320,510 – Financing: 2006 Bond Funds

**PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS**

5. Phase I Aquatics (1,2,5,10,11,14) – Authorize preparation of a professional services contract with Kimley-Horn and Associates, Inc. for schematic design through construction administration services of the Phase I Aquatics Master Plan – 2015 Update to include six aquatic facilities to be constructed at: Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Beltline Road, Kidd Springs Park located at 700 West Canty Street, Lake Highlands North Park located at 9344 Church Road, Samuell-Grand Park located at 6200 East Grand Avenue, and Tietze Park located at 2700 Skillman Street - Not to exceed \$3,307,500 - Financing: Elgin B. Robertson Land Sale Funds
6. John W. Carpenter Plaza (14) – Authorize preparation of a Design and Development Agreement with Carpenter Park, LLC for (1) Design Development documents; and (2) removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication and re-installation of two sculptures for John W. Carpenter Plaza located at 2201 Pacific Avenue – Financing: No cost consideration to the City [Park Board was briefed on November 5, 2015]



**DALLAS PARK AND RECREATION BOARD – PAGE 2**  
**DALLAS ARBORETUM, ALEX CAMP HOUSE, 8525 GARLAND ROAD**  
**DALLAS, TEXAS 75218**  
**THURSDAY, NOVEMBER 19, 2015**  
**(9:00 A.M.)**

**ITEMS FOR INDIVIDUAL CONSIDERATION**

**ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS**

7. Fair Park (7) – Authorize extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016; concessionaire will pay 27% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$2,000 - Estimated Annual Revenue: \$195,268 [This item was deferred on November 5, 2015]
8. Fair Park (7) – Authorize extending the food and beverage concession contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall, for a period of one year, commencing on December 9, 2015 and terminating on December 9, 2016; concessionaire will pay 26% of gross sales less sales tax to the City for gross sales under \$5,000, 28% of gross sales less sales tax for gross sales of \$5,000 - \$40,000 and 31% of gross sales less sales tax for gross sales of \$40,000.01 and higher and make improvements to the premises in an amount of \$2,000 - Estimated Annual Revenue: \$20,323 [This item was deferred on November 5, 2015]
9. Fair Park (7) – Authorize extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of one year, commencing on January 1, 2016 and termination on December 31, 2016; concessionaire will pay 31.5% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$2,000 - Estimated Annual Revenue: \$8,933 [This item was deferred on November 5, 2015]

**NON-ACTION ITEMS**

10. Next Park and Recreation Board Regular Meeting: Thursday, December 3, 2015

11. Adjournment

A closed executive session may be held if the deliberation on any agenda item concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of Texas Open Meetings Act (T.O.M.A.)
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the T.O.M.A.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations –with a third person. Section 551.073 of the T.O.M.A.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the T.O.M.A.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the T.O.M.A. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence P. Hochberg, Sean Johnson, Lawrence S. Jones, Amy W. Monier, Susan Rader, Marlon Rollins, Raquel Rollins, Rodney Schlosser, Paul Sims, Robb Stewart, Yolanda F. Williams – 15

Absent: None

President Wells convened the regular meeting at 10:00 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

NAME: Nancy Wilson  
SUBJECT: Randall Park

### **MINUTES**

Agenda Item 2. A motion by Barbara Barbee, seconded by Lawrence Jones, to approve the minutes of the October 15, 2015 Park and Recreation Board meeting, was carried. The vote was unanimous.

### **CONSENT AGENDA** (ITEMS 3 - 7)

#### **ADMINISTRATION AND FINANCE COMMITTEE - MISCELLANEOUS**

Agenda Item 3. Fair Park (7) – A motion by Rodney Schlosser, seconded by Barbara Barbee, to defer this item, authorize extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016; concessionaire will pay 27% of gross sales less sales tax to the City - Estimated Annual Revenue: \$195,268, was carried. The vote was unanimous, was carried. The vote was unanimous.

### **BACKGROUND**

On April 11, 2007, the City authorized a five-year concession services contract with two one-year options between the City of Dallas and Weiss Enterprises, Inc. to provide food and beverage services at the Automobile Building. Both renewal options were exercised and on April 16, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

On May 7, 2015 the Park and Recreation Board passed and approved a resolution supporting the Mayor's Fair Park Task Force Report recommendations with some modifications. The Dallas City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Weiss Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through December 31, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016. Weiss Enterprises, Inc. will also make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

Agenda Item 4. Fair Park (7) – A motion by Rodney Schlosser, seconded by Barbara Barbee, to defer this item, authorize extending the food and beverage concession contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall, commencing on December 9, 2015 on a month-to-month basis, but in no event shall extend beyond December 9, 2016; concessionaire will pay 26% of gross sales less sales tax to the City for gross sales under \$5,000, 28% of gross sales less sales tax for gross sales of \$5,000 - \$40,000 and 31% of gross sales less sales tax for gross sales of \$40,000.01 and higher - Estimated Annual Revenue: \$20,323, was carried. The vote was unanimous.

#### **BACKGROUND**

DRAFT

On December 9, 2009, the City authorized a five year concession services contract between the City of Dallas and Fiesta Enterprises, Inc. to provide food and beverage services at Centennial Hall. The current contract will expire on December 8, 2014.

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at the Centennial Building for a period of one year, commencing on December 9, 2014 on a month-to-month basis, but in no event shall extend beyond December 9, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

On May 7, 2015 the Park and Recreation Board passed and approved a resolution supporting the Mayor's Fair Park Task Force Report recommendations with some modifications. The Dallas City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Fiesta Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through December 9, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall for a period of one year, commencing on December 9, 2015 on a month-to-month basis, but in no event shall extend beyond December 9, 2016. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

Agenda Item 5. Fair Park (7) – A motion by Rodney Schlosser, seconded by Barbara Barbee, to defer this item, authorize extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016; concessionaire will pay 31.5% of gross sales less sales tax to the City - Estimated Annual Revenue: \$8,933, was carried. The vote was unanimous.

## **BACKGROUND**

On August 8, 2007, the City authorized a five year concession services contract with two one-year options between the City of Dallas and Ed Campbell Concessions, Inc. to provide food and beverage services at the Fair Park Coliseum. Both renewal options were exercised and on February 10, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Coliseum Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with the Ed Campbell Concessions, Inc. will allow for uninterrupted food and beverage service to clients through December 31, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of one year, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

Agenda Item 6. Fretz Tennis Center (11) - A motion by Rodney Schlosser, seconded by Barbara Barbee, to authorize issuance of the Fretz Tennis Center Management Contract with Duane E. Evans beginning December 1, 2015 through September 30, 2017 - Estimated Annual Revenue: \$30,000, was carried. The vote was unanimous.

## **BACKGROUND**

Fretz Tennis Center is located at 6998 Belt Line Road. On September 23, 2009, authorized by Council Resolution No. 09-2282, the City entered into a five-year concession contract, with a three-year option, with Raymond Major to manage and operate the tennis center from October 1, 2009 through September 30, 2014. The three-year option was approved by the Park and Recreation Board on August 14, 2014, and exercised by Administrative Action 14-6632, extending the contract to September 30, 2017.

Raymond Major has terminated his contract, giving the City the required 90 days notice. The contract will end on November 30, 2015. An interview panel conducted interviews with multiple tennis pros to assign the contract. Duane E. Evans was determined to be the most beneficial candidate. If approved, Duane E. Evans will assume the management of Fretz Tennis Center on Tuesday, December 1, 2015. To coincide with the end date of the Raymond Major contract, this contract would end on September 30, 2017.

Duane E. Evans is a Certified Professional Tennis Instructor and graduate of the USTA High Performance Coaching Program. Mr. Evans has 23 years of tennis teaching and coaching experience. Since January 2009, Duane E. Evans has provided tennis teaching services and consultation on athlete development along with communications coaching/media training in the Dallas area, and since 2010 has been the Tennis Pro at Samuell-Grand Tennis Center.

## **PLANNING AND DESIGN COMMITTEE – MISCELLANEOUS**

Agenda Item 7. Northaven Trail (10,11,13) – A motion by Amy Monier, seconded by Rodney Schlosser, to authorize a Project Specific Agreement with Dallas County, County MCIP Project 10221, for the purpose of trail design and right-of-way acquisition for the remainder of Northaven Trail Phase I from Valleydale Drive to White Rock Creek Trail - Financing: No cost consideration to the City, was carried. The vote was unanimous. Lawrence Jones recused himself during the vote for this item.

**WHEREAS**, Chapter 791 of the Texas government Code and Texas Transportation Code Article 251 provides authorization for local governments to contract with each other for the performance of governmental functions and services, and joint funding of transportation projects; and

**WHEREAS**, on April 13, 2011, Resolution No. 11-0927, authorized a new ten-year master agreement with Dallas County governing major transportation capital improvement projects to be jointly funded and developed by the County and the City (Dallas County Commissioners Court Order 2011-1287); and

**WHEREAS**, on November 7, 2011, Resolution No. 11-2977, authorized a Funding Agreement with Dallas County for the development of a master plan for an approximate 6.5-mile section of the Northaven Trail between the Walnut Hill DART Green Line light rail station and Preston Road, in an amount not to exceed \$50,000 (MCIP Project 10225); and

**WHEREAS**, on December 12, 2012, Resolution No. 12-3057, authorized Amendment No. 1 to the Program Funding Agreement with Dallas County for the development of a master plan for the Northaven Trail between the Walnut Hill/Denton Station and Preston Road to expand the project limits, scope and funding to include design and construction of the Northaven Trail's additional phases between the Walnut Hill/Denton Station and the White Rock Creek Trail; and

**WHEREAS**, it is now necessary to authorize a Project Specific Agreement (PSA) for the development of construction plans, coordination with Dallas County for any agreements required with TxDOT, assignment and acquisition to the City of right-of-way for future construction of the project, and establishment of the preferred alignment (Exhibit A) which encompasses the remainder of the Northaven Trail Phase I from Valleydale Drive to White Rock Creek Trail.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to enter a Project Specific Agreement with Dallas County for the completion of the Northaven Trail Phase I construction plans, right-of-way acquisition, and coordination with Dallas County on TxDOT agreements required for the project.

**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a Project Specific Agreement with Dallas County, after approval, as to form by the City Attorney.

**SECTION 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**ITEM FOR INDIVIDUAL CONSIDERATION**

Agenda Item 8. [This item was deferred] Approval and adoption of the 2016 Park and Recreation Board Meeting Schedule – Financing: No cost consideration to the City.

**BRIEFINGS**

Agenda Item 9. Carpenter Park presented by Willis Winters, Director, Park and Recreation Department.

Agenda Item 10. Cedar Ridge Preserve presented by John Lawrence, Senior Park and Recreation Manager, Park and Recreation Department.

Agenda Item 11. Trinity River Audubon Center presented by John Lawrence, Senior Park and Recreation Manager, Park and Recreation Department.

Agenda Item 12. White Rock Hills Recreation Center Feasibility Study and Master Plan presented by Louise Elam, Interim Assistant Director, Park and Recreation Department.

**NON-ACTION ITEMS**

Agenda Item 13. No committee reports.

Agenda Item 14. - Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, Friends of the Katy Trail, Friends of Oak Cliff Parks, Lee Park and Arlington Hall Conservancy, Send A Kid To Camp, State Fair of Texas, Texas Discovery Gardens, Trinity Commons Foundation, Trinity River Audubon Center, White Rock Lake Conservancy/White Rock Lake Foundation/For the Love of the Lake, The Woodall Rodgers Park Foundation were deferred.

Agenda Item 15. 2015 National Recreation and Park Association Congress Reports were deferred.

**NON-ACTION ITEMS**

Agenda Item 16. Staff Announcements – Upcoming Park and Recreation Department Events:

- Jennifer McRorey: Pumpkins on the Plaza Event.
- Oscar Carmona: Crawford Park Arbor Day, Fall 2015 It's My Park Day, Oncor Tree Giveaway, Buckner Park Groundbreaking Ceremony, Urban Biologist.

Daniel Huerta: Dallas Park and Recreation Department selected to host the 2017 Amateur Softball Association National Tournament for Girls 12 and under. Bahama Beach staff won two awards at the World Waterpark Congress.

Willis Winters: Louise Elam appointed Interim Assistant Director for Planning, Facilities, and Environment Division. Park and Recreation Board Retreat on November 19, 2015.

Agenda Item 17. President Wells announced the next Park and Recreation Board Regular Meeting and Board Retreat on Thursday, November 19, 2015 at the Dallas Arboretum.

Agenda Item 18. President Wells adjourned the Board meeting at 12:35 p.m.

Dawna M. Ray, Secretary  
Park and Recreation Board

Max W. Wells, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

**KEY FOCUS AREA:** Culture, Arts and Recreation and Educational Enhancements

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** 1

**DEPARTMENT:** Park & Recreation

**CMO:** Louise Elam, 214-670-5275

**MAPSCO:** 43-Z 44-W

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### **SUBJECT**

Authorize an increase in the contract with A S Con, Inc. for additional scope of work to include: additional flagstone and trail widening; concrete pad; electrical conduit and wiring; modifications to irrigation line controllers; and other miscellaneous work at Coombs Creek Trail located from Stevens Park Tennis Courts to Hampton Road - Not to exceed \$84,954, from \$1,131,842 to \$1,216,796 - Financing: 2006 Bond Funds

### **BACKGROUND**

The original contract was awarded to A S Con, Inc. by City Council on February 25, 2015, by Resolution No. 15-0377 for a construction contract for a new trail at Stevens Park Golf Course and the tennis courts along Kessler Parkway and other miscellaneous items for the Coombs Creek Trail, Phase III located from Stevens Park tennis courts to Hampton Road, in an amount not to exceed \$1,131,842.00.

This action will authorize Change Order No. 1 to the contract with A S Con, Inc., in an amount not to exceed \$84,953.54, increasing the original contract amount from \$1,131,842.00 to \$1,216,795.54 for additional scope of work to include: additional flagstone and trail widening; concrete pad; electrical conduit and wiring; modifications to irrigation line controllers; and other miscellaneous work at Coombs Creek Trail.

### **ESTIMATED SCHEDULE OF PROJECT**

Begin Construction	February 2016
Complete Construction	March 2016



**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Park and Recreation Board authorized proceeding with advertisement for construction procurement on November 6, 2014.

The Park and Recreation Board authorized award of the contract on February 5, 2015.

The Planning and Design Committee will consider this item on November 19, 2015 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council on January 13, 2016.

**FISCAL INFORMATION**

2006 Bond Funds - \$84,953.54

Original Contract Amount	\$1,131,842.00
Change Order No. 1 (this action)	<u>\$84,953.54</u>
Total amount not to exceed	\$1,216,795.54

**M/WBE INFORMATION**

This information is pending.

**ETHNIC COMPOSITION**

A S Con, Inc.

White Male	0	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	1	Other Female	1

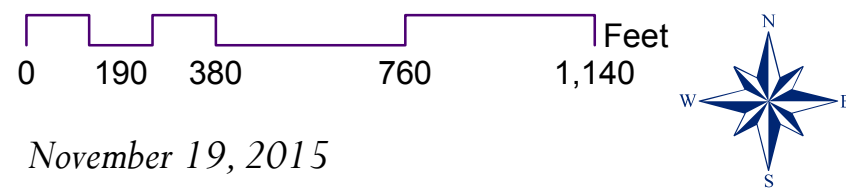
**OWNER**

**A S Con, Inc.**

Ali Safdarinia, President

**MAP**

Attached



November 19, 2015

## Coombs Creek Trail (N Hampton Rd to Stevens Golf Course)

Mapsc0  
43 Z  
44 W

District  
1

**KEY FOCUS AREA:** Culture, Arts and Recreation and Educational Enhancements

**AGENDA DATE:** January 13, 2016

**COUNCIL DISTRICT(S):** 9

**DEPARTMENT:** Park & Recreation

**CMO:** Louise Elam, 214-670-5275

**MAPSCO:** 37-C, G, H

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### **SUBJECT**

Authorize an increase in the contract with A S Con, Inc. for additional scope of work to include: surveying, clearing, culverts, rock excavation and other miscellaneous items at White Rock Lake East Lawther Trail located between Mockingbird Pedestrian Bridge to Bath House - Not to exceed \$148,820, from \$1,171,690 to \$1,320,510 - Financing: 2006 Bond Funds

### **BACKGROUND**

The original contract was awarded to A S Con, Inc. by City Council on June 24, 2014, by Resolution No. 14-1005 for hike and bike trail improvements at White Rock Lake East Lawther Trail located between Mockingbird Pedestrian Bridge to Bath House, in an amount not to exceed \$1,171,690.00.

This action is to authorize Change No. 1 to the contract with A S Con, Inc., in an amount not to exceed \$148,819.86, increasing the original contract amount from \$1,171,690.00 to \$1,320,509.86 for additional scope of work to include: surveying, clearing, culverts, rock excavation and other miscellaneous items at White Rock Lake East Lawther Trail.

### **ESTIMATED SCHEDULE OF PROJECT**

Begin Construction	February 2016
Complete Construction	April 2016

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Park and Recreation Board authorized proceeding with advertisement for construction procurement on January 23, 2014.

The Park and Recreation Board authorized award of the contract on June 5, 2014.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (Continued)

The Planning and Design Committee will consider this item on November 19, 2015 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 13, 2016.

**FISCAL INFORMATION**

\$148,819.86 - 2006 Bond Funds

Original Contract Amount	\$1,171,690.00
Change Order No. 1 (this action)	<u>\$148,819.86</u>
Total amount not to exceed	\$1,320,509.86

**M/WBE INFORMATION**

This information is pending.

**ETHNIC COMPOSITION**

A S Con, Inc.

White Male	0	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	1	Other Female	1

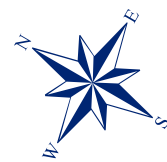
**OWNER**

**A S Con, Inc.**

Ali Safdarinia, President

**MAP**

Attached



November 19, 2015

White Rock Lake Park, East Lather Trail  
 (between Mockingbird Pedestrian Bridge to Bath House)

Mapsc0  
 37 C G H

District  
 9

**KEY FOCUS AREA:** Culture, Arts and Recreation and Educational Enhancements

**AGENDA DATE:** December 9, 2015

**COUNCIL DISTRICT(S):** 1, 2, 5, 10, 11, 14

**DEPARTMENT:** Park & Recreation

**CMO:** Louise Elam, 214-670-5275

**MAPSCO:** 15-D, E, H, 16-A, 27-K, L, 44-X, Y, 36-Q, U, 46-D, H, 47-A, E, 54-B, C, 58-V, Z, 59-S, W

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## **SUBJECT**

Authorize preparation of a professional services contract with Kimley-Horn and Associates, Inc. for schematic design through construction administration services of the Phase I Aquatics Master Plan - 2015 Update to include six aquatic facilities to be constructed at: Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Beltline Road, Kidd Springs Park located at 700 West Canty Street, Lake Highlands North Park located at 9344 Church Road, Samuell-Grand Park located at 6200 East Grand Avenue, and Tietze Park located at 2700 Skillman Street - Not to exceed \$3,307,500 - Financing: Elgin B. Robertson Land Sale Funds

## **BACKGROUND**

Contract is the result of the update to the 2012 Aquatics Master Plan addressing the City's need for updated outdoor pools that meet established standards for municipal aquatics based upon current trends, usage and demographics.

## **ESTIMATED SCHEDULE OF PROJECT**

Begin Design	January 2016
Complete Design	December 2016
Begin Construction	May 2017
Complete Construction	May 2019

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

City Council was briefed on October 7, 2015.

The Park and Recreation Board was briefed on October 8, 2015.

The Planning and Design Committee will consider this item on November 19, 2015 and will present a recommendation to the Park and Recreation Board on the same day.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (Continued)

This item is scheduled for City Council approval on December 9, 2015.

**FISCAL INFORMATION**

Elgin B. Robertson Land Sale Funds - \$3,307,500

**M/WBE INFORMATION**

This information is pending.

**ETHNIC COMPOSITION**

Kimley-Horn and Associates, Inc.

White Male	93	White Female	42
Black Male	2	Black Female	2
Hispanic Male	6	Hispanic Female	6
Other Male	4	Other Female	2

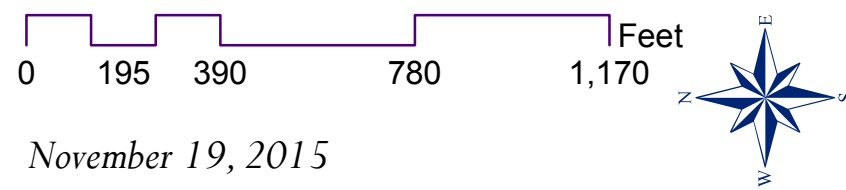
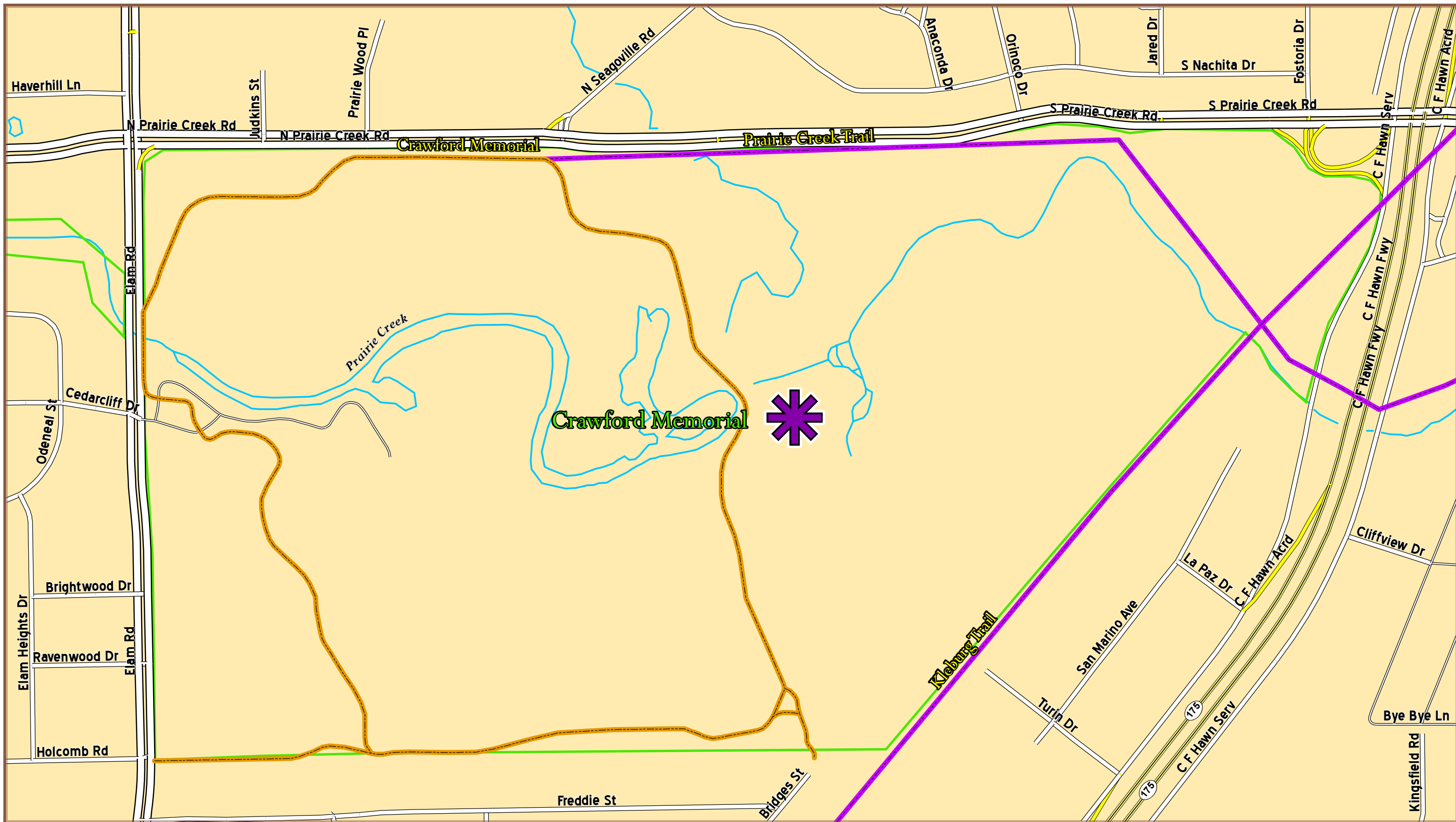
**OWNER**

**Kimley-Horn and Associates, Inc.**

Mark C. Hatchel, PLA, ASLA – Vice President/Senior Park Planner

**MAPS**

Attached



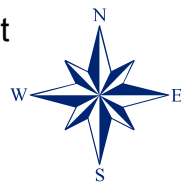
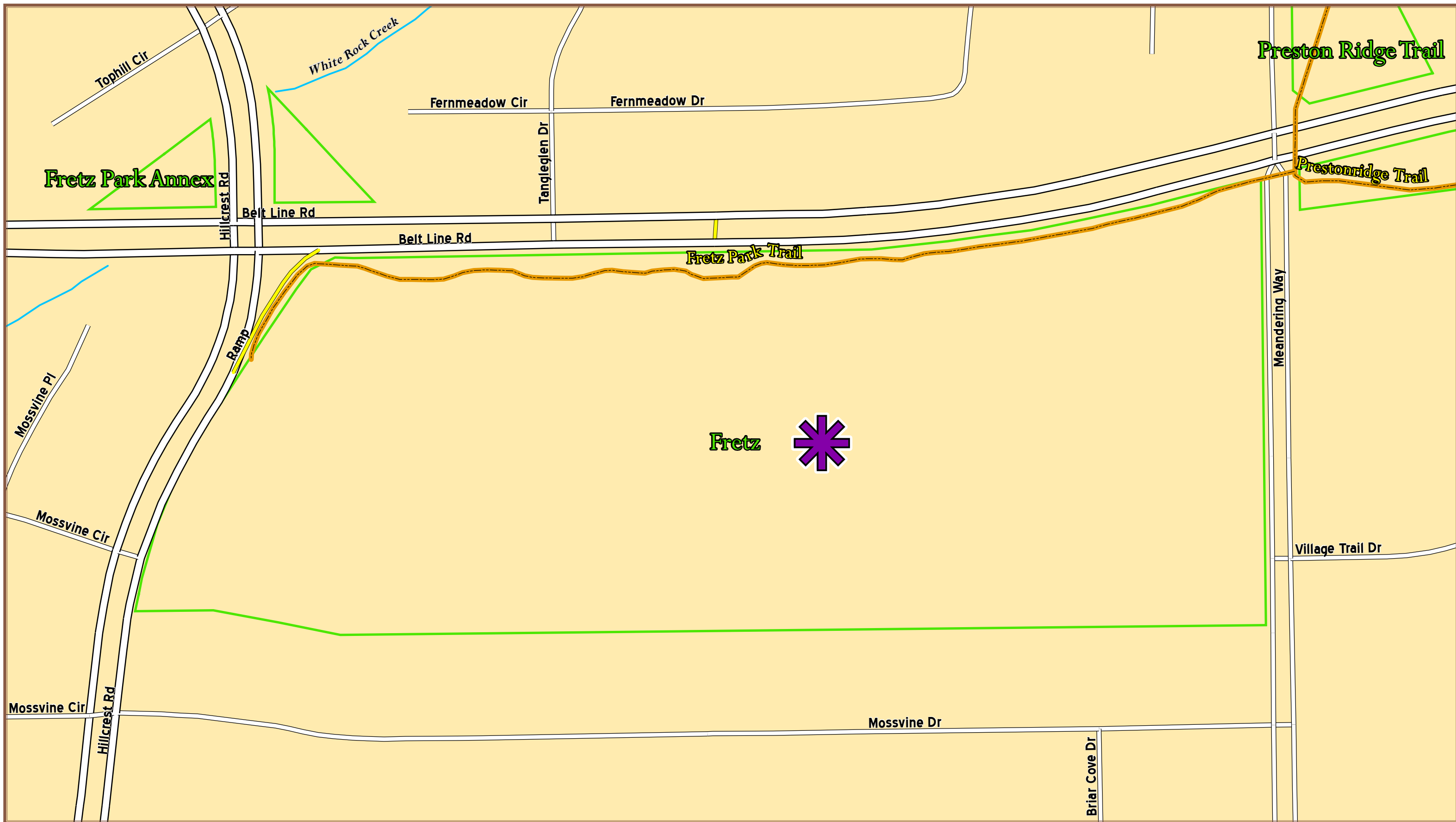
November 19, 2015

# Phase I Aquatics: Crawford Memorial Park (8700 Elam Rd)

Mapsc0  
58 V Z  
59 SW

District  
5



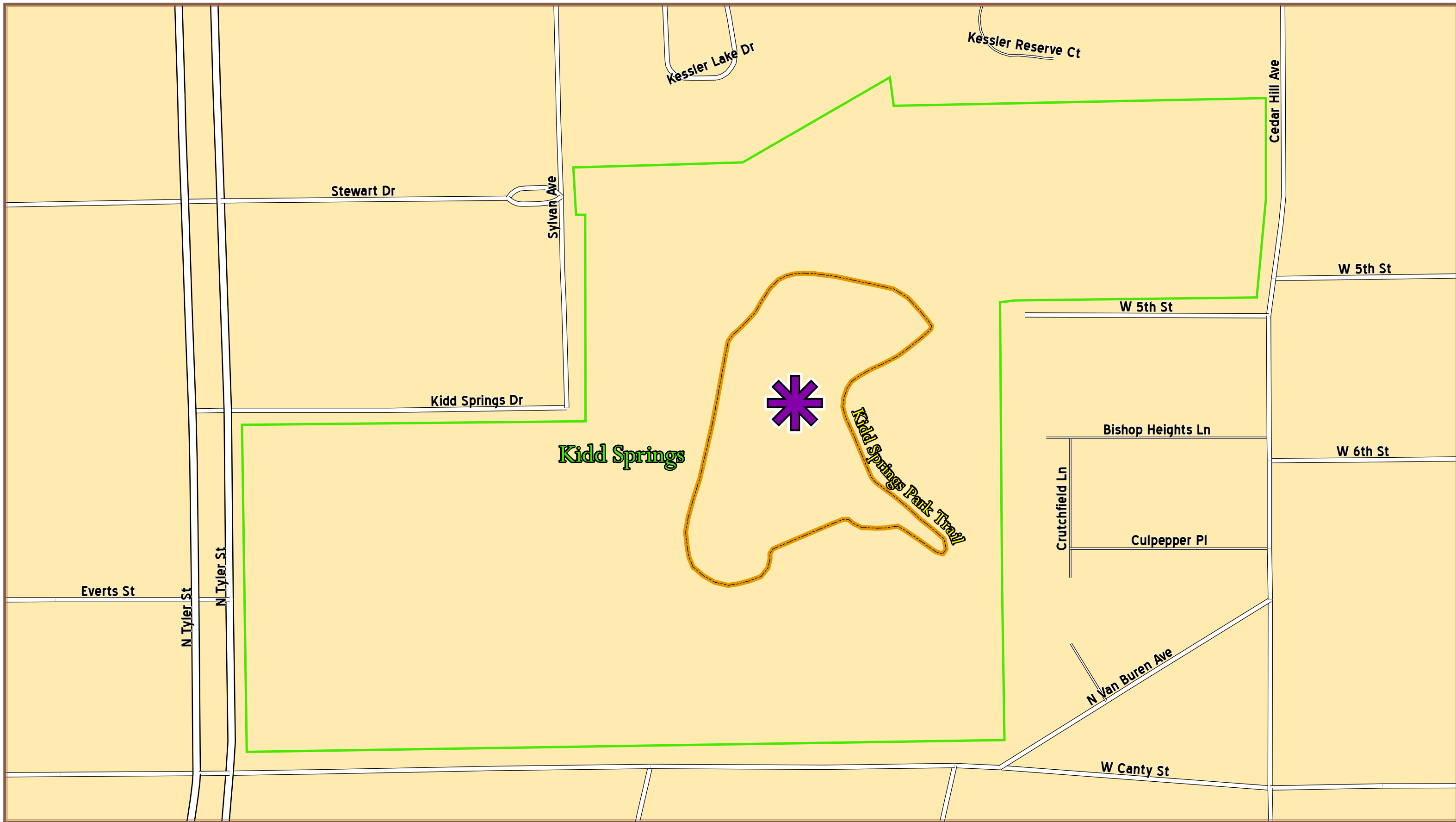


November 19, 2015

# Phase I Aquatics: Fretz Park (6994 Belt Line Rd)

Mapsc0  
15 D E H  
16 A

District  
11

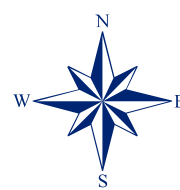
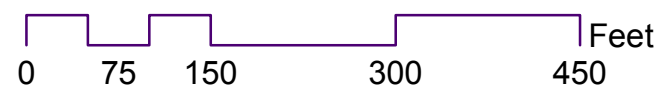


November 19, 2015

## Phase I Aquatics: Kidd Springs Park (700 W Canty St)

Mapsco  
44 XY  
54 B C

District  
1

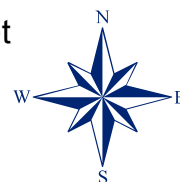
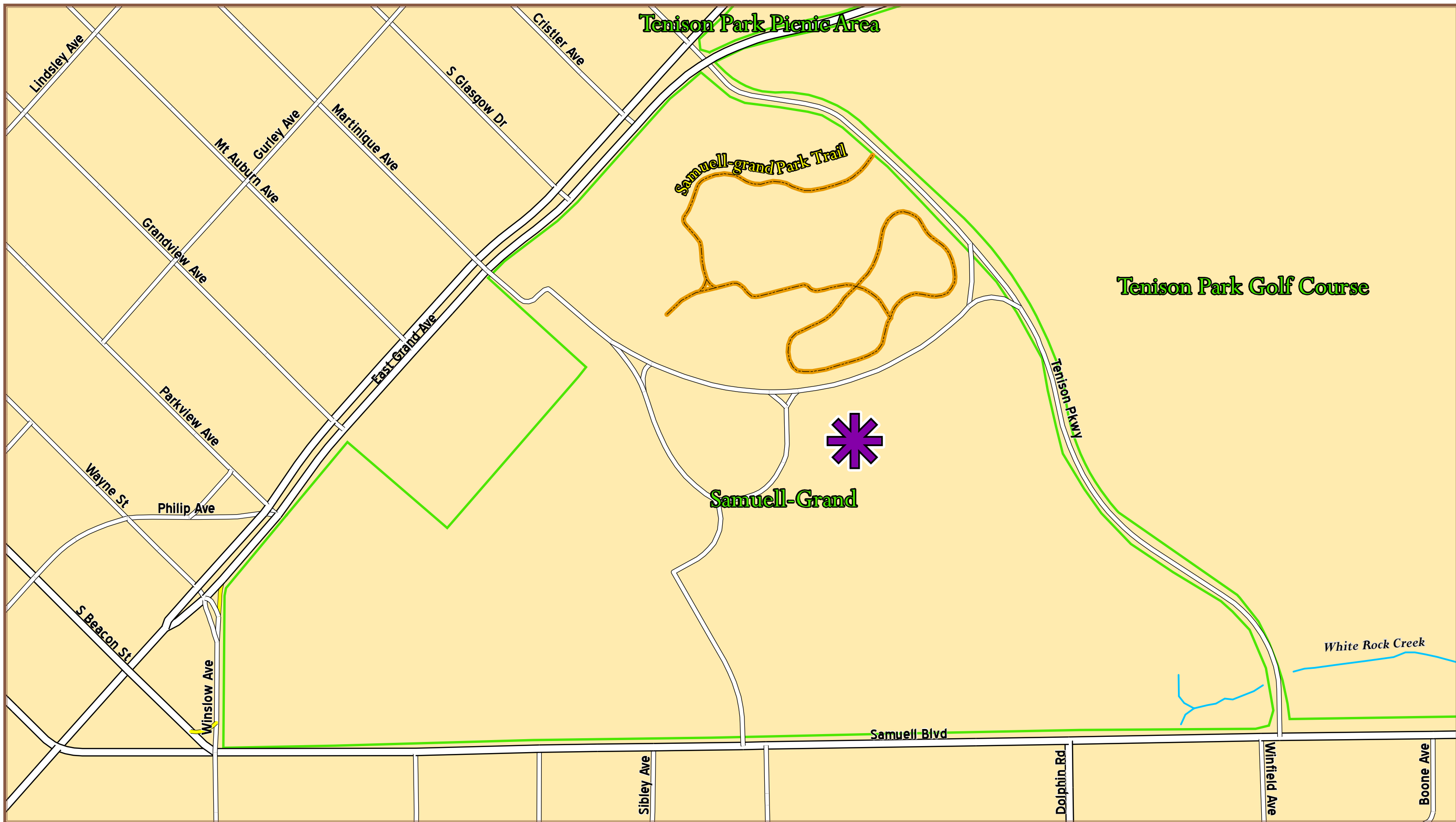


November 19, 2015

# Phase I Aquatics: Lake Highlands North Park (9344 Church Rd)

Mapsc0  
27 K L

District  
10

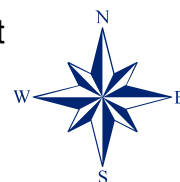
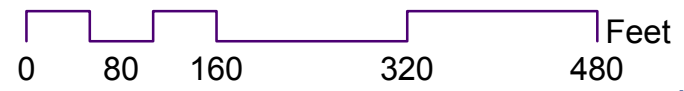
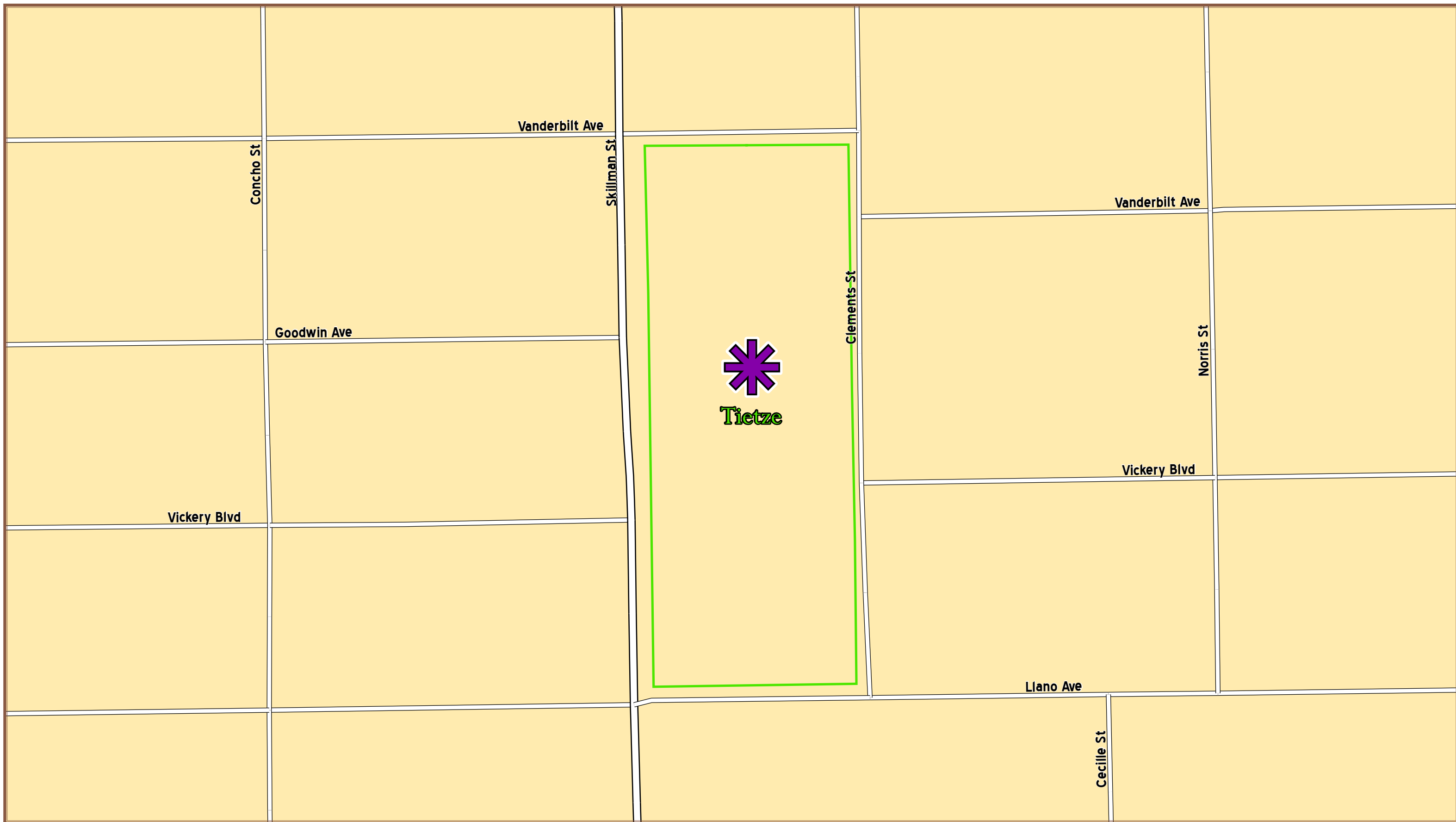


November 19, 2015

## Phase I Aquatics: Samuell-Grand Park (6200 E Grand Ave)

Mapsco  
46 D H  
47 A E

District  
2



November 19, 2015

# Phase I Aquatics: Tietze Park (2700 Skillman St)

Mapsco  
36 Q U

District  
14

**KEY FOCUS AREA:** Culture, Arts and Recreation and Educational Enhancements

**AGENDA DATE:** December 9, 2015

**COUNCIL DISTRICT(S):** 14

**DEPARTMENT:** Park & Recreation

**CMO:** Louise Elam, 214-670-5275

**MAPSCO:** 45-L

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### **SUBJECT**

Authorize preparation of a Design and Development Agreement with Carpenter Park, LLC for **(1)** Design Development documents; and **(2)** removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication and re-installation of two sculptures for John W. Carpenter Plaza located at 2201 Pacific Avenue - Financing: No cost consideration to the City

### **BACKGROUND**

This action will authorize a Design and Development Agreement with Carpenter Park, LLC for John W. Carpenter Plaza. Carpenter Park, LLC proposes to provide the following services for John W. Carpenter Plaza:

- the Design Development plan for the redevelopment of the park
- the removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication, and re-installation of two sculptures which are: 1) Portal Slice by Robert Irwin and 2) John William Carpenter by Robert Berks

The Park and Recreation Department will approve the Design Development documents and the re-design of the two sculptures will be approved in partnership with the Office of Cultural Affairs.

Carpenter Park, LLC will request another agreement for future improvements they desire to fund under this agreement. The term of the agreement shall commence on execution, and shall expire upon the earlier of (a) completion of the Carpenter Public Art Project and the Director's acceptance and approval of the Carpenter Public Art Project; or (b) December 31, 2017.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Park and Recreation Board was briefed on November 5, 2015.

The Planning and Design Committee will consider this item on November 19, 2015 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on December 9, 2015.

**FISCAL INFORMATION**

No cost consideration to the City.

**MAP**

Attached





**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** November 19, 2015

**COUNCIL DISTRICT:** 7

**STAFF:** Daniel Huerta, 214-670-8483

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**SUBJECT**

Authorize extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016; concessionaire will pay 27% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$2,000 - Estimated Annual Revenue: \$195,268

**BACKGROUND**

On April 11, 2007, the City authorized a five-year concession services contract with two one-year options between the City of Dallas and Weiss Enterprises, Inc. to provide food and beverage services at the Automobile Building. Both renewal options were exercised and on April 16, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

**BACKGROUND (Continued)**

On May 7, 2015 the Park and Recreation Board passed and approved a resolution supporting the Mayor's Fair Park Task Force Report recommendations with some modifications. The Dallas City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Weiss Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through December 31, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016. Weiss Enterprises, Inc. will also make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

**FISCAL INFORMATION**

\$195,267.74 – Estimated Annual Revenue

**COMMITTEE ACTION**

This item was deferred by the Park and Recreation Board on November 5, 2015. The Administration and Finance Committee will reconsider this item on November 19, 2015. A recommendation will be presented to the Park and Recreation Board on that same day. This item does not require City Council approval.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** November 19, 2015

**COUNCIL DISTRICT:** 7

**STAFF:** Daniel Huerta, 214-670-8483

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**SUBJECT**

Authorize extending the food and beverage concession contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall, for a period of one year, commencing on December 9, 2015 and terminating on December 9, 2016; concessionaire will pay 26% of gross sales less sales tax to the City for gross sales under \$5,000, 28% of gross sales less sales tax for gross sales of \$5,000 - \$40,000 and 31% of gross sales less sales tax for gross sales of \$40,000.01 and higher and make improvements to the premises in an amount of \$2,000 - Estimated Annual Revenue: \$20,323

**BACKGROUND**

On December 9, 2009, the City authorized a five-year concession services contract between the City of Dallas and Fiesta Enterprises, Inc. to provide food and beverage services at Centennial Hall. The current contract will expire on December 8, 2014.

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at the Centennial Building for a period of one year, commencing on December 9, 2014 on a month-to-month basis, but in no event shall extend beyond December 9, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

**BACKGROUND (Continued)**

On May 7, 2015 the Park and Recreation Board passed and approved a resolution supporting the Mayor's Fair Park Task Force Report recommendations with some modifications. The Dallas City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Fiesta Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through December 9, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall for a period of one year, commencing on December 9, 2015 and terminating on December 9, 2016. Fiesta Enterprises will also make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

**FISCAL INFORMATION**

\$20,322.74 – Estimated Annual Revenue

**COMMITTEE ACTION**

The Park and Recreation Board deferred this item on November 5, 2015. The Administration and Finance Committee will reconsider this item on November 19, 2015. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** November 19, 2015

**COUNCIL DISTRICT:** 7

**STAFF:** Daniel Huerta, 214-670-8483

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**SUBJECT**

Authorize extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of one year, commencing on January 1, 2016 and termination on December 31, 2016; concessionaire will pay 31.5% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$2,000 - Estimated Annual Revenue: \$8,933

**BACKGROUND**

On August 8, 2007, the City authorized a five-year concession services contract with two one-year options between the City of Dallas and Ed Campbell Concessions, Inc. to provide food and beverage services at the Fair Park Coliseum. Both renewal options were exercised and on February 10, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Coliseum Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

**BACKGROUND (Continued)**

City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with the Ed Campbell Concessions, Inc. will allow for uninterrupted food and beverage service to clients through December 31, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016. The Ed Campbell Company will also make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

**FISCAL INFORMATION**

\$8,932.53 – Estimated Annual Revenue

**COMMITTEE ACTION**

The Park and Recreation Board deferred this item on November 5, 2015. The Administration and Finance Committee will reconsider this item on November 19, 2015. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

**STAFF RECOMMENDATION**

Staff recommends approval.