



City of Dallas

PARK AND RECREATION BOARD AGENDA

**THURSDAY, DECEMBER 15, 2016
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078**

**8:00 am: Administration and Finance Committee, Room 6FS
8:00 am: Planning and Design Committee, Room 6FN
9:00 am: Park and Recreation Board, Room 6FN
12:30 pm: Marketing Committee, Room 6FN**

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2016 DEC -9 PM 3: 32

CITY SECRETARY
DALLAS, TEXAS



Rodney Schlosser, Chair
Raquel A. Rollins, Co-Chair
Barbara A. Barbee
Lawrence S. Jones
Jesse Moreno
Becky Rader
Marlon Rollins

(NOTICE OF MEETING)
DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FS
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(8:00 A.M.)

AGENDA

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 3 - Kiest Park (4) – Consider a five-year concession contract for the operation of food and beverage concessions at the Kiest Softball Complex – Elroy Johnson dba Glow Cones, most advantageous proposers of four – Estimated Annual Net Revenue: \$7,250

PARK BOARD AGENDA ITEM NO. 4 - Park and Recreation Department (All) – Consider the approval of a Sub-Grant Memorandum of Understanding (MOU) between the Dallas Parks Foundation (“DPF”) and the City of Dallas, through its Dallas Park and Recreation Department (“City”) for the purpose of implementing a junior angler program pursuant to a grant agreement between the DPF and the National Recreation and Parks Association (NRPA) – Financing: NRPA Junior Angler Program Grant Fund - \$50,499.00

PARK BOARD AGENDA ITEM NO. 5 - Fair Park (7) – Consider extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, for a period of six months, commencing on January 1, 2017 and terminating on June 30, 2017; concessionaire will pay 27% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$4,000 - Estimated Annual Revenue: \$195,268 [This item was deferred on December 1, 2016]

Public Notice

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POSTED CITY SECRETARY
DALLAS, TX

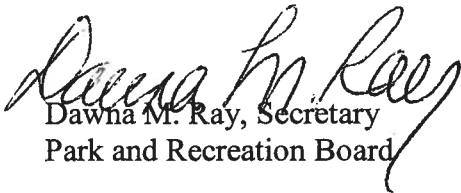


(NOTICE OF MEETING – PAGE 2)
DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FS
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(8:00 A.M.)

AGENDA

NON-ACTION ITEMS

1. Texas Discovery Gardens (7), Dallas Arboretum and Botanical Society, Inc. (9) – Discuss Texas Discovery Gardens and Dallas Arboretum and Botanical Society, Inc. Funding Agreements for FY17/18
2. Proposed New Partners Workshop (continued)


Dawna M. Ray, Secretary
Park and Recreation Board

- c: Dallas Park and Recreation Board Members
Willis C. Winters, Director, Park and Recreation Board
John D. Jenkins, Deputy Director, Park and Recreation Department
Christine Lanners, Assistant City Attorney
Rosa A. Rios, City Secretary

A quorum of the Dallas Park and Recreation Board may attend this meeting



(NOTICE OF MEETING – PAGE 3)
DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FS
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(8:00 A.M.)

**Handgun Prohibition Notice for Meetings
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

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Memorandum



DATE: December 9, 2016

TO: Rodney Schlosser, Chair and Members of the Administration and Finance Committee

SUBJECT: Texas Discovery Gardens and Dallas Arboretum and Botanical Society, Inc. Funding Agreements for FY17/18

The Texas Discovery Gardens has requested a stipend increase in the amount of \$250,000 for fiscal year 2017-2018, to increase the total amount to \$395,862 (current amount is \$145,862).

The Dallas Arboretum and Botanical Society, Inc. has requested a stipend increase in the amount of \$20,902 for fiscal year of 2017-18, to increase the total amount to \$415,000 (current amount is \$394,098).

The Administration and Finance Committee will discuss this request on Thursday, December 15, 2016. If you have any questions, please contact John Jenkins, Deputy Director, at 214-670-4073.



John D. Jenkins, Deputy Director
Park and Recreation Department

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CITY SECRETARY
DALLAS, TEXAS



Amy W. Monier, Chair
Sean Johnson, Co-Chair
Celina Barajas
Lawrence P. Hochberg
Paul Sims
Robb P. Stewart
Yolanda F. Williams

(NOTICE OF MEETING)
DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(8:00 A.M.)

Public Notice

16 12 7 9

POSTED CITY SECRETARY
DALLAS, TX

AGENDA

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 6 – Cedar Crest Trail (4) – Consider a hike and bike trail license agreement with Oncor and a trail easement with DART for use of Oncor property and DART property for construction, operation, and maintenance of a portion of the Cedar Crest Trail from Claude Street to Fayette Street - Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 7 - Kiest Park (4) – Consider a recognition system, in accordance with the Park and Recreation Board Plaque Policy for the Kiest Park Memorial Tree Grove at 3080 South Hampton Road – Financing: No cost consideration to the City [Planning and Design Committee briefed on November 3, 2016]

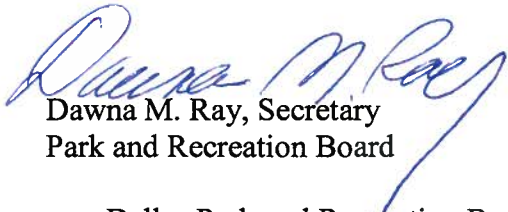
PARK BOARD AGENDA ITEM NO. 8 - Park and Recreation Department (All) – Consider approval of the proposed Dallas Park and Recreation Board *Interpretive Signage Policy* – Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 9 - Park and Recreation Department (All) – Consider approval of the proposed revised Dallas Park and Recreation Board *Plaque Policy* – Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 10 - Twin Falls Park (3) – Consider approval of relocation of the public art project for Council District 3 from Glendale Park to Twin Falls Park located at 6300 South Polk Street, Dallas, TX 75232 and approve proposed location of a new public art commission in celebration of the life and contributions of Dallas Artist, Arthello Beck, Jr. – Not to exceed \$101,860 - Financing: 2006 Bond Funds



(NOTICE OF MEETING – PAGE 2)
DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(8:00 A.M.)


Dawna M. Ray, Secretary
Park and Recreation Board

- c: Dallas Park and Recreation Board Members
Willis C. Winters, Director, Park and Recreation Board
Louise Elam, Assistant Director, Park and Recreation Department
Christine Lanners, Assistant City Attorney
Rosa A. Rios, City Secretary

A quorum of the Dallas Park and Recreation Board may attend this meeting

**Handgun Prohibition Notice for Meetings
of Governmental Entities**

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RECEIVED
MEMORANDUM

2016 DEC -9 PM 3: 34

CITY SECRETARY
DALLAS, TEXAS



DATE: December 9, 2016

TO: Max W. Wells, President, and
Members of the Dallas Park and Recreation Board

SUBJECT: Notice of Regular Meeting – Thursday – December 15, 2016 – 9:00 a.m.
Dallas City Hall – 1500 Marilla Street – Room 6FN – Dallas, Texas 75201

A Regular Meeting of the Dallas Park and Recreation Board is scheduled on Thursday, December 15, 2016 at Dallas City Hall, 1500 Marilla Street, Room 6FN, Dallas, Texas 75201 at 9:00 a.m. A copy of the agenda is attached.


Dawna M. Ray, Secretary
Park and Recreation Board

- c: Barbara A. Barbee, Park Boardmember, Council District 1
Jesse Moreno, Vice President, Council District 2
Marlon Rollins, Park Boardmember, Council District 3
Lawrence P. Hochberg, Park Boardmember, Council District 4
Yolanda F. Williams, Park Boardmember, Council District 5
Celina Barajas, Park Boardmember, Council District 6
Sean Johnson, Park Boardmember, Council District 7
Raquel A. Rollins, Park Boardmember, Council District 8
Susan Rader, Park Boardmember, Council District 9
Robb P. Stewart, Park Boardmember, Council District 10
Amy W. Monier, Park Boardmember, Council District 11
Rodney Schlosser, Park Boardmember, Council District 12
Lawrence S. Jones, Park Boardmember, Council District 13
Paul Sims, Park Boardmember, Council District 14
Willis C. Winters, Director, Park and Recreation Department
John D. Jenkins, Deputy Director, Park and Recreation Department
Christine Lanners, Assistant City Attorney
Rosa A. Rios, City Secretary

Public Notice

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CITY SECRETARY
DALLAS, TEXAS

**DALLAS PARK AND RECREATION BOARD AGENDA
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(9:00 A.M.)**

MEETINGS:

- 8:00 am: Administration and Finance Committee – Room 6FS
- 8:00 am: Planning and Design Committee – Room 6FN
- 9:00 am: Park and Recreation Board – Room 6FN
- 12:30 pm: Marketing Committee – Room 6FN

(Public Speakers sign in by 8:30 a.m.)

1. Speakers
2. Approval of Minutes of the December 1, 2016 Park and Recreation Board Meeting

CONSENT AGENDA (ITEMS 3-10)

ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS

3. Kiest Park (4) – Authorize a five-year concession contract for the operation of food and beverage concessions at the Kiest Softball Complex – Elroy Johnson dba Glow Cones, most advantageous proposers of four – Estimated Annual Net Revenue: \$7,250
4. Park and Recreation Department (All) – Authorize the approval of a Sub-Grant Memorandum of Understanding (MOU) between the Dallas Parks Foundation (“DPF”) and the City of Dallas, through its Dallas Park and Recreation Department (“City”) for the purpose of implementing a junior angler program pursuant to a grant agreement between the DPF and the National Recreation and Parks Association (NRPA) – Financing: NRPA Junior Angler Program Grant Fund - \$50,499.00
5. Fair Park (7) – Authorize extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, for a period of six months, commencing on January 1, 2017 and terminating on June 30, 2017; concessionaire will pay 27% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$4,000 - Estimated Annual Revenue: \$195,268 [This item was deferred on December 1, 2016]

DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2
DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(9:00 A.M.)

CONSENT AGENDA (continued)

PLANNING AND DESIGN COMMITTEE – MISCELLANEOUS

6. Cedar Crest Trail (4) – Authorize a hike and bike trail license agreement with Oncor and a trail easement with DART for use of Oncor property and DART property for construction, operation, and maintenance of a portion of the Cedar Crest Trail from Claude Street to Fayette Street - Financing: No cost consideration to the City
7. Kiest Park (4) – Authorize a recognition system, in accordance with the Park and Recreation Board Plaque Policy for the Kiest Park Memorial Tree Grove at 3080 South Hampton Road – Financing: No cost consideration to the City [Planning and Design Committee briefed on November 3, 2016]
8. Park and Recreation Department (All) – Authorize approval of the proposed Dallas Park and Recreation Board *Interpretive Signage Policy* – Financing: No cost consideration to the City
9. Park and Recreation Department (All) – Authorize approval of the proposed revised Dallas Park and Recreation Board *Plaque Policy* – Financing: No cost consideration to the City
10. Twin Falls Park (3) – Authorize approval of relocation of the public art project for Council District 3 from Glendale Park to Twin Falls Park located at 6300 South Polk Street, Dallas, TX 75232 and approve proposed location of a new public art commission in celebration of the life and contributions of Dallas Artist, Arthello Beck, Jr. – Not to exceed \$101,860 - Financing: 2006 Bond Funds

PARK AND RECREATION BOARD – ITEM FOR INDIVIDUAL CONSIDERATION

11. Pacific Plaza (14) – Authorize the Park and Recreation Department to begin final negotiations with Pacific Plaza, LLC to enter into (1) a development agreement with Pacific Plaza, LLC, a Texas limited liability company wholly owned by Parks for Downtown Dallas (“PfDD”), for the design and construction of a public park currently named Pacific Plaza; and (2) an operating endowment agreement with Parks for Downtown Dallas which will assist in funding the annual operating and maintenance of Pacific Plaza - Financing: No cost consideration to the City

NON-ACTION ITEM

12. Recent Police Activity in the Park System:
Rick Watson, Deputy Chief, Dallas Police Department

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3
DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(9:00 A.M.)**

BRIEFINGS

13. DISD Aquatics Partnership:
Daniel Huerta, Assistant Director, Park and Recreation Department
14. Proposed Aquatic Facility Fees:
Daniel Huerta, Assistant Director, Park and Recreation Department
15. Crawford Memorial Park Master Plan:
Louise Elam, Assistant Director, Park and Recreation Department

OTHER/NON-ACTION ITEMS

16. 2017 Bond Program Update
17. Committee Reports
18. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
19. Announcements – Upcoming Park and Recreation Department Events
20. Next Park and Recreation Board Regular Meeting: Thursday, January 12, 2017
21. Adjournment

DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 4
DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(9:00 A.M.)

A closed session may be held if the deliberation on any agenda item concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of Texas Open Meetings Act (T.O.M.A.)
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the T.O.M.A.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the T.O.M.A.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the T.O.M.A.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the T.O.M.A.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.

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DRAFT

Park and Recreation Board
Dallas City Hall
1500 Marilla Street – Room 6FN
Dallas, Texas 75201
December 1, 2016 – 9:00 A.M.

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence P. Hochberg, Sean Johnson, Lawrence S. Jones, Amy W. Monier, Susan Rader, Marlon Rollins, Raquel A. Rollins, Rodney Schlosser, Paul Sims, Robb P. Stewart, Yolanda F. Williams – 15

Absent: None.

President Wells convened the regular meeting at 9:13 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers - None.

Agenda Item 2. A motion by Barbara Barbee, seconded by Sean Johnson, for approval of the minutes of the November 17, 2016 Park and Recreation Board Meeting, was carried. The vote was unanimous. Raquel Rollins absent when vote taken.

CONSENT AGENDA (ITEMS 3-9)

ADMINISTRATION AND FINANCE COMMITTEE - MISCELLANEOUS

Agenda Item 3. Fair Park (7) – A motion with amendments by Rodney Schlosser, seconded by Lawrence Jones, to authorize extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of six months, commencing on January 1, 2017 and terminating on June 30, 2017; concessionaire will pay 31.5% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$1,000 earmarked to the Fair Park Capital Improvement Trust Fund - Estimated Annual Revenue: \$8,933, was carried. The vote was unanimous. Raquel Rollins absent when vote taken.

BACKGROUND

On August 8, 2007, the City authorized a five year concession services contract with two one-year options between the City of Dallas and Ed Campbell Concessions, Inc. to provide food and beverage services at the Fair Park Coliseum. Both renewal options were exercised and on February 10, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities.

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, the Park and Recreation Board authorized extending the contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Coliseum Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

DRAFT

On November 19, 2015, the Park and Recreation Board authorized extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016 with the concessionaire to pay 31.5% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

Staff is seeking to Park Board authorization to extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of six months, commencing on January 1, 2017 and terminating on June 30, 2017; concessionaire will pay 31.5% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$1,000.

City Council has not made a determination on the future of Fair Park, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with the Ed Campbell Concessions, Inc. will allow for uninterrupted food and beverage service to clients through June 30, 2017 until more information is known on the future of Fair Park's operations.

FISCAL INFORMATION

\$8,932.53 – Estimated Annual Revenue

Agenda Item 4. Fair Park (7) – A motion with amendments by Rodney Schlosser, seconded by Lawrence Jones, to authorize extending the food and beverage concession contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall, for a period commencing on December 10, 2016 and terminating on June 30, 2017; concessionaire will pay 26% of gross sales less sales tax to the City for gross sales under \$5,000, 28% of gross sales less sales tax for gross sales of \$5,000 - \$40,000 and 31% of gross sales less sales tax for gross sales of \$40,000.01 and higher and make improvements to the premises, in an amount of \$2,000 earmarked to the Fair Park Capital Improvement Trust Fund - Estimated Annual Revenue: \$20,323, was carried. The vote was unanimous.

BACKGROUND

On December 9, 2009, the City authorized a five year concession services contract between the City of Dallas and Fiesta Enterprises, Inc. to provide food and beverage services at Centennial Hall. The current contract will expire on December 9, 2016.

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, the Park and Recreation Board authorized extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at the Centennial Building for a period of one year, commencing on December 9, 2014 on a month-to-month basis, but in no event shall extend beyond December 9, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

DRAFT

On November 19, 2015, the Park and Recreation Board authorized extending the food and beverage concession contract with Fiesta Enterprises, Inc. to operate food and beverage service at the Centennial Hall for a period of one year, commencing on December 10, 2015 and terminating on December 9, 2016 with the concessionaire to pay concessionaire will pay 26% of gross sales less.

Sales tax to the City for gross sales under \$5,000, 28% of gross sales less sales tax for gross sales of \$5,000 - \$40,000 and 31% of gross sales less sales tax for gross sales of \$40,000.01 and higher and make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

Staff is requesting that Park and Recreation Board authorize extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall for a period commencing on December 10, 2016 and terminating on June 30, 2017. Fiesta Enterprises will also make improvements to the premises in an amount of \$1,000.

City Council has not made a determination on the future of Fair Park, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with the Fiesta Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through June 30, 2017 until more information is known on the future of Fair Park's operations.

FISCAL INFORMATION

\$20,322.74 – Estimated Annual Revenue

Agenda Item 5. Fair Park (7) – A motion to call the question by Jesse Moreno, seconded by Marlon Rollins, was carried by majority vote. A motion to defer by Rodney Schlosser, seconded by Barbara Barbee, to refer this item to the Administration and Finance Committee for further consideration on December 15, 2016, extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, for a period of six months, commencing on January 1, 2017 and terminating on June 30, 2017; concessionaire will pay 27% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$1,000 - Estimated Annual Revenue: \$195,268, was carried. Yolanda Williams, voted nay.

Agenda Item 6. Partnership Policy (All) – A motion by Yolanda Williams, seconded by Celina Barajas, for the Administration and Finance Committee to reconsider this item on December 15, 2016, failed. A motion with amendments by Rodney Schlosser, seconded by Marlon Rollins, to authorize adoption of the proposed Dallas Park and Recreation Board Partnership Policy – Financing: No cost consideration to the City, was carried. The vote was unanimous, with the following amendments:

1. Adopt pages 1-4
2. Delete roman numeral V. on page 4 which states "Letter of Agreement Template is attached"

BACKGROUND

On May 21, 2009, Mike Conduff, President of the Elm Group, presented a briefing titled "True Leadership – What Every Board Must Do" to the Park and Recreation Board. The briefing included information on board policies and identified the characteristics of the most effective policies. Subsequent to that briefing, Mike Anglin, former Park and Recreation Board Member was appointed to work with Mike Conduff and executive staff to undertake a review of each of the Park and Recreation Board policies.

On April 1, 2010, Mike Conduff conducted a work session with the Park and Recreation Board to review the existing list of Park and Recreation Board Policies. The conclusion of the work session identified certain Park and Recreation Board policies recommended to be sunset.

DRAFT

On April 15, 2010, the item was presented and approved unanimously by the Park and Recreation Board to sunset the identified policies and that the Director is authorized to develop and implement procedures for the sunsetted policies. This was further clarified by the Park and Recreation Board on November 8, 2012.

In 2014, Max Wells, President of the Park and Recreation Board appointed a park board adhoc committee to review the remaining policies for needed updates. The committee made the following recommendations concerning the Partnership Policy:

- Not charge park partners a special event fee for events meant to benefit park property (ex. Friends of Northaven Trail annual fundraising event).
- Streamline the process which is too lengthy and cumbersome for some potential partner groups.

The Administration and Finance Committee was briefed several times over the past year on the revised process and timelines for developing and finalizing partnership agreements. The attached proposed policy was last reviewed and discussed at the November 3, 2016 meeting of the Park and Recreation Board Administration and Finance Committee and is recommended for consideration and approval by the Park and Recreation Board.

FISCAL INFORMATION

No cost consideration to the City.

PLANNING AND DESIGN COMMITTEE - MISCELLANEOUS

Agenda Item 7. White Rock Hills Recreation Center (9) – A motion by Amy Monier, seconded by Robb Stewart, to authorize a settlement in lieu of proceeding with condemnation, of a tract of land containing approximately 108,436 square feet, from Casa Blanca Village, LLC, for the proposed White Rock Hills Recreation Center located at 2165 Highland Road – Not to exceed \$1,865,000 (\$1,850,000 plus closing costs and title expenses not to exceed \$15,000) – Financing: 2006 Bond Funds, was carried. The vote was unanimous.

A RESOLUTION AUTHORIZING THE ACQUISITION OF REAL PROPERTY FOR A NEGOTIATED PRICE HIGHER THAN THE AUTHORIZED PURCHASE AMOUNT.

WHEREAS, the Dallas City Council by the FIRST RESOLUTION authorized acquisition, by purchase and/or eminent domain, of the PROPERTY INTERESTS in the PROPERTY held by OWNER for the PROJECT (all said capitalized terms being defined below); and

WHEREAS, OWNER refused the FIRST RESOLUTION PURCHASE AMOUNT, but has agreed to the SETTLEMENT AMOUNT stated herein; and

WHEREAS, the City Council desires to authorize the City Manager to acquire the PROPERTY INTERESTS in the PROPERTY for the negotiated PURCHASE AMOUNT stated herein: Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the following definitions shall apply to this resolution:

“CITY”: The City of Dallas

“FIRST RESOLUTION”: Resolution No. 14-1267 approved by the Dallas City Council on August 13, 2014

“PROJECT”: White Rock Hills Park Project

“USE”: The construction, maintenance, and use as park property. The property is not officially dedicated as municipal park land until such time the property is developed for its intended use. Provided, however to the extent fee title to the PROPERTY is acquired, such title and the PROPERTY shall not be limited to or otherwise deemed restricted to the USE herein provided.

DRAFT

“OWNER”: Casa Blanca Village, LLC., provided, however, that the term “OWNER” as used in this resolution means all persons having an ownership interest, regardless of whether those persons are actually named herein.

“PROPERTY INTEREST”: Fee Simple, subject to the exceptions, reservations, covenants, conditions and/or interests, if any provided in the conveyance instrument approved as to form by the City Attorney.

“PROPERTY”: Approximately 108,436 square feet of land Dallas County, Texas, and being the same property more particularly described in “Exhibit A”, attached hereto and made a part hereof for all purposes, and any and all improvements, rights and appurtenances appertaining hereto.

“FIRST RESOLUTION PURCHASE AMOUNT”: \$1,200,000

“SETTLEMENT AMOUNT”: \$1,850,000

“CLOSING COSTS AND TITLE EXPENSES”: Not to exceed \$15,000

“REVISED AUTHORIZED AMOUNT”: \$1,865,000

SECTION 2. That the City Manager, and/or the City Manager’s designees, is hereby authorized and directed to consummate and accept the purchase, grant, and conveyance to the CITY of the PROPERTY INTERESTS in and to the PROPERTY pursuant to the conveyance instrument approved as to form by the City Attorney and to execute, deliver and receive such other usual and customary documents necessary, appropriate and convenient to consummating the transaction.

SECTION 3. That the Chief Financial Officer is authorized to draw checks for the difference between the FIRST RESOLUTION AMOUNT and the REVISED AUTHORIZED AMOUNT, payable as follows:

\$650,000, payable out of 2006 Bond Funds – Fund 2T00, Dept. PKR, Unit T329, Activity RFSI, Object 4210, Program PK06T329, Encumbrance PKR13019376.

\$3,000, payable out of 2006 Bond Funds – Fund 2T00, Dept. PKR, Unit T329, Activity RFSI, Object 4230, Program PK06T329, Encumbrance PKR13019376.

SECTION 4. That the payment referenced in Section 3 shall be delivered to a title insurance company after evidence of satisfactory title has been provided to and approved by the City Attorney.

SECTION 5. The SETTLEMENT AMOUNT - \$1,850,000 and the CLOSING COSTS AND TITLE EXPENSES - \$15,000 together shall not exceed the REVISED AUTHORIZED AMOUNT - \$1,865,000.

SECTION 6. That the CITY is to have possession and/or use, as applicable, of the PROPERTY at closing; and the CITY will pay any title expenses and closing costs. All costs and expenses described in this section shall be paid from the previously described funds.

SECTION 7. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

PLANNING AND DESIGN COMMITTEE – PLANS AND SPECIFICATIONS

Agenda Item 8. Bachman Lake Park (6) – A motion by Amy Monier, seconded by Robb Stewart, to authorize proceeding with advertisement for construction procurement for the Bachman Lake Park Tree Mitigation Project at Bachman Lake Park associated with the 48” wastewater interceptor line located at 3500 West Northwest Highway - Estimated construction cost of the project is approximately \$215,000 - Financing: This project will be paid for by Dallas Water Utilities, was carried. The vote was unanimous.

BACKGROUND

The new 48" Wastewater Interceptor line project traversing Bachman Lake Park was completed in early 2016, and won the 2016 CMAA North Texas award for best Public Works Project over \$15 million dollars. The project was designed and managed by Dallas Water Utilities (DWU), with Park and Recreation Staff being closely involved in all aspects of this major infrastructure project for the City. During construction of the interceptor line, a number of mature trees had to be removed from Bachman Lake Park that were disturbed by the construction, and require mitigation under Dallas City Code. DWU originally scheduled installation of the mitigation trees as part of the upcoming Bachman Lake Dam Project.

Since the Dam Project has been delayed indefinitely, DWU and the Park Department jointly decided that the mitigation trees could not wait for an indefinite project, and decided to proceed with construction procurement for the mitigation tree package as a separate project, funded by DWU and managed by the Park Department. The work will include all mitigation trees required as part of the 48" Interceptor Project to replace trees lost during construction of that project. This work will also include irrigation for all replacement trees.

FISCAL INFORMATION

The entire cost of this project is being paid for by Dallas Water Utilities. Planning and Design Staff will manage bidding and installation of the project. No cost consideration to the Park and Recreation Department.

Estimated construction cost of the project is approximately \$215,000.00.

Agenda Item 9. Crawford Memorial Park, Fretz Park, Kidd Springs Park, Lake Highlands North Park, Samuell-Grand Park, Tietze Park New Facility Aquatic Centers (1, 2, 5, 10 11, 14) – A motion by Amy Monier, seconded by Robb Stewart, to authorize proceeding with advertisement for construction procurement for six new family aquatic centers located at Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Belt Line Road, Samuell-Grand Park located at 6200 East Grand Avenue, Kidd Springs Park located at 700 West Canty Street, Lake Highlands North Park located at 9344 Church Road and Tietze Park located at 2700 Skillman Street – Estimated Construction Cost: \$31,550,000 – Financing: Elgin B. Robertson Land Sale proceeds (\$23,200,000), 2006 Bond Funds (\$600,000 for Crawford Park master plan implementation), Aquatics Multi-Year Funds (\$100,000), Samuell Park Expendable Trust Funds (\$500,000) and Potential 2017 Bond Funds (\$7,150,000)A motion by Lawrence Jones, seconded by Celina Barajas, to authorize adoption of the proposed 2017 Park and Recreation Board Meeting Schedule - Financing: No cost consideration to the City, was carried. The vote was unanimous.

BACKGROUND

Kimley-Horn and Associates has completed design services through construction document services for the construction of six new family aquatic centers at Crawford Park, Fretz Park, Samuell-Grand Park, Kidd Springs Park, Lake Highlands North Park and Tietze Park.

Base Bid

Regional Family Aquatic Centers (Crawford, Fretz and Samuell-Grand Parks)

- Children's Play Pool with multi-level play unit with sprays and slides and ground geyser sprays in zero beach entry
- Two single rider body flume slides with a single plunge pool
- Eight lane lap pool with one meter diving board
- Lazy river with crossing activity
- Shade structures
- Bathhouse to include concessions, men's and women's locker rooms, two family rest rooms, office, lifeguard room
- Pool filtration equipment building

DRAFT

Community Family Aquatic Centers (Kidd Springs and Lake Highlands North Parks)

- Children's Play Pool with multi-level play unit with sprays and slides and ground geyser sprays in zero beach entry
- Two single rider body flume slides with a single plunge pool
- Six lane lap pool with one meter diving board
- Shade structures
- Bathhouse to include: concessions, men's and women's locker rooms, family rest room, office, lifeguard room
- Pool filtration equipment building

Neighborhood Family Aquatic Center (Tietze Park)

- Children's Play Pool with multi-level play unit with sprays and slides and ground geyser sprays in zero beach entry
- One slide with a run-out
- Four lane lap pool
- Shade structures
- Bathhouse to include: concessions, men's and women's locker rooms, family rest room, office, lifeguard room
- Pool filtration equipment building

Construction Costs:

	<u>Original Construction Budget</u>	<u>Current Construction Estimate</u>
Crawford	\$5,600,000	\$7,000,000
Fretz	\$4,200,000	\$6,000,000
Samuell	\$5,000,000	\$6,200,000
Kidd Springs	\$3,500,000	\$4,650,000
LHN	\$3,500,000	\$4,400,000
Tietze	<u>\$2,600,000</u>	<u>\$3,300,000</u>
	<u>\$24,400,000</u>	<u>\$31,550,000*</u>

*Recommend difference of \$7,150,000 to be funded by 2017 Bond Program

It is anticipated that there will be two bid packages:

Bid Package One: Crawford, Fretz, Samuell-Grand Parks to be awarded May 2017.

Bid Package Two: Kidd Springs, Lake Highlands North, Tietze Parks to be awarded May 2018.

Schedule

- Began Design January 2016
- Completed Design December 2016
- Begin Construction July 2017 (Crawford Park)
- Begin Construction August 2017 (Fretz and Samuell Grand Parks)
- Begin Construction August 2018 (Kidd Springs, Lake Highlands North and Tietze Parks)
- Complete Construction April 2018 (for Crawford, Fretz and Samuell Grand Parks)
- Complete Construction April 2019 (for Kidd Springs, Lake Highlands North and Tietze Parks)

This project requires full-year operating and maintenance funding in the amount of \$570,063 for Crawford Park, \$523,110 for Fretz Park and \$522,714 for Samuell-Grand Park. Required operating and maintenance funding for Kidd Springs, Lake Highlands North and Tietze Parks yet to be determined.

FISCAL INFORMATION

Elgin B. Robertson Land Sale proceeds - \$23,200,000

2006 Bond Funds - \$600,000 (for Crawford Park master plan implementation)

Aquatics Multi-Year Funds - \$100,000

Samuell Park Expendable Trust Funds - \$500,000

Potential 2017 Bond Funds - \$7,150,000

DRAFT

NON-ACTION ITEM

Agenda Item 10. Recent Police Activity in the Park System presented by Rick Watson, Deputy Chief, Dallas Police Department.

BRIEFINGS

Agenda Item 11. John Jenkins, Deputy Director, Park and Recreation Department introduced W. Scott Winston, Senior Vice President and Joe Ray, Senior Vice President, Bok Financial to present Park and Recreation Trust Fund of the City of Dallas – Annual Update Briefing.

Agenda Item 12. John Jenkins, Deputy Director, Park and Recreation Department presented Sunset Review Briefing.

Agenda Item 14. Louise Elam, Assistant Director, Park and Recreation Department introduced Trent Williams, Senior Architech, Park and Recreation Department to present Reverchon Park Ballfield – Proposed Redevelopment Briefing. A straw vote by a majority of the Board was in favor of staff conducting community meetings prior to proceeding with a Request for Proposal (RFP).

Agenda Item 13. DISD Aquatics Partnership Briefing, this item was deferred.

OTHER/NON-ACTION ITEMS

Agenda Item 15. 2017 Bond Program Update presented by President Wells. Refer to file for handout presented to the Board.

Agenda Item 16. Committee Reports, no reports given.

Agenda Item 17. No Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park, no reports given.

Agenda Item 18. Announcements – Upcoming Park and Recreation Department Events:

Willis Winters:	Future Park Board Briefings.
Daniel Huerta:	ESPN Heart of Dallas Bowl Game.
Steven Baker:	Park and Recreation Department Deck the Hall Event.
Oscar Carmona:	Ribbon Cutting and Dedication Ceremonies for the Nancy Lieberman Dream Court Installation on the basketball court at William Mae Butler Park and J.W. Ray Park.

OTHER/NON-ACTION ITEMS

Agenda Item 19. President Wells announced the next Park and Recreation Board Regular Meeting on Thursday, December 15, 2016.

Agenda Item 20. President Wells adjourned the meeting at 12:26 p.m.

Dawna M. Ray, Secretary
Park and Recreation Board

Max W. Wells, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: December 15, 2016
COUNCIL DISTRICT(S): 4
STAFF: John Jenkins, 214-670-4073

SUBJECT

Authorize a five-year concession contract for the operation of food and beverage concessions at the Kiest Softball Complex – Elroy Johnson dba Glow Cones, most advantageous proposers of four – Estimated Annual Net Revenue: \$7,250

BACKGROUND

This contract will provide for the operation of food and drink concessions at Kiest Park and Kiest Softball Complex. This agreement will be used to provide a variety of food and beverage options, including hamburgers, hot dogs, popcorn, snacks, fruit, snow cones, and water, to name a few, to patrons attending various softball tournaments and league games, and special events held at Kiest Softball Complex.

Kiest is a 263.1 acre park, established in 1930. Leagues are held during the spring, summer, and fall at the outstanding state-of-the-art softball complex at Kiest Park. Several tournaments, including a national tournament, are also held throughout the year at Kiest Park.

Kiest Softball Complex has a permanent concession building with approximately 630 square feet and is equipped with a sink and built-in food prep tables. The concession building would be open to provide concessions when the complex is hosting tournament events, weeknight league play, and special events.

A four member committee from the following departments reviewed and evaluated the proposals:

- Business Development & Procurement Services (1)*
- Dallas Fire Rescue (1)
- Aviation (1)
- Park and Recreation (2)

*Business Development and Procurement Services only evaluated the cost.

Authorize a five-year concession contract for the operation of food and beverage concessions at the Kiest Softball Complex – Elroy Johnson dba Glow Cones, most advantageous proposers of four – Estimated Annual Net Revenue: \$7,250 – December 15, 2016 – Page 2

BACKGROUND (Continued)

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Revenue to the City 40%
- Overall approach, methodology and marketing 30%
- Capability and experience 20%
- Quality of food and service 10%

MWBE INFORMATION

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

Elroy Johnson III dba Glow Cones

White Male	0	White Female	0
Black Male	9	Black Female	4
Hispanic Male	0	Hispanic Female	2
Other Male	0	Other Female	0

PROPOSAL INFORMATION

The following proposals were received from solicitation number BTZ1614 and opened on June 17, 2016. This contract is being awarded in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Revenue to City</u>
*Elroy Johnson III dba Glow Cones	14778 Blakehill Dr. Frisco, TX 75035	87.08%	25%
Fletcher’s Dollars and More	287 Ashwood Ln. Sunnyvale, TX 75182	74.00%	30%
Right Choice Promotions, Inc.	1015 Seider Ln. Grand Prairie, TX 75052	69.58%	22%

Authorize a five-year concession contract for the operation of food and beverage concessions at the Kiest Softball Complex – Elroy Johnson dba Glow Cones, most advantageous proposers of four – Estimated Annual Net Revenue: \$7,250 – December 15, 2016 – Page 3

PROPOSAL INFORMATION (Continued)

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Revenue to City</u>
Sunday Morning, LLC	303 Harman St. Duncanville, TX 75116	69.33%	25%

OWNER

Elroy Johnson III dba Glow Cones

Elroy Johnson III, Owner

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 28, 2009, City Council authorized a three-year food and drink concession contract for Kiest Park and Kiest Softball Complex by Resolution No. 09-0276.

This item is being scheduled for City Council on January 11, 2017.

FISCAL INFORMATION

Estimated Annual Revenue: \$7,250

Estimated Five-Year Revenue: \$36,250
Kiest Park Trust Account

COMMITTEE ACTION

The Administration and Finance Committee of the Park and Recreation Board will consider this item on December 15, 2016, and will present a recommendation to the Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: December 15, 2016
COUNCIL DISTRICT(S): All
STAFF: Crystal R. Ross, 214-670-8847

SUBJECT

Authorize the approval of a Sub-Grant Memorandum of Understanding (MOU) between the Dallas Parks Foundation (“DPF”) and the City of Dallas, through its Dallas Park and Recreation Department (“City”) for the purpose of implementing a junior angler program pursuant to a grant agreement between the DPF and the National Recreation and Parks Association (NRPA) – Financing: NRPA Junior Angler Program Grant Fund - \$50,499.00

BACKGROUND

The NRPA has awarded DPF a grant, on behalf of the City, in the amount of \$50,499.00 for the purpose of providing junior angler outdoor education, programming, equipment and special events to the youth of Dallas.

The MOU will be subject to the following terms:

1. The grant award letter was provided on July 9, 2016 and the program will be completed by July 8, 2017.
2. Authorize DPF to receive the grant from NRPA on behalf of City and make purchases as directed by the City.
3. City will provide staff and implement the community outreach outdoor program.
4. City will be responsible for completing reports as requested by NRPA.

ESTIMATED SCHEDULE OF PROGRAM

Grant awarded: July 9, 2016
Begin: July 9, 2016
Complete: July 8, 2017

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Administration and Finance Committee will consider this item on December 15, 2016.

This item will be scheduled for City Council approval on January 25, 2017.

Authorize the approval of a Sub-Grant Memorandum of Understanding (MOU) between the Dallas Parks Foundation (“DPF”) and the City of Dallas, through its Dallas Park and Recreation Department (“City”) for the purpose of implementing a junior angler program pursuant to a grant agreement between the DPF and the National Recreation and Parks Association (NRPA) – December 15, 2016 – Page 2

FISCAL INFORMATION

NRPA Junior Angler Program Grant Fund - \$50,499.00

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: December 15, 2016

COUNCIL DISTRICT(S): 7

STAFF: Daniel Huerta, 214-670-8483

SUBJECT

Authorize extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, for a period of six months, commencing on January 1, 2017 and terminating on June 30, 2017; concessionaire will pay 27% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$4,000 - Estimated Annual Revenue: \$195,268

BACKGROUND

On April 11, 2007, the City authorized a five year concession services contract with two one-year options between the City of Dallas and Weiss Enterprises, Inc. to provide food and beverage services at the Automobile Building. Both renewal options were exercised and on April 16, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities.

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, the Park and Recreation Board authorized extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

Authorize extending the food and beverage concession contract with Weiss Enterprises, Inc. – December 15, 2016 – Page 2

BACKGROUND (Continued)

On May 7, 2015, the Park and Recreation Board passed and approved a resolution supporting the Mayor's Fair Park Task Force Report recommendations with some modifications. The Dallas City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Weiss Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through December 31, 2016, until more information is known on the future of Fair Park's operations.

On November 19, 2015, the Park Board authorized extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016. Weiss Enterprises, Inc. will also make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

Staff is seeking to Park Board authorization to extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Fair Park Automobile Building for a period of six months, commencing on January 1, 2017 and terminating on June 30, 2017; concessionaire will pay 27% of gross sales less sales tax to the City and will pay an additional amount of \$4,000 to a Fair Park Multi-Year Fund for improvements at Fair Park.

City Council has not made a determination on the future of Fair Park, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Weiss Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through June 30, 2017 until more information is known on the future of Fair Park's operations.

FISCAL INFORMATION

\$195,268 – Estimated Annual Revenue

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on December 15, 2016. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

STAFF RECOMMENDATION

Staff recommends approval.

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements
AGENDA DATE: December 15, 2016
COUNCIL DISTRICT(S): 4
DEPARTMENT: Park & Recreation
CMO: Louise Elam, 214-670-5275
MAPSCO: 55-F

SUBJECT

Authorize a hike and bike trail license agreement with Oncor and a trail easement with DART for use of Oncor property and DART property for construction, operation, and maintenance of a portion of the Cedar Crest Trail from Claude Street to Fayette Street - Financing: No cost consideration to the City

BACKGROUND

A portion of the Cedar Crest Trail from Claude Street to Fayette Street is being constructed by Sphinx Development Corporation in conjunction with its Fiji/Compton Project. This project was selected by the North Central Texas Council of Governments (NCTCOG) as part of their 2005 second call for Sustainable Development Program projects. The Fiji/Compton Project was selected as one of the City's private-public partnerships because it provides for: the development of urban infill land located within one-quarter mile of both DART's Corinth and Morrell rail stations, provides affordable housing in close proximity to DART stations, and reduces residents' dependence on high-emitting vehicles.

The agreement between NCTCOG and the City for the Fiji/Compton Project, as approved by Council Resolution #06-1536 and executed on March 24, 2008, requires the City to make infrastructure improvements, i.e. street construction, in support of the Fiji/Compton project for a total anticipated cost of \$3,514,983. The City's local match for infrastructure improvements is \$702,997, or twenty percent of the total project cost. As condition of the Regional Transportation Council (RTC) providing infrastructure funding Sphinx Development Corporation is required to construct, among other things, a portion of the Cedar Crest Trail to provide a link from its development and the surrounding neighborhood to the DART Morrell Station in support of increased transit use and reduction in emissions from high-emitting vehicles.

Authorize a hike and bike trail license agreement with Oncor and a trail easement with DART for use of Oncor property and DART property for construction, operation, and maintenance of a portion of the Cedar Crest Trail from Claude Street to Fayette Street - Financing: No cost consideration to the City – December 15, 2016 – Page 2

BACKGROUND (continued)

The Park and Recreation Department staff has been involved with Sphinx Development Corporation over the past months on the development of construction plans for the Cedar Crest Trail Project. Sphinx Development Corporation is now ready to commence construction of the portion of the trail. In order for Sphinx Development Corporation to begin construct the City must consummate a license agreement with Oncor to use its property and an easement agreement with DART to use its property. Both Oncor and DART are agreeable to entering into agreements with the City for use of their land for the proposed hike and bike trail. Upon completion of construction of the hike and bike trail by Sphinx Development Corporation the City will take over operations and maintenance responsibilities of the trail corridor. The trail alignment to be constructed by Sphinx Development Corporation is in accordance with the Park and Recreation Department's 2008 Dallas Trail Network Plan and advances the Department's efforts to provide recreation and alternative transportation for the citizens of Dallas.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

The Planning and Design Committee will consider this item on December 15, 2016 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 25, 2017.

FISCAL INFORMATION

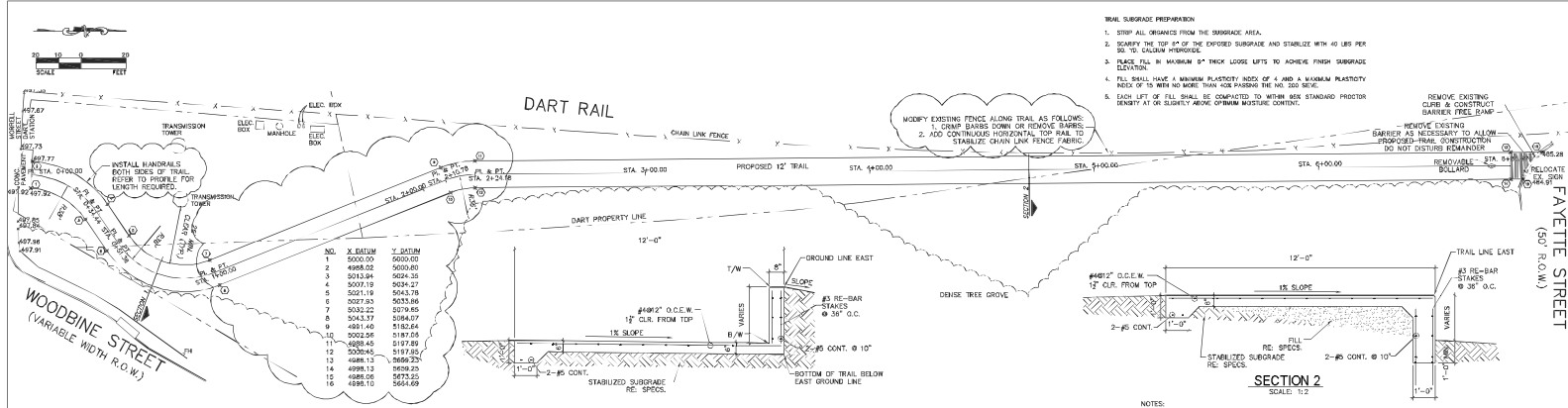
No cost consideration to the City.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

1. Plan
2. Map

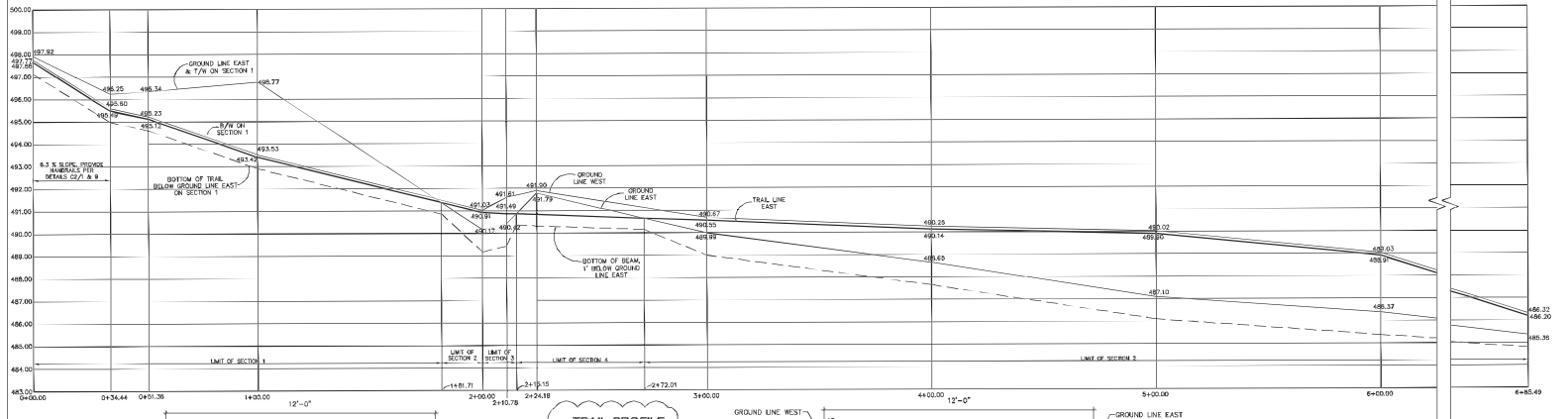


- TRAIL SUBGRADE PREPARATION**
1. STRIP ALL BRANCHES FROM THE SUBGRADE AREA.
 2. SCARIFY THE TOP 4" OF THE EXPOSED SUBGRADE AND STABILIZE WITH 40 LBS PER 50' TO CALM HYDROLOGY.
 3. PLACE FILL TO MAXIMUM 8" THICK LOOSE LIFTS TO ACHIEVE FINISH SUBGRADE ELEVATION.
 4. FILL SHALL HAVE A MINIMUM PLASTICITY INDEX OF 4 AND A MAXIMUM PLASTICITY INDEX OF 15 WITH NO MORE THAN 40% PASSING THE NO. 200 SIEVE.
 5. EACH LIFT OF FILL SHALL BE COMPACTED TO WITHIN ONE STANDARD PROCTOR DENSITY AT OR SLIGHTLY ABOVE OPTIMUM MOISTURE CONTENT.

SECTION 1
SCALE: 1/2"

SECTION 2
SCALE: 1/2"

- NOTES:**
1. ALL REIN. SHALL CONFORM W/ ASTM A-615 GRADE 60.
 2. ALL CONCRETE SHALL ATTAIN A MINIMUM 28 DAY COMPRESSIVE STRENGTH OF 3,500 PSI.
 3. NO FLY ASH PERMITTED IN CONCRETE.
 4. SAW CONTINUOUS 2" WIDE x 1" DEEP TRANSVERSE CONTROL JOINTS AT 12' ON CENTER.



TRAIL PROFILE
SCALE: 1/4" = 1'

SECTION 3
SCALE: 1/2"

SECTION 4
SCALE: 1/2"



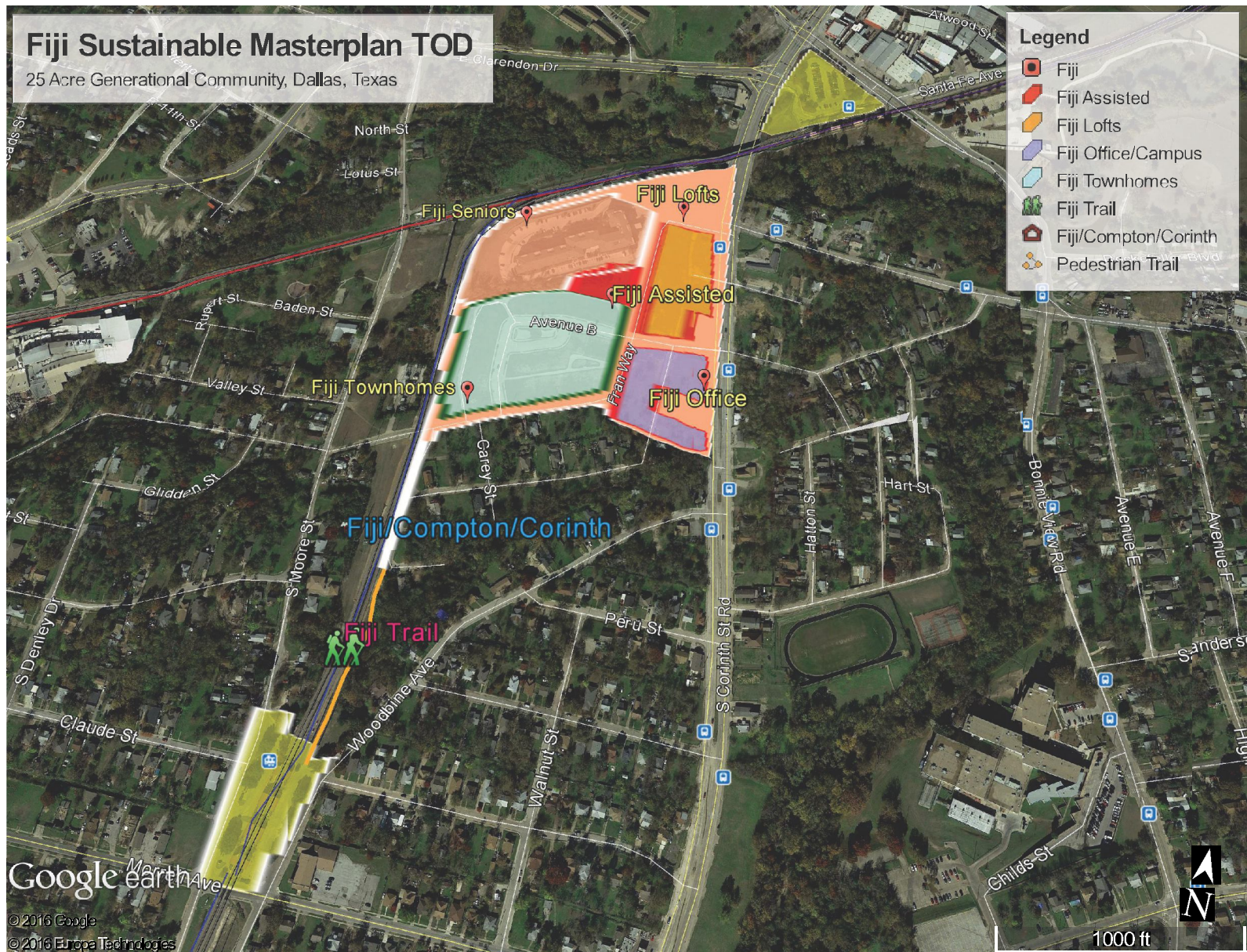
REVISED: 11/16/16		TRAIL PLAN AND PROFILE	
		CEDAR CREST TRAIL	
		DALLAS, DALLAS COUNTY, TEXAS	
VIEWTECH INC.		TIME FROM REGISTRATION NO. 10588	
DESIGN		08/09/16	
DRAWN		SCALE	
DATE		JOB #	
SHEET		C1	

Fiji Sustainable Masterplan TOD

25 Acre Generational Community, Dallas, Texas

Legend

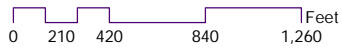
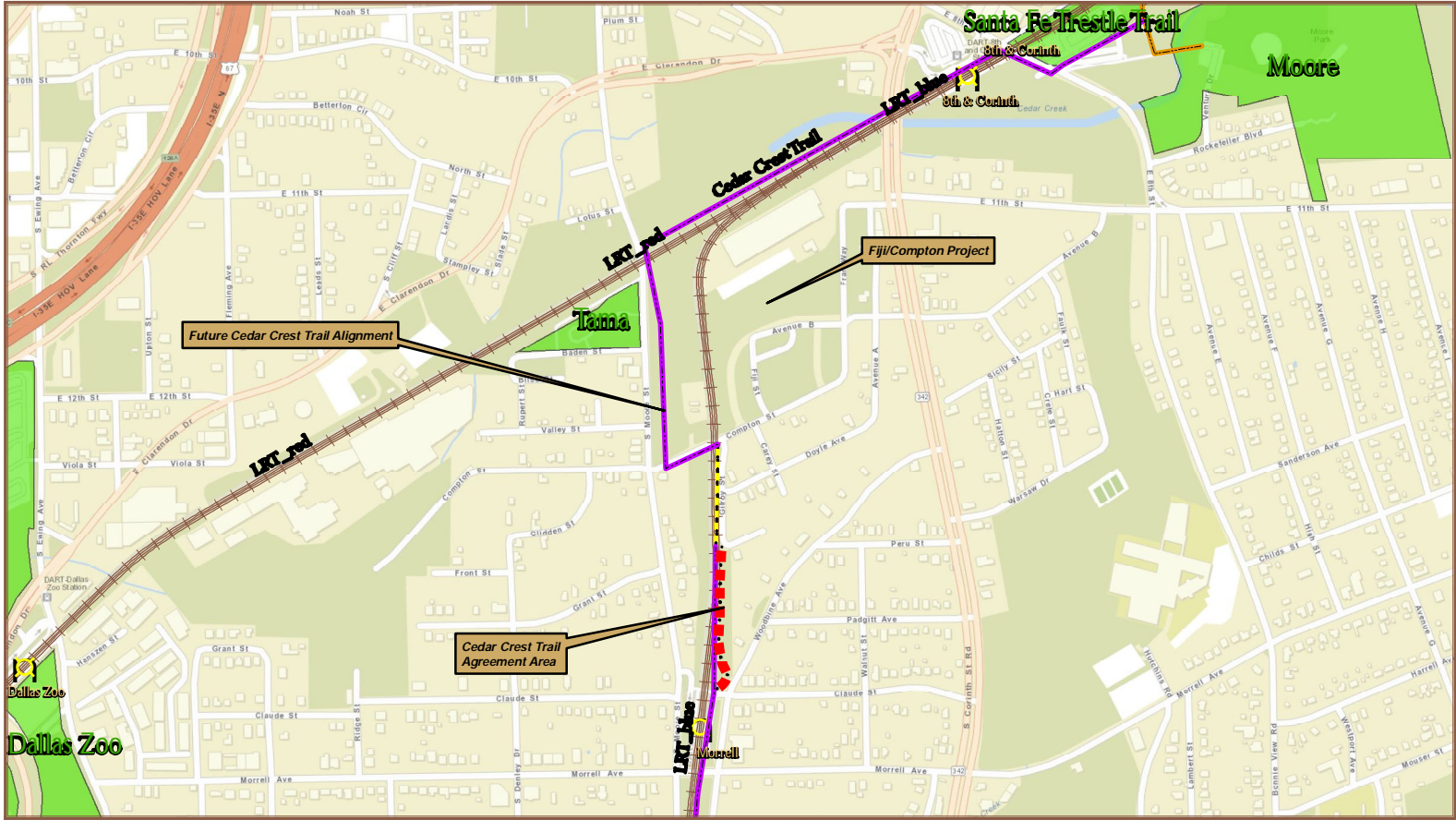
- Fiji
- Fiji Assisted
- Fiji Lofts
- Fiji Office/Campus
- Fiji Townhomes
- Fiji Trail
- Fiji/Compton/Corinth
- Pedestrian Trail



Google earth

© 2016 Google
© 2016 Europa Technologies

1000 ft



December 15, 2016



Cedar Crest Trail (Claude St to Fayette St)

Mapsc0
55 F

District
4

DALLAS PARK AND RECREATION BOARD
AGENDA SHEET

DATE: December 15, 2016

COUNCIL DISTRICT(S): 4

STAFF: Louise Elam, 214-670-5275

MAPSCO: 33-V

SUBJECT

Authorize a recognition system, in accordance with the Park and Recreation Board Plaque Policy for the Kiest Park Memorial Tree Grove at 3080 South Hampton Road – Financing: No cost consideration to the City

BACKGROUND

This action is for approval of a recognition system at the Kiest Park Memorial Tree Grove Preservation and Restoration Project, which will include the restoration of the original plaques and a framework for their re-installation. The Kiest Park Community Group received a Grow South Grant to implement Phase 1 of this project.

Originally, the Texas Historic Tree Planting Association Memorial Grove included plaques and trees placed from 1936 to 1941, which recognized prominent individuals from the community who changed the social, civic, cultural and governmental climate of Oak Cliff, Dallas and several northeastern counties of Texas during the late 19th and early 20th centuries. Several of the trees also had historic lineage.

The recognition system being proposed now will provide a framework for the installation of the original, restored plaques, which includes added personal history texts, and will include plaques that are re-created from the originals. The system will include low walls in stone to replicate WPA stonework, on which the plaques will be installed, along with spiral pathways leading to a central water feature.

Prior to construction commencing on this project, the Park and Recreation Board will be asked to consider a Development and Maintenance Agreement between the Park and Recreation Department of Kiest Park Community Group for the development and maintenance of the added features.

Authorize a recognition system, in accordance with the Park and Recreation Board Plaque Policy for the Kiest Park Memorial Tree Grove at 3080 South Hampton Road – Financing: No cost consideration to the City – December 15, 2016 – Page 2

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee was briefed on this item on November 3, 2016.

The Planning and Design Committee will consider this item on December 15, 2016 and will present a recommendation to the Park and Recreation Board on the same day. This item does not require City Council approval.

STAFF RECOMMENDATIONS

Staff recommends approval.

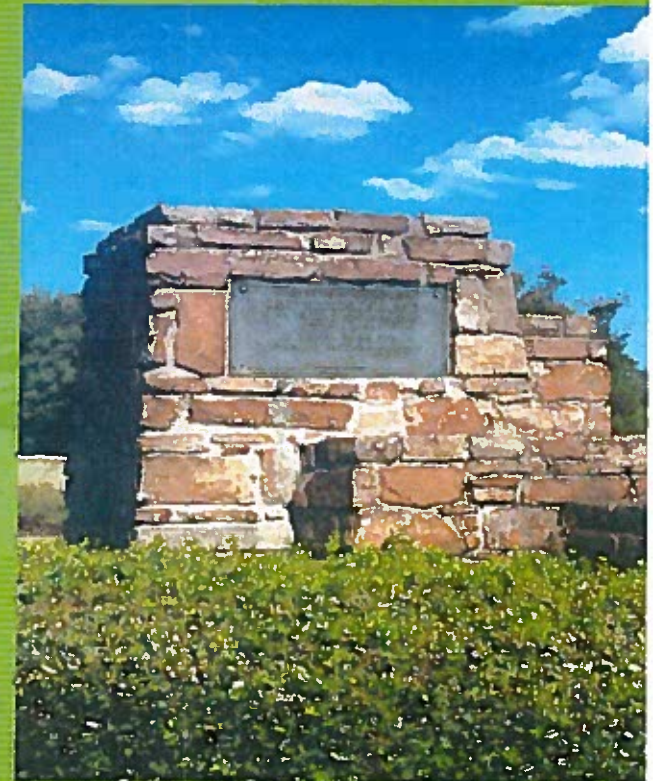
ATTACHMENTS

1. Kiest Park Memorial Tree Grove Preservation and Restoration Project
2. Kiest Park Memorial Tree Grove honorees 1936 - 1941
3. Park and Recreation Board Plaque Policy
4. Map

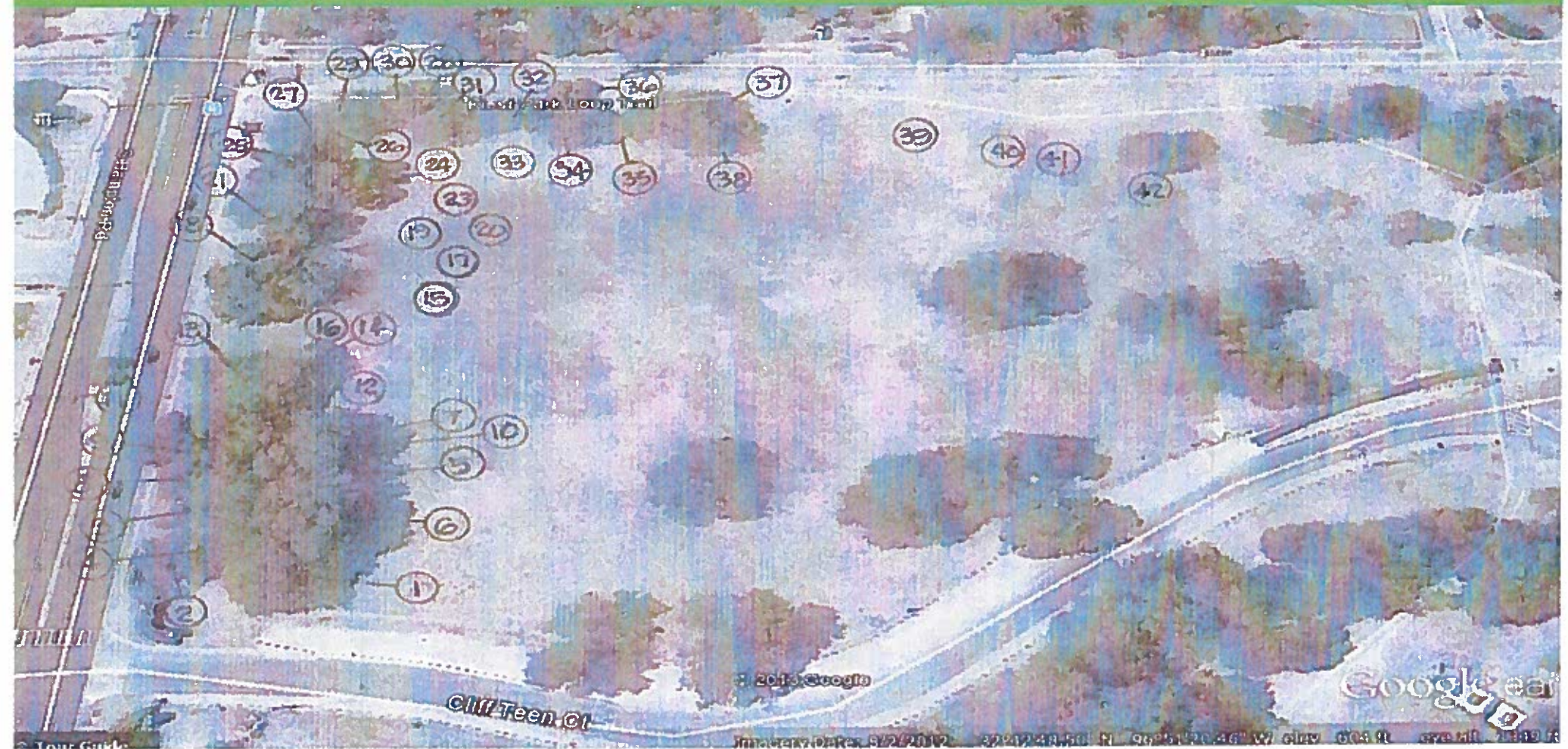


**Kiest Park Memorial Tree Grove
Preservation and Restoration Project
November 3, 2016**

Existing Site



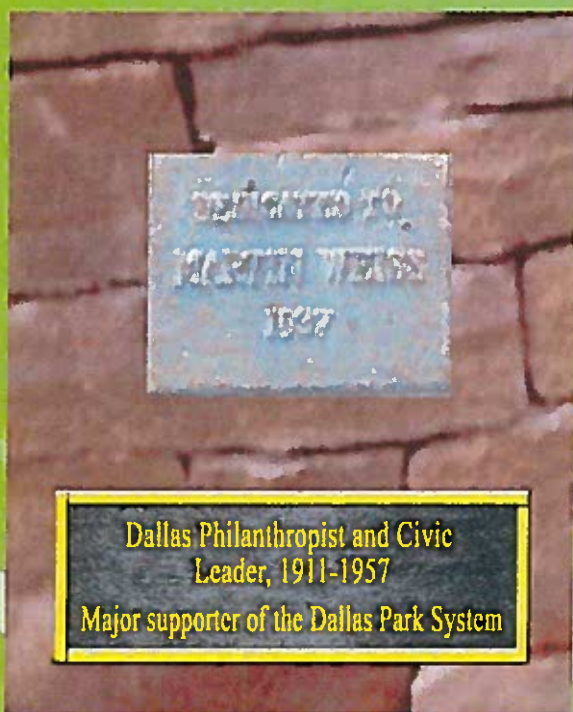
Existing Site Prior to 2013 Arbor Day Planting



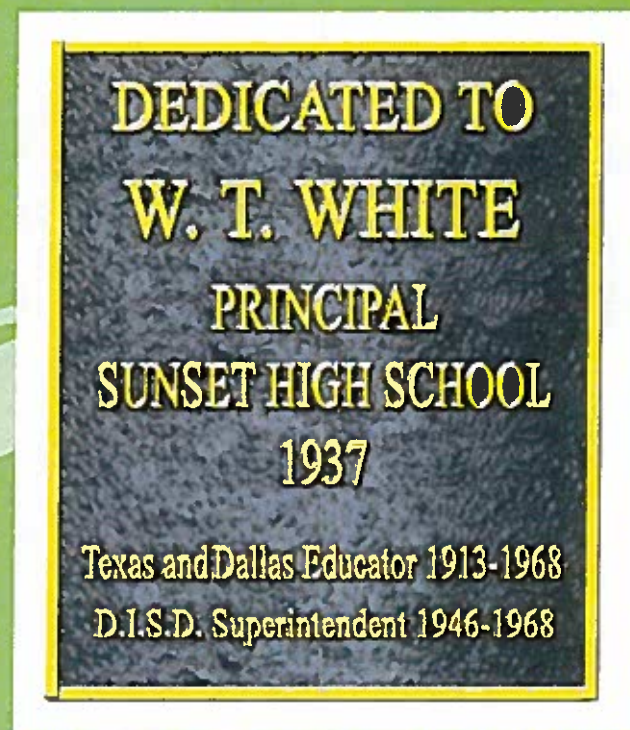


Existing Condition of Plaques

**Proposed Preservation Plaque
with added Personal History
Plaque**

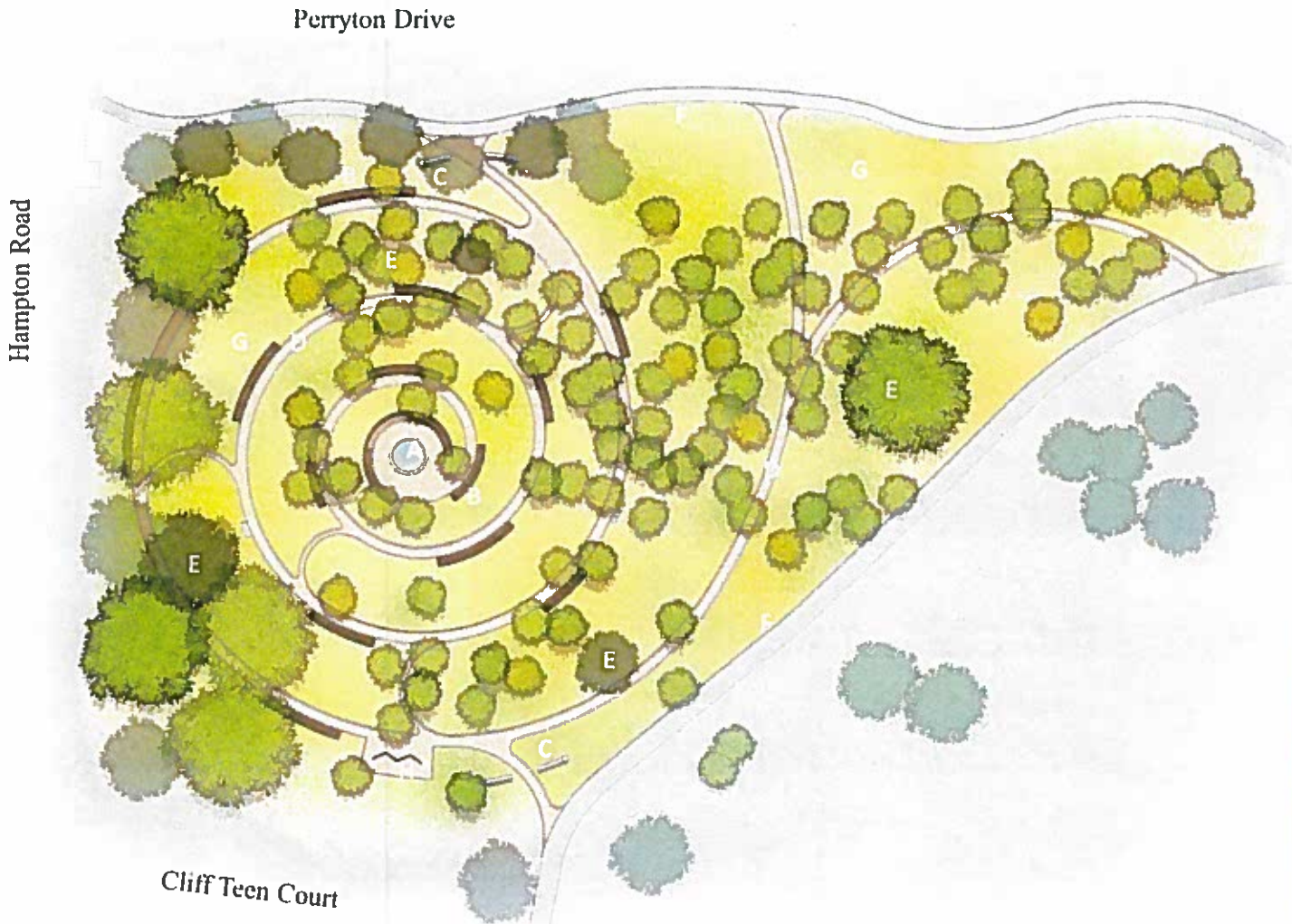


**Restoration Plaque with added
Personal History information
included at bottom of plaque**



KIEST PARK DEDICATION TREE GROVE

SITE PLAN



Legend

- A – Water Feature
- B – Dedication/ Plaque Wall
- C – Entry Gateway
- D – Decomposed Granite Path w/ Stabilizer
- E – Existing Tree
- F – Existing Concrete Trail
- G – Native Prairie Restoration
- H – Vaughan Brothers Dedication (location to be determined)



An ecologically functional landscape offers so much more than a sterile, static landscape! It stimulates our children with color, sound and wonder. It is cleaner, quieter and healthier, and may increase property values. Landscaping with native plants improves the environment and they are hardy because they've adapted to local conditions. Once established, native plants do not need pesticides, fertilizers or watering. Not only is this good for the environment, it saves time and money. A native landscape with prairie grasses does not need to be mowed like conventional "turf grass" – mow twice a year for two years, then after that once a year or less. This reduces the demand for non-renewable resources and improves the water and air quality. Prairie will absorb more water and have far deeper roots than Bermuda and prevent water runoff and erosion.

Landscaping with native wildflowers and grasses helps return the area to a healthy ecosystem. Diverse varieties of birds, bees, butterflies and animals are attracted to the native plants, thus enhancing the biodiversity of the area and providing host plants and nectar plants for several pollinators. The beauty of native wildflowers and grasses creates a sense of place, both at home and work, and increases our connection to nature with a beautiful, peaceful place to relax. Flowers in the Spring and Summer. Flowers and grass blooms (seed inflorescence) in the Fall, with grasses changing colors in the Fall and Winter. This can provide habitats for prairie birds, which are in decline. Native landscaping practices can help improve air quality on a local, regional and global level. Locally, smog (ground level ozone) and air toxics can be drastically reduced by the virtual elimination of the need for lawn maintenance equipment which is fueled by gasoline, electricity or batteries. All of the fuel types are associated with the emissions of the following air pollutants: carbon monoxide, carbon dioxide, nitrous oxides, sulfur dioxide, VOCs (volatile organic compounds) and air toxics such as benzene.*

* Information from a publication by the U.S. EPA <http://www.epa.gov/greenacres/index.html#Benefits> and reprinted by the Native Plant Society of Texas – Houston Chapter, www.npsot.org/houston

Shade and Sun Grass and Wildflower Mix

Inland SeaOats

Sideoats Grama

Sand Lovegrass

Green Sprangletop

Sand Dropseed

Prairie Wildrye

Plains Bristlegrass

Buffalograss

Slim Tridens

White Tridens

Red Grama

Western Wheatgrass

Purple Three Awn

Arizona Cottontop

Hooded Windmill Grass

Texas Wintergrass

Curly Mesquite

Texas Grama

Red Three Awn

Texas Cupgrass

Greenthread

Tall Grama

Huisache Daisy

Bushy Bluestem

Cane Bluestem

Prairie Coneflower

Halls Panicum

Mealy Blue Sage

Red Lovegrass

KIEST PARK DEDICATION TREE GROVE

DEDICATION WALLS GATEWAYS



kiest park
community
group

1/20/21

KIEST PARK
DEDICATION TREE
GROVE
DALLAS, TX

Issue Date

Revised / Submittals / Approvals

Date	Description

Issue Date

Issue

Not for construction

Prepared By

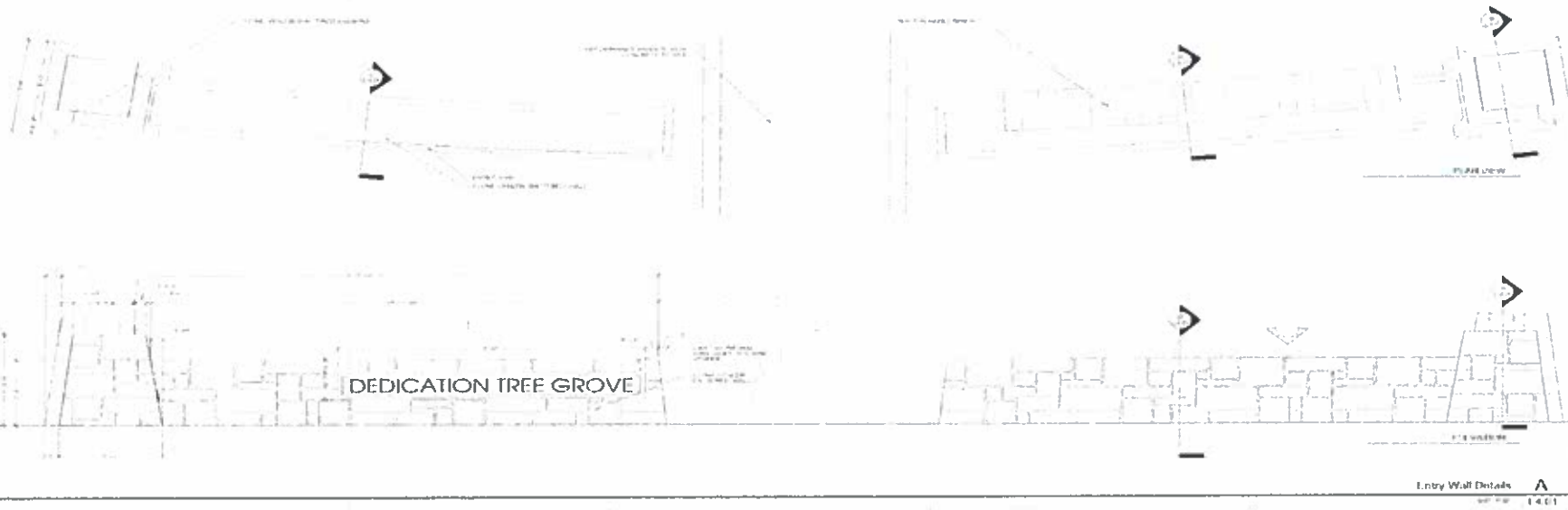
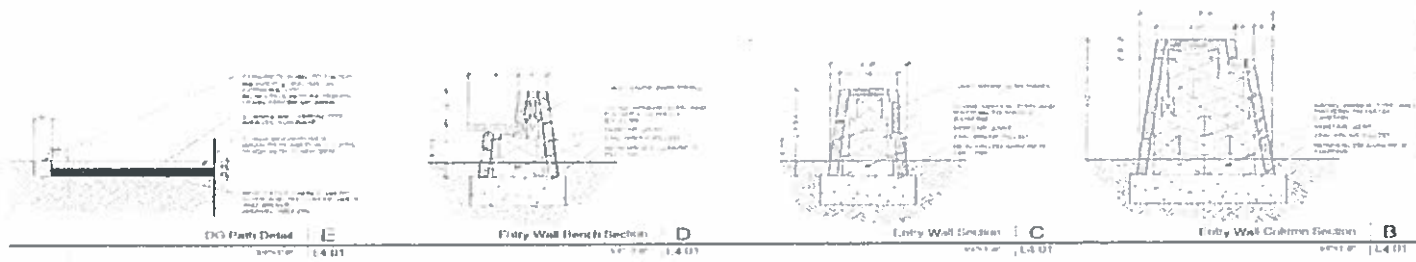
Project No.

Drawn By

Sheet No.

NOT FOR
CONSTRUCTION

DEDICATION WALLS GATEWAYS -- Replicate WPA Stonework
Main Gateway off of Cliff Teen Court, southern side of Tree Grove
Secondary Gateway off of Perryton Drive, northern side of Tree Grove

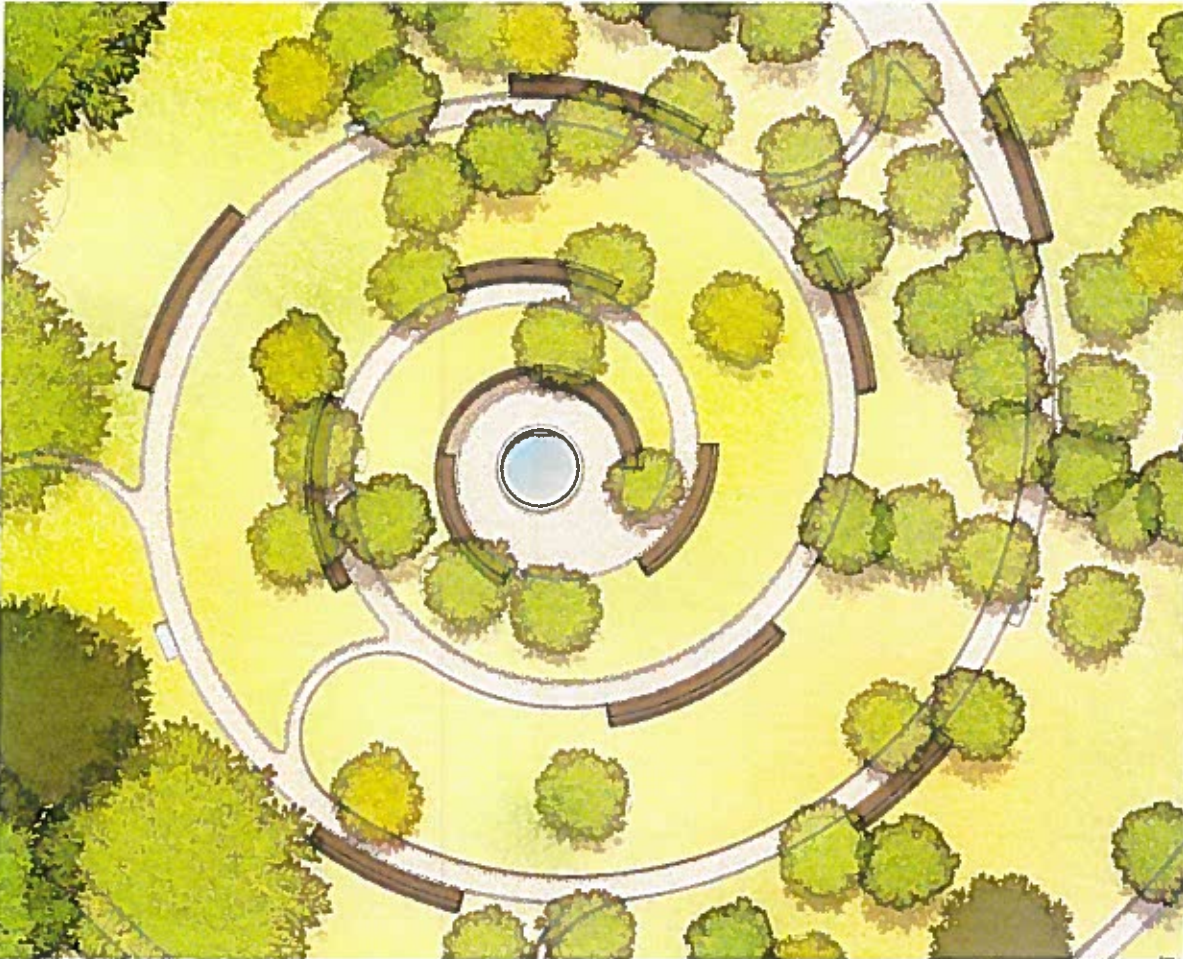


DEDICATION TREE GROVE

Entry Wall Details A
1/4\"/>

KIEST PARK DEDICATION TREE GROVE

WATER FEATURE & DEDICATION WALLS



DEDICATION WALLS – Replicate WPA Stonework



WATER FEATURE – Replicate WPA Stonework



kiest park
community
group

KIEST PARK
DEDICATION TREE
GROVE
DALLAS, TX

Project Title

Location / Address / Description

Date	Description

Scale: 1/8" = 1'-0"

Client

Project No.

Drawing Title

Issue Date

Plotted By

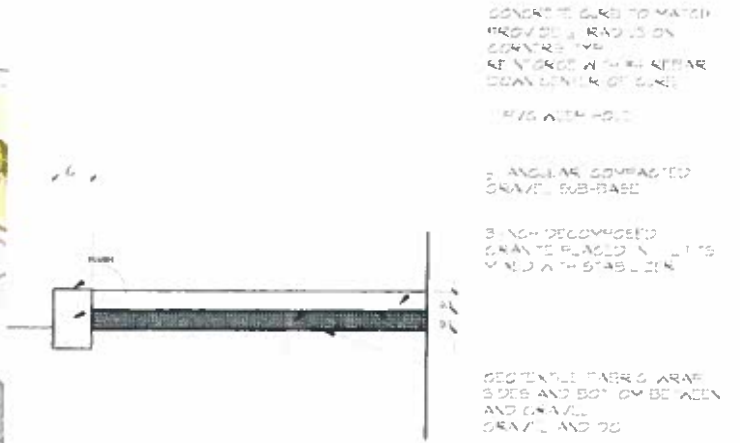
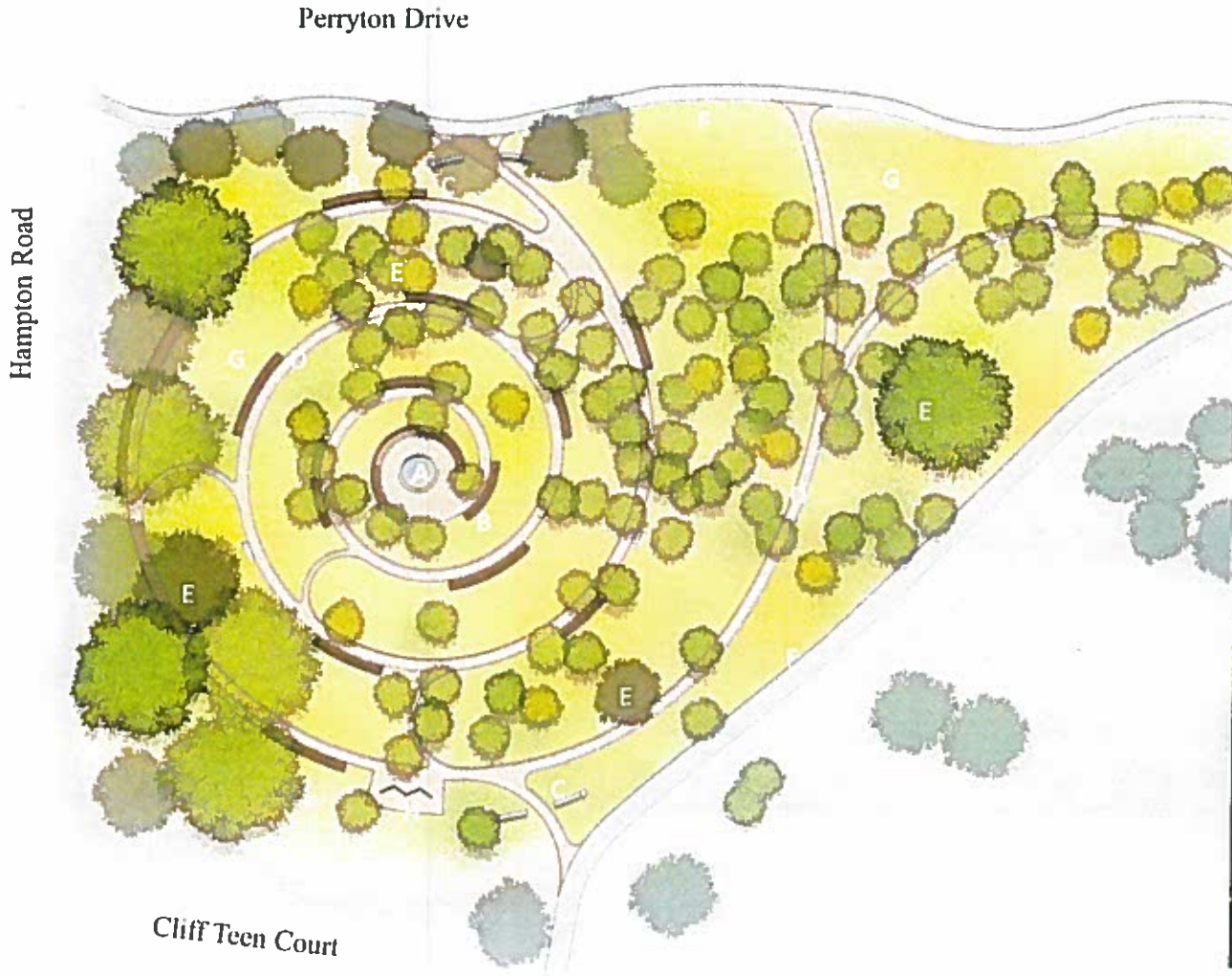
Drawn By

Checked By

NOT FOR
CONSTRUCTION

KIEST PARK DEDICATION TREE GROVE

TRAIL DETAIL



**TEXAS HISTORIC TREE PLANTING ASSOCIATION MEMORIAL GROVE
PRESERVATION AND RESTORATION PROJECT - "NAUTILUS" DESIGN PROJECT AND FINANCIAL PLAN**

- **Project in process for last six years**
- **Phase I – Preservation and Nautilus Center Construction**
 - Excavation and Preparation of 20 existing plaques
 - Site Preparation for center water feature, center circle pathway and 1st dedication wall
 - Construction of water feature
 - Construction of center circle Nautilus pathway
 - Construction of 1st dedication wall, reinstallation of 20 preservation plaques, additions of personal history plaques
 - All stone/stone veneer will replicate the original WPA stonework visible throughout Kiest Park
- **Phase II – Landscaping and Remainder of Nautilus Pathway**
 - Site Preparation for remainder of Nautilus pathway, including two entryways
 - Site Preparation for implementation of landscape plan – determine if any 2013 Arbor Day trees need to be moved; prepare for planting/seeding of native grasses/wildflower mixes
 - Construction of remainder of Nautilus pathway and two entryways
 - Installation of landscaping
- **Phase III – Restoration and 2nd Dedication Wall**
 - Construction of 2nd dedication wall for 27 missing dedication plaques
 - Creation of 27 missing dedication plaques of appropriate material, including personal history information at bottom
 - Installation of 27 missing dedication plaques
- **Phase IV – Expansion/Addition of Future Dedication Walls**
 - Site Preparation, Construction and Installation of future dedication walls
 - To Honor, Remember or Celebrate any City of Dallas and/or Dallas County resident, military/first responders, governmental persons, civic groups or organizations (Ex. Honor 5 DPD/DART Officers)
 - Develop program, determine costs and arrange funding for future dedications and walls
- **Financial**
 - GrowSouth 2016 Neighborhood Challenge Grant - \$10,000.00
 - 2015 Old Oak Cliff Conservation Neighborhood Supplemental Grant - \$1,200.00
 - 2014 Donation from Dallas County Commissioner Dr. Elba Garcia - \$250.00
 - 2016 Donation from Anne and Shannon Foster, The Foster Team, Dave Perry-Miller Real Estate - \$150.00
 - Public/Private Partnerships – local businesses, corporations, additional grants
 - Possible Park and Recreation Operating and Maintenance Budget Funds – local, community park projects
 - Possible 2017 Park and Recreation Bond Package Funds – for Citywide and Regional Parks (Kiest Park)
 - Oak Cliff Proud T-shirt Sales
 - Online Fundraising – Gofundme.com, Kickstarter.com, others

QUESTIONS, DISCUSSIONS, COMMENTS...

- Kiest Park Community Group
 - Kiest Park Memorial Tree Grove Preservation and Restoration Planning and Advisory Committee
- Nov. 3, 2016

KIEST PARK MEMORIAL TREE GROVE

TEXAS HISTORIC TREE PLANTING ASSOCIATION GROVE HONOREES 1936-1941

The Texas Historic Tree Planting Association Memorial Grove had dedications of bronze plaques and trees planted from 1936 to 1941. Dedications were to prominent individuals who changed the social, civic, cultural and governmental climate of Oak Cliff, Dallas and several northeastern counties of Texas during the late 19th and early 20th centuries. Several of the dedicated trees also had historic lineage themselves. The THTPA was also often known as the Texas Historic Nut Tree Planting Association.

***Honorees, Plaque Inscriptions, Service to Dallas/Dallas County/North Texas and/or short personal history:**

H. B. Goodnight (Henry Beddoe Goodnight)

"Dedicated to H. B. Goodnight 1937" (plaque found 8/6/2016 damaged; tree missing)

Postmaster Station A, Dallas, TX; Appointed United States Postal Service Superintendent in 1923 and served USPS for 42 years. Prominent community and civic leader serving in leadership roles with National Association of Postal Supervisors, Dallas County Child Welfare Bureau/Dallas County Humane Society, the Humane Federation of Texas, the Board of Trustees of Dallas Methodist Hospital, the Board of Directors of American National Bank of Oak Cliff and the Family Services. Member of the Masonic Lodge, Scottish Rite, Hella Temple Shriners, Scottish Rite Choristers and their Drum and Bugle Corps. H. B. Goodnight was elected president of the Texas Historic Tree Planting Association in January 1946, two years after the death of the organizations original founder, Lt. Col. George A. Lake in 1944.

***Proposed Personal History Plaque:**

Postmaster Station A

Superintendent serving USPS 42 years

Civic Leader active on numerous Community Boards

Mrs. J. H. Brower (Mary Cole Brower)

"Dedicated to Mrs. J. H. Brower 1937 (plaque missing; tree missing)

Active in the social and civic community of Dallas during the 1930-1940's; Wife of a prominent hardware merchant whose business was located at 831 Exposition Avenue in the late 1930's, just across from the State Fair of Texas. She lived, with her husband, on N. Fitzhugh Avenue, as recorded in the 1930 Census.

***Proposed Personal History Plaque:**

Social and Civic leader during 1930-1940's

Wife of prominent Dallas hardware merchant

Mrs. J. P. Greenwood (Jane Loretta Chambers Greenwood)

"Dedicated to Mrs. J. P. Greenwood 1937" (plaque remains though damaged; tree missing)

Active civic and social resident of Oak Cliff and Dallas during the 1930's; Wife of a prominent consulting mechanical engineer who owned his own business. The Greenwood's lived at 212 S. Marlborough at the time of 1930 Census.

***Proposed Personal History Plaque:**

Civic and Social leader during 1930-1940's

Wife of prominent Dallas mechanical engineer

Willa Stephenson (Mrs. Willa Lee Green Stephenson)

"Dedicated to Willa Stephenson 1937" (plaque though severely damaged; tree exists)

Active civic and social resident of Dallas during the 1930-1940's, living at 3619 Bertrand Avenue at the time of the 1930 Census; Seamstress in a dress factory, whose husband had a prominent automobile repair business in Southern Dallas, a short distance from Fair Park. Willa became a saleswoman for the well-known Neiman-Marcus department store and moved to Forest Hills Blvd.

***Proposed Personal History Plaque:**

Civic and Social leader during 1930-1940's

Saleswoman at the prominent Neiman Marcus

Mrs. Rebecca Steer (Rebecca Frances Arnold Steer)

"Dedicated to Mrs. Rebecca Steer 1937" (plaque remains; tree remains)

Active social and civic resident of Oak Cliff and Dallas during the 1930-1940's. Mrs. Steer was a Christian Science Practitioner and Reader. Her husband, John A. Steer owned a produce store according to the 1930's Census and they lived at 903 S. Waverly Avenue in the Oak Cliff area of Dallas. Later in life, prior to her death, she lived at 601 Valencia Street in the Hollywood/Santa Monica area of East Dallas.

***Proposed Personal History Plaque:**

Social and Civic leader during 1930-1940's

Christian Science Practitioner and Reader

Capt. James E. Payne (James Edward Payne)

"Dedicated to Capt. J. E. Payne 1937" (plaque remains; tree remains)

A late 1800's to early 1900's editor and newspaper correspondent in Missouri, Capt. Payne was a Spanish-American War veteran who organized Company B of the Fifth Missouri Volunteer Infantry at the start of that war. After the war, Mr. Payne was appointed to clerkship in the United States Bureau of the Census. He and his wife came to Dallas in March of 1920, retiring from the Census Bureau in 1922. At the time of the 1930 Census, he and his wife lived at 2615 Reagan Street, Dallas, TX, in what is now the Oak Lawn area of Dallas. Originally buried in 1937 at Oakland Cemetery, Dallas, TX, his grave was later removed and he was interred at Arlington National Cemetery on November 29, 1946.

***Proposed Personal History Plaque:**

Spanish-American War Veteran

United States Bureau of the Census Clerk

John L. Cramer (John Lee Cramer)

"Dedicated to John L. Cramer, Commander Dept. of Texas United Spanish War Veterans 1937" (plaque and tree missing)

Born in Philadelphia, PA in 1876, John L. Cramer was a United State Navy Veteran of the Spanish-American War and World War I. Originally enlisting at Newport News, VA, Mr. Cramer served our country from 1898 until 1929, when he retired from the United States Navy. After retiring from the U. S. Navy as a ship builder, Mr. Cramer became a notary public in Dallas, TX. He and his wife lived in Dallas for over 50 years, residing at 700 S. Haskell Avenue. He was a member of the Tannehill Masonic Lodge. He passed away in 1956 at the Veterans Administration Hospital in Dallas, TX.

***Proposed Personal History Plaque:**

United State Navy Veteran of Spanish-American War and World War I,

Shipbuilder, Member of Tannehill Masonic Lodge

Lt. Col. R. L. Coleman (Richard Llewellyn Coleman)

"Dedicated to Lt. Col. R. L. Coleman 1937" (plaque and tree missing)

Born in Louisville, KY in 1879, Richard L. Coleman moved to Rusk, Texas in the early 1900's where he married his wife. He became a Postmaster in Rusk, TX in 1909. He and his wife moved to Dallas, TX in 1917. A Lieutenant Colonel in the United States Army, he was a Military Training Instructor in the 1920's, continuing his professorship role as a Military Commandant (ROTC) with the Dallas public schools into the 1940's and teaching at Forest Avenue High School (which later became James Madison High School).

***Proposed Personal History Plaque:**

Former Postmaster USPS Rusk, TX

United States Army Veteran World War I

Military Commandant ROTC, D.I.S.D Forest Avenue High School 1940's

Lt. Col. A. C. Burnett (Almer Cecil Burnett)

"Dedicated to Lt. Col. A. C. Burnett 1937" (plaque and tree remains)

Born in 1896 in Corrigan, TX, A. C. Burnett moved with his wife to 626 S. Winnetka Avenue in Dallas in the mid-1920's. He served in the United States Army during World War I and World War II, eventually reaching the rank of Colonel. Lt. Col. Burnett was a Military Training Instructor and Commandant (ROTC) with the Dallas public schools during the 1930-1940's, teaching at Sunset High School.

***Proposed Personal History Plaque:**

United State Army Veteran World War I, World War II

Military Commandant ROTC, D.I.S.D. Sunset High School 1930-1940's

Wylie A. Parker (Wylie Apton Parker, Sr.)

"Dedicated to Wylie A. Parker, Father of Texas Week 1937" (plaque remains; tree missing)

A Texas native, Wylie A. Parker was the editor of the Plainview News in the early 1900's. A graduate of Baylor University, Mr. Parker taught Mathematics at Baylor and Science at Hillsboro High School from 1912-1913. In the early 1920's, he became a teacher and principal of Colonial Hill school. Mr. Parker was president of Texas Building and Loan Association of Dallas in the late 1920's. He was principal of Forest Avenue High School from the mid-1920's until the 1940's. Forest Avenue High School became James Madison High School.

***Proposed Personal History Plaque:**

Teacher and Principal Colonial Hill School 1920's

President Texas Building and Loan Association, Dallas

Principal Forest Avenue High School mid-1920's to 1940's

Mrs. C. C. Cameron (Mrs. Chester Clayton Cameron – Delia Elizabeth "Libbie" Wade Cameron)

"Dedicated to Mrs. C. C. Cameron 1937" (plaque and tree missing)

Active civic and social resident of Oak Cliff and Dallas. Mrs. Cameron lived with her husband and family at 410 E. 5th Street, in the Lake Cliff neighborhood of Oak Cliff, from 1927 until 1942. Libbie Cameron was a prominent member and leader of the Order of the Eastern Star, Oak Cliff Chapter No. 303.

***Proposed Personal History Plaque:**

Civic and Social leader during 1920-1940's

Prominent member and leader of the Order of the Eastern Star, Oak Cliff Chapter No. 303

Mrs. J. Doak Roberts (Mrs. Jesse Doak Roberts – Lota Lockhart Roberts)

"Dedicated to Mrs. Doak Roberts 1937" (plaque remains; tree missing)

A prominent civic, social and political leader in Dallas during the 1920-1930's, Lota Lockhart Roberts was a native Texas born in 1872. As a Democratic leader, she served in many prominent positions in the political community – president of the Texas Women's Democratic Association; charter member of the Citizen's Charter Association; co-chairman of the Dallas County Democratic Executive Committee in 1928 and 1932; president of the Dallas County Democratic Women and a county and state delegate in 1935. Her social and civic involvement included being active in the Texas Federation of Women's Clubs, serving as a chairman of the higher education committee and its state executive board; twice elected president of the Dallas Sunshine Club, and awarded a medal for outstanding service at their international convention in New York in 1932; member of Dallas County Relief Board; member of Board of Regents of the Texas State College for Women at Denton in 1932.

***Proposed Personal History Plaque:**

Civic, social and political leader 1920-1930's

Texas Women's Democratic Assn. President

Board of Regents Texas State College for Women at Denton, 1932

W. T. White (Dr. Warren Travis White)

"Dedicated to W. T. White, Principal Sunset High School 1937" (plaque missing; tree remains)

Warren Travis White, a native Texan, began his teaching career in 1913 in Hamilton and Wilbarger Counties. He married his wife and enlisted in the United States Army in 1917 at the start of World War I. Upon his military discharge in 1919, he pursued a degree in education at the University of Texas, though they only had enough money for him to attend for one year. After that first full year of college, he took a job as principal of an elementary school in Wichita Falls to support his family and earn money to continue his education. The family returned to Austin during the summer session so he could obtain his bachelor and master of arts degrees. At the age of 26, W. T. White became superintendent of a school on the Red River in Wichita County. He was also a junior high school principal in Wichita Falls and a superintendent of Bonham schools. In 1931, he came to Dallas to be principal of Sunset High School. Ten years later he became an Assistant Superintendent of high schools. He was elected Superintendent of the Dallas Independent School District in 1946 and serve in that position until 1968. W. T. White High School, in north Dallas, was named in his honor.

***Proposed Personal History Plaque:**

Texas and Dallas Educator 1913-1968

D.I.S.D. Superintendent 1946-1968

Vernon Singleton (Vernon Dickerson Singleton)

"Dedicated to Vernon Singleton 1937" (plaque and tree missing)

A prominent civic and governmental leader in Dallas from the 1930's to 1950's, Vernon D. Singleton was a native Texan, and Oak Cliff resident. He resided at 716 Oak Cliff Boulevard in the 1920's and was living at 1803 Marydale Drive at the time of his death October 7, 1956. Mr. Singleton was an Executive Vice-President of United Fidelity Life Insurance Company up until his death in 1956. He served the citizens of Oak Cliff and Dallas County as their Dallas County Commissioner for District 4 from 1933-1941. In 1941, the Dallas County Commissioners accepted a petition from business owners along Eagle Ford Road to rename the thoroughfare in honor of Commissioner Vernon Singleton – the street was re-christened as Singleton Boulevard.

***Proposed Personal History Plaque:**

Civic and Governmental Leader 1930'-1950's

Dallas County Commissioner District 4, 1933-1941

E. H. Cowan, M.D. (Elias Harrison Cowan, M.D.)

"Dedicated to E. H. Cowan, M.D. Surgeon General G.A.R. 1937" (plaque and tree missing)

Elias Harrison Cowan was a prominent general practice physician in Marshall, Texas from the early 1900's until his death in 1934. He was honored as the Surgeon General G.A.R. (Grand Army of the Republic – a fraternal organization composed of veterans of the Union military forces who served in the American Civil War).

***Proposed Personal History Plaque:**

*Prominent East Texas physician
Surgeon General G.A.R.*

Martin Weiss

"Dedicated to Martin Weiss 1937" (plaque remains; tree missing)

Born in Hungary in 1865, Martin Weiss immigrated to the United States around 1888 arriving in New York City, where he lived for one year. He then moved to Gonzales, Texas, learned to speak and write in English, married and established businesses. In 1911, he and his wife moved to Dallas settling in Oak Cliff, bought a struggling millenary business and began investing in real estate. An extremely successful businessman, he and his wife never failed to share their fortune with those in need – donated toys & clothing to orphanages at Christmas; allowed needy folks to live in their home rent-free until they could repay him; awarded gold watches to top students at Oak Cliff/Adamson High School; supported programs and growth of Methodist Hospital, which was just across Colorado Blvd. from his home; donated money to the Dallas Park System; paid for the construction of the original Rialto Theater on Bishop Avenue.

***Proposed Personal History Plaque:**

*Prominent Dallas Philanthropist and Civic Leader, 1911-1957
Major supporter of the Dallas Park System*

Mrs. E. P. Turner (Mrs. Edward Porter Turner – Adella Kelsey Turner)

"Dedicated to Mrs. E. P. Turner 1937" (plaque and tree missing)

Born in Marshall, Texas, Adella Kelsey Turner was orphaned around the age of four and taken in by an aunt and uncle in East Texas. She met her husband in Jefferson, Texas and they married in 1879. They soon moved to the Oak Cliff neighborhood of Dallas where she began her participation in numerous women's organizations – Standard Club of Texas; Texas Federation of Women's Clubs; Dallas Woman's Forum; City Federation of Women's Club/Dallas League of Women Voters. She was a Dallas School Board member 1908-1910. In 1917, she was vice president of the Dallas County Humane Society. Mrs. Turner was president of the Oak Cliff Society of Fine Arts from 1926 until her death in 1938, having been the original founder of the organization. Her two living sons donated the Turner home to the Oak Cliff Society of Fine Arts, but it was sold due to the construction of Interstate 35. The current Turner House on N. Rosemont was named in honor of Adella Kelsey Turner.

***Proposed Personal History Plaque:**

*Social and Civic Leader 1900-1930's
Founder and President of Oak Cliff Society of Fine Arts 1926-1938
Dallas School Board Member 1908-1910*

Mrs. Rosa Cramer (Mrs. John L. Cramer – Rosa E. Brecht Cramer)

"Dedicated to Mrs. Rosa Cramer, Pres. Dept. of Texas Ladies Auxiliary U.S.W.V. 1937"

(plaque remains; tree missing)

A Dallas native, Rosa E. Brecht Cramer was born in 1877 and died here in 1959. She was the wife of John L. Cramer, United States Navy Veteran of the Spanish-American War and World War I. The Cramer's lived at 700 S. Haskell Avenue in Dallas. Mrs. Cramer was an active civic and social leader in Dallas, leading efforts to assist the local veterans of the Spanish-American War, providing aid to the soldiers and ministering to the sick.

*Proposed Personal History Plaque:

Civic and Social Leader 1930's

Spanish War Veterans Ladies Auxiliary President

Dan Sullivan (James Daniel "Jim Dan" Sullivan) *Recently found correct name

"Dedicated to Dan Sullivan, Pres. Park Board by Park Employees 1937"

(plaque and tree missing)

Jim Dan Sullivan, widely known as a member of a prominent Dallas family which had taken an active interest in Park affairs, was elected Park Board president from 1935-1937. He had managed his family's estate and proved to be a capable leader of the Park Board at a time which demanded a firm direction. Not only did the Park Board members of 1935-1937 bring to the City of Dallas beautified parks and improved maintenance, they were also responsible for the World Fair held in Dallas in 1936, leading to the Texas Centennial celebration at Fair Park.

*Proposed Personal History Plaque:

Prominent Civic Leader 1930's

Dallas Park Board President 1935-1937

D. A. Frank (David Antoine Frank, Sr.)

"Dedicated to D. A. Frank, Former Pres. Dallas Bar Assn. 1938" (plaque and tree missing)

Born in Willis, Texas in 1875, David Antoine Frank was the son of a French father and a mother born in Alabama. An attorney-at-law, Mr. Frank was listed as the General Counsel for Southwestern Telegraph and Telephone Company in St. Louis, Missouri from 1916-1920. This was during the time when three companies were merged into the Missouri and Kansas Telephone Company in 1917 and later became known as Southwestern Bell Telephone Company. He moved with his family to Dallas in 1920, just two years after his wife Nora's death in 1918 in St. Louis. They lived at 9412 Beverly Drive, Dallas until 1930, when he, his 2nd wife and family moved to 4600 St. Johns in Highland Park. D. A. Frank was a partner in the Thomas, Frank, Milam and Touchstone law firm, located in the Magnolia Building, 1401 Commerce Street in Dallas. Mr. Frank was a Spanish-American War Veteran and president of the Dallas Bar Association in 1936.

*Proposed Personal History Plaque:

Spanish-American War Veteran

Prominent Dallas Attorney

President, Dallas Bar Assn. 1936

George C. Young (George

"Dedicated to George C. Young, 50 Years in Dallas P. O. Services 1938"

(plaque remains; tree missing)

Born in Leavenworth, Kansas, George C. Young moved with his parents and family to Texas in the early 1880's. He was married to Olive Hudson and they had three children. A staunch Republican and leader in Southwestern Republican circles, George was appointed postmaster in 1930 when Herbert Hoover was President of the United States. Mr. Young served the United States Postal Service for 50 years serving as a Superintendent of Mail Carriers and as a Postmaster in Downtown Dallas at the Federal Building. He was active in civic and social organizations: East Dallas Masonic Lodge; the Scottish Rite; Dallas Chamber of Commerce; Kiwanis Club; member First Presbyterian Church.

*Proposed Personal History Plaque:

Prominent Governmental Leader 1890-1930's

Superintendent of Mail Carriers USPS

Postmaster United States Postal Service 1931-1934 – Dallas, TX

W. B. Luna (Walter Bruce Luna)

"Dedicated to W. B. Luna, Former Postmaster Dallas" (plaque and tree missing)

Born in Petersburg, Tennessee in 1867, Walter Bruce Luna came to Dallas County with his family in 1880, living on a farm near Richardson. Getting what education he could between farm jobs as a youth, he went on to attend Groves Preparatory School and Lawrence Business College where he graduated in bookkeeping and accounting. In April 1887, he set out for Dallas from the farm in a covered wagon, in a blinding rain, to land his first job with the United States Postal Service as a substitute postal carrier. An industrious worker, he was appointed as a regular carrier in July 1888. From 1892 until 1913, Mr. Luna held positions of substitute postal clerk, regular clerk, chief stamp clerk and postal cashier. He held the position of Assistant Postmaster from 1913 until January 1, 1934 when he succeeded George C. Young as Acting Postmaster. That appointment as Postmaster was made permanent on April 1, 1934 under President Franklin D. Roosevelt. After retiring from the Postal Service, he became an assistant to the manager of the mail order department of Sears, Roebuck & Company at Chicago, but was stationed at the Dallas office from 1940 until his death in 1945. Mr. Luna was active in social and civic groups throughout his life – president of the National Association of Postal Supervisors; secretary of the Dallas Civil Service Board; member of the Masonic Lodge, Hella Temple; the Benevolent and Protective Order of the Elks, the Knights of Pythias; member of First Presbyterian Church.

*Proposed Personal History Plaque:

Civic and Governmental Leader 1887-1938

Postmaster United States Postal Service 1934-1938 – Dallas, TX

E. B. Comstock (Ernest Bernard Comstock)

"Dedicated to E. B. Comstock, Principal, North Dallas High School" (plaque and tree missing)

Ernest Bernard Comstock was born in Riga, Michigan in 1879, graduated from Oberlin College in 1905 and received a Master's degree from the University of Chicago in 1926. He began his work as an Educator serving as principal of the Paulding, Ohio high school from 1905-1906, then he was superintendent of Kalida, Ohio public schools from 1905-1911. Comstock moved to Bonham, Texas in 1911 to become the editor of the Bonham (Fannin County) News. He left Bonham in 1914, moving to Dallas to re-enter the teaching profession, teaching at Bryan High School (Crozier Technical) until 1916. He then taught at Forest Avenue High School (James Madison HS) until 1919, when he became the principal at Fannin Elementary School where he served until 1922. At that time, he was appointed as the first principal of North Dallas High School where he served until 1945. In 1945 E. B. Comstock was appointed assistant superintendent in charge of high schools for the Dallas School system, finally retiring in 1949. He instituted the first Bible course for credit in Dallas schools, as well as establishing driver training as part of the school curriculum. Active member of Central Congregational Church; State director for Scholastic Magazine of New York; active genealogist and fellow of the American Institute of Genealogy and served as Texas governor for the Society of Mayflower Descendants; organized Dallas chapter of Sons of the American Revolution; Dallas Library Council; National Education Association; 32degree Mason of the Masonic Lodge; taught summer school sessions at Southern Methodist University and North Texas State Teachers College in Denton.

*Proposed Personal History Plaque:

*Renowned Educator in Michigan and Dallas, TX, 1905-19
Civic and Social Leader 1911-1956*

H. E. Gable (Henry Ellis Gable)

"Dedicated to H. E. Gable, Supt. Highland Park Public Schools 1938" (plaque and tree missing)

Born October 17, 1880 in Iuka, Mississippi, Henry Ellis Gable came to Navarro County, Texas with his parents when he was a young boy. Attending schools in Navarro County, he later attended Southwestern University, Southern Methodist University and Leland Stanford University. He began teaching when he was only 20 years old in a one-room school in Navarro County in 1900. Gable married in 1910, he was teaching in Dalhart City, Texas. As of 1920, he was a teacher of physics and academy department head at Wesley College in Greenville, Texas. H. E. Gable quickly rose in the education profession, becoming the Superintendent of Highland Park School System later in 1920 and remained in that position until his retirement on June 30, 1945. He, his wife and family lived at 3617 Harvard Avenue, Highland Park, Texas. After his retirement, Gable was associated with Gable Electric Company. Mr. Gable was a member of the Highland Park Methodist Church, where he had been a Sunday School teacher. He was also an active Mason, a Modern Woodman and a Woodman of the World, member of the Texas State Teachers Association and other educational organizations.

*Proposed Personal History Plaque:

*Renowned Educator in Texas and Highland Park, TX, 1900-1945
Civic and Social Leader 1920-1950's*

Judge Sarah T. Hughes (Sarah Tilghman Cooke Hughes)

"Dedicated to Judge Sarah T. Hughes 1938" (plaque and tree remain; plaque above ground)

Sarah Tilghman Cooke Hughes was born August 2, 1896 in Baltimore, Maryland to James Cooke Tilghman and Elizabeth Haughton Tilghman. Attending high school at the girls-only Salem Academy in Winston-Salem, North Carolina, Sarah was president of her freshman class and participated in intramural track and field, gymnastics and basketball. She graduated from Goucher College in 1917 with a bachelor's of art degree in biology. After teaching at the Salem Academy for two years, she enrolled in the George Washington University Law School, graduating in 1922 with a bachelor's of laws degree. During her college time she was a member of the Washington, D.C. police force, working primarily with juveniles. Sarah Tilghman married George Ernest Hughes of Palestine, Texas, one of her college classmates, on March 13, 1922 and they soon moved to Dallas, Texas. In 1923, Sarah T. Hughes joined the Dallas law firm of Priest, Herndon and Ledbetter, where she remained until 1935. At that time, then Texas Governor James Allred appointed her to the bench of the 14th District Court in Dallas, becoming the first woman state district judge. In 1936, she was elected in her own right to the same position, serving into 1960. She served three terms in the Texas House of Representatives and was among the first women elected to the legislature after the granting of woman suffrage. Judge Hughes was active in debates over major issues of the time – oil proration laws, penal system reform and public school land usage. In October 1961, President John F. Kennedy appointed Judge Hughes as a Judge of the United States District Court for the Northern District of Texas, becoming the first woman to serve as a federal district judge in Texas. When President John F. Kennedy was assassinated in Dallas, Texas on November 22, 1963, Judge Sarah T. Hughes was the closest federal official and was called upon to swear in then Vice-President Lyndon Baines Johnson as President of the United States aboard Air Force One on the tarmac at Dallas' Love Field Airport. Judge Hughes and her husband never had any children.

*Proposed Personal History Plaque:

First Woman Texas State District Judge 1935

First Woman Federal District Judge in Texas 1961

Swore in Lyndon B. Johnson as President of the United States after assassination of President John F. Kennedy, November 22, 1963 Dallas, TX

Mrs. Richard J. Turrentine (Mrs. Richard Joshua Turrentine – Jennie George Johnson Turrentine)

“Dedicated to Mrs. Richard J. Turrentine 1938” (plaque and tree missing)

Born January 7, 1881 in Missouri, Jennie George Johnson married Richard Joshua Turrentine on June 30, 1909 in Mt. Vernon, Missouri. She received her early education at the Presbyterian Academy and later attending Drury College in Springfield, Missouri. Jennie received a master's degree from Southern Methodist University. The Turrentine's had moved to Stanford, Texas in 1910 where Richard became a college professor at a State College in Denton, Texas. A longtime active member of the First Methodist Church of Denton, Mrs. Turrentine taught several classes and served on the board of stewards. She was active in civic and social organizations – past president of the Aerial Club; member of the Garden Club, the Denton City Park Board and local AAUW (American Association of University Women) chapter. She was a past president of the Texas Federation of Women's Clubs and was honored by the organization with the first life memberships in the district. She served as president of the Second District of Federated Clubs. She also served a term as member of the state Democratic executive committee and active in the successful 1948 gubernatorial campaign of Beauford Jester. Was an active board member of the Youth Council of Texas and held the position of Chairman of the Texas State Department Public Welfare at the time of her death in Denton, Texas on September 13, 1952.

*Proposed Personal History Plaque:

*Civic, Social and Political Leader in North Texas 1910-1952
Chairman, Texas State Dept. Public Welfare 1952*

Mrs. John M. Hanna (Mrs. John M. Hanna - Sarah “Sallie” McCarer Little Hanna)

“Dedicated to Mrs. John M. Hanna 1939” (plaque and tree missing)

Sarah McCarer Little was born November 24, 1869 in Marquette, Michigan to the Rev. Henry S. Little and Anna Hazzard McCarer Little. At the age of two, she and her family moved to Denison, Texas where her father, the Rev. Henry S. Little, served as superintendent of home missions for the Presbyterian Church in Texas. Her educational training was at Ferry Hall, Lake Forest, Illinois and at Lindenwood College, St. Charles, Missouri during the mid-to-late 1880's. Sarah returned to Texas and married John MacAfee Hanna on October 18, 1888, who was a Denison, Texas grocer. In 1902 he and Sarah moved to Dallas so he could assist with expanding his family's wholesale grocery business. Mr. Hanna died in 1926. Sarah Hanna was quite involved with numerous civic, social and political organizations during her lifetime. Starting in 1908 she became involved with the Young Women's Christian Association (YWCA), chairing their religious education programs in 1914. Her YWCA involvement included: member of numerous national YWCA committees; national YWCA vice president (1922); two terms as national YWCA president (1926-1930); longtime Dallas YWCA board member; Dallas YWCA president (1933-1936); president emeritus of the Dallas YWCA. She was a member of the Texas Interracial Commission; chairperson Texas ASWPL (Association of Southern Women for the Prevention of Lynching); active member of the Presbyterian Church; Texas Council of Church Women; National Council of Federated Church Women; Federal Council of Churches; Woman's Christian Temperance Union; Dallas County League of Women Voters; Dallas Council of Social Agencies; Dallas County Community Chest. Sarah McCarer Little Hanna was living at 3307 Drexel Drive, Highland Park, Texas at the time of her death on November 8, 1957.

*Proposed Personal History Plaque:

*Prominent Civic, Social and Political Leader, 1908-1957
YWCA National President, 1926-1930
YWCA Local President, 1933-1936*

Dallas County Humane Society

"Dedicated to the Dallas County Human Society 1939" (plaque and tree missing)

The Dallas County Humane Society was organized in November 1915 and was affiliated with the Texas Bureau of Child and Animal Protection and the National Humane Society. The purpose of the Society were to provide means for the prevention of cruelty to children and to animals, to enforce all laws and prosecute by legal process all violations related to them. The DCHS was a member of the Dallas Federated Welfare Finance. Charter Members, Officers, Directors or Members included many prominent civic and social leaders in Dallas and Dallas County in the early 20th century: Edward Titcher, Alex Sanger, W. H. Hexter, Charles L. Sanger, Mrs. E. P. Turner, John H. Cullom, W. A. Green, C. H. Huvelle, Rabbi David Lefkowitz, H. B. Goodnight, Rev. William H Greenburg, Mrs. Anna B. Kent.

*Proposed Personal History Plaque:

Early 20th Century Civic and Social Society for the Care of Children and Animals

G. William Dealey (George William Dealey)

"Dedicated to G. William Dealey 1939 (plaque and tree missing)

George William Dealey was born in Dallas, Texas on April 25, 1895 to Samuel David Dealey and Virgie Downing, who were early pioneer residents of Dallas. Samuel D. Dealey was a builder of South Dallas. G. William Dealey attended Crozier Technical High School from 1911-1912. He married Katherine Marie Drake on April 8, 1917 and they had six children. A longtime Oak Cliff resident, Mr. Dealey was an active social, civic and governmental leader – Sunset Dad's Club; vice president Associated Leagues West of the Trinity; Dallas Park Board 1930-1931; City Plan Commission 1937; former candidate for Council District 1 for South Oak Cliff. He was the co-owner of several real estate companies for nearly 50 years, including Dealey Bros. & Co. Mr. Dealey moved to Woodland Hills, California in his early seventies, passing away there at the age of 76.

*Proposed Personal History Plaque:

Civic, Social and Governmental Leader 1915-1965

Dallas Park Board 1930-1931

Dallas City Plan Commissioner 1937

Mrs. Lizzie Goode (Mrs. Samuel Baskerville Goode – Elizabeth “Lizzie” Sloan Redwood Goode)

“Dedicated to Mrs. Lizzie Redwood Goode 1938” (plaque remains; dead tree base remains)

Elizabeth Sloan Redwood was born in Boonville, Missouri on April 11, 1845 to George Edward Redwood, M.D. and Mary Morton. Lizzie received her education at Barton Academy, Mobile, Alabama and at Frederick Academy, Frederick, Maryland. At the time of the Civil War, Lizzie and her parents were living in Washington, D.C. After her father left to join the war, Lizzie and her mother remained in Washington, D.C. and help nurse wounded Union soldiers after the first Battle of Manassas. She and her mother also worked to get medicine, bandages, linens and cloths through the lines to the southern soldiers in order to help all the wounded of the War. Lizzie was a Civil War counterpart of a WAAC (Women's Army Auxiliary Corps) and served as a clerk in office posts held by women volunteers who release men to the war front. When it came time for Lizzie and her mother to move from Washington, D.C. to Richmond, Virginia they applied to go through the lines, but were originally refused passage by a military officer in charge. Mary Morton Redwood had gone to school with Mary Todd Lincoln, wife of then President Abraham Lincoln, and called upon her friend for assistance. The Lincolns arranged for Lizzie and Mary Redwood to go through the lines for travel on to Richmond. In 1871, Lizzie married Samuel Baskerville Goode from Mecklenburg County, Virginia and they lived in Meridian, Mississippi until 1894 when they moved to Dallas, Texas. Mr. Goode died in Dallas in 1916. She was an active genealogist and worked in several libraries. Mrs. Goode was active in civic and social organizations, including the Dallas County Humane Society, until her death May 25, 1943, having resided at 318 S. Montclair Avenue, the home of her daughter.

**Proposed Personal History Plaque:*

Civic and Social Leader 1900-1940's

Mrs. Ella Caruthers Porter (Mrs. James Newton Porter – Mary Ella Caruthers Porter)

“Mrs. Ella Caruthers Porter, Founder and First President of the Texas Congress of Parents and Teachers Organized 1909” (Dedication 1939)

(plaque and tree remain, though concrete base in out of the ground)

Born in Kimball, Bosque County, Texas on December 23, 1862, Ella Caruthers married at the young age of 15 to James Newton Porter. The mother of three daughters, she lost her first daughter when she was only six years old. As a young mother, she chose to obtain an education, entering the Nashville College for Young Ladies and earned a degree while her children studied in the primary department. Ella then studied sociology at the University of Chicago. Quite active in the Department of Mothers Meetings and Mothers Clubs in the late 1890's, she was subsequently appointed a member of the board of managers and state organizer for Texas. In 1906, she founded and was the first president of the Texas Congress of Mothers, as precursor to the Texas Congress of Mothers and the Parent-Teacher Associations (PTA). She held the position of president for several years and made honorary president and life member of the executive board in 1912. Ella was an active member in numerous civic and social organizations: Texas Conference of Charities and Corrections; Texas Social Hygiene Association; Dallas Women's Club; Lakeside Browning Club; YWCA and a member of First Methodist Church. Mrs. Ella Caruthers Porter was instrumental in persuading the Texas Legislature to form a state child welfare commission. She died in Dallas on July 29, 1939.

**Proposed Personal History Plaque:*

Civic and Social Leader 1890-1930's

Dr. David Lefkowitz (Rabbi Dr. David Lefkowitz)

"Dedicated to Dr. David Lefkowitz by Temple Emanu-El Sisterhood 1939"

(plaque and tree remain)

Born in Esperies, Hungary April 11, 1875, David Lefkowitz immigrated to the United States as a young boy with his widowed mother and two brothers, living in New York. Unfortunately, his mother struggled financially and soon placed David and one of his brothers in the Hebrew Orphan Asylum for care. There the boys learned English, started school and grew up. David went on to attend City College of New York, graduating in 1894. He completed graduate studies at the University of Cincinnati in 1899 and was ordained at the Hebrew Union College in 1900. Once he obtained a permanent position as a rabbi, he married Sadie Braham of Cincinnati, Ohio in 1901. They had four children. Rabbi Lefkowitz first led Temple B'nai Jeshrun in Dayton, Ohio from 1900-1920. In 1920, Rabbi Lefkowitz and his family moved to Dallas where he served Temple Emanu-el until 1949. Dr. Lefkowitz became an active civic leader who spoke against the Ku Klux Klan during a time when rapid immigration to Dallas of many ethnic groups made for a volatile social mix. Lefkowitz became a 33degree Mason and worked to ease tensions between the KKK and newcomers so as not to work against the city's reputation and growth. He helped organize the TAMC Hillel Club (Texas A&M Hillel). Quite interested in the history of Jews in Texas, he helped write a historical account of Jewish Texans for the Texas Centennial in 1936. He was active in Dallas Rotary Club, the Critic Club and several other social and fraternal groups. Rabbi David Lefkowitz died June 5, 1955 just four months after his wife Sadie's death.

*Proposed Personal History Plaque:

Civic, Social and Religious Leader, 1920-1955

Mrs. M. A. Taylor (exact name unknown)

"Dedicated to Mrs. M. A. Taylor, Pres. Texas Congress of Parents and Teachers, 1933-1938"

(plaque and tree missing)

A resident of Bonham, Texas, Mrs. M. A. Taylor became active in the Texas Congress of Parents and Teachers, serving as the organization's president for five years. She was well known in Dallas, Texas for her parent-teacher work. She did her first parent-teacher work at the Bailey English Grammar School Association of Bonham. During her TCPA presidency, local "PTA" units in the district increased from 187 to 330, county councils increased from four to 13, and three counties were organized from start to finish. The district led the entire State in standard associations, in extension work and in the organization of pre-school study groups.

*Proposed Personal History Plaque:

Civic, Social and Education Leader in North Texas, 1920-1940's

Ike Lorch (Issac "Ike" Isadore Lorch)

**"Gen. Sam Houston Tree Dedicated to Ike Lorch By Employees of A. Harris & Co. 1939"
(plaque and tree missing)**

Issac "Ike" Isadore Lorch was born in March 12, 1864 in Louisville, Kentucky to Isadore Lorch and Babbette Lynons Lorch. Ike attended public schools in Louisville and came to Dallas, Texas as a young man in 1887. First employed as a clerk for A. Harris department store, he helped to open the store on March 10, 1887. Lena Wolf, a native of Jackson, Mississippi came to Dallas to visit the E. M. Kahn family and met her future husband, Ike Lorch. Lena and Ike were married in Jackson, Mississippi on January 12, 1897. Mr. Lorch received many promotions with A. Harris and quickly rose to the position of Secretary of the company and was on the board of directors, with over 50 years of service to the company. He was active in numerous civic and social organizations during his lifetime – Dallas Automobile Club; Dallas Advertising League; director of Temple Emanu-El; Columbian Club; Kiwanis Club; Lakewood Country Club; Better Business Bureau; Shriners. An active golfer for many years, Issac "Ike" Isadore Lorch died March 14, 1945, days after his 81st birthday. Pallbearers were prominent and recognizable industry leaders of the time in Dallas – Sol Dreyfuss, Ervin Hurst, Laurence Kahn, Bernie A. Cahn, M. K. Hurst, Irwin Kramer, Alex Sanger and Winfield Myers.

*Proposed Personal History Plaque:

Civic, Social and Business Leader, 1887-1945

**Mrs. C. H. Huvelle (Mrs. Camille Henry Huvelle Jr. – Amelia Antoine Huvelle) "Dedicated to Mrs. C. H. Huvelle by Past's President's of Dallas Federation of Women's Club's 1940"
(plaque and tree missing)**

Amelia Antoine was born August 23, 1861 in Louisiana. Her family moved to Dallas in 1872, where her father was an astute real estate man and built a home where part of the Hotel Adolphus now stands. In 1891, she married Camille Henry Huvelle Jr., who was born in France. Her husband was also quite an astute business man. When Amelia's other died, she bought her father's share of the Hotel Adolphus. When Busch interests started to build the hotel, Huvelle gave them a 99-year lease at \$25,000 per year. Amelia was widely active in civic affairs in Dallas for most of her life, especially welfare – began the Empty Stocking Crusade with her husband; Community Chest; president of the Dallas Federation of Women's Clubs; Dallas Kindergarten and Nursery; Dallas Infant Welfare Association; founded Camp Huvelle on Bachman Lake for children; trustee for the Dallas Public Library Association; Red Cross. She gave one of her homes to the Dallas Kindergarten in 1929, which later became the Amelia Huvelle Nursery. She was one of the busiest philanthropists of her time, and often called the mother of child welfare in the city. Amelia Antoine Huvelle was living at Cliff Towers in Oak Cliff at the time of her death August 5, 1949.

*Proposed Personal History Plaque:

Prominent Dallas Philanthropist 1891-1949

Civic, Social and Community Leader, 1890-1940's

Mrs. Anna B. Kent (JoAnna B. Hays Kent)

"Dedicated to Mrs. Anna B. Kent, Secretary Dallas County Humane Society 1928-1940"

(plaque and tree remains)

Jo Anna Hays was born December 2, 1885 in Camden, Arkansas to Simeon Hays and Josephine Fricks Hays. She was married to George M. Kent who was a City of Dallas Health Inspector. Mrs. Kent was active with the Dallas County Humane Society that was organized in November 1915 and was affiliated with the Texas Bureau of Child and Animal Protection and the National Humane Society. The purpose of the Society were to provide means for the prevention of cruelty to children and to animals, to enforce all laws and prosecute by legal process all violations related to them. Mrs. Kent was secretary of the society from 1928-1940. The DCHS was a member of the Dallas Federated Welfare Finance.

*Proposed Personal History Plaque:

Civic and Social Leader, 1920-1940's

Miss Elise S. Griffing

"Dedicated to Miss Elise Griffing 1940" (plaque and tree missing)

Born in 1858 in Tennessee to James Brown Griffing and Frances M. Grant Griffing, Miss Elise Griffing became a music teacher in her early twenties in Shelby, Tennessee after having studied abroad. She was director of the music system in Little Rock, Arkansas public schools and in charge of the music department for the Dallas Woman's Club. Having come to Dallas in the late 1800's to early 1900's, Elise was still a music teacher at the time of the 1910 Census when she was around 45 years old. Miss Griffing was a writer, lecturer, a pioneer club leader and avid reader who formed the Griffing Book Review Club. She was a member of the Dallas Writer's Club and Dallas Pen Women. She was historian of the Dallas Southern Memorial Association and an active member of the Dallas Chapter United Daughters of the Confederacy. Miss Griffing was active in the League of Women Voters, active in the Democratic party politics and represented various clubs at the Federation of Women's Clubs. She was one of the women who obtained the Dallas County Women's Rest Room. Elise did much philanthropic work through the Dallas Sunshine Club. She was a member of First Presbyterian Church for many years. Elise S. Griffing never married and was living at 3605 Cedar Springs Road at the time of a large shelf of her treasured books fell on her, breaking a hip. She died at Terrell State Hospital on January 12, 1935

*Proposed Personal History Plaque:

Civic, Social and Educational Leader, 1880-1930's

Music Teacher, Lecturer, Pioneer Leader of Book Clubs, Philanthropist

George A. Lake (Lt. Col. George Alfred Lake)

"Dedicated to Lt. Col. George A. Lake, Founder Texas Historic Tree Planting Ass'n. By the Association 1940" (plaque and tree remains)

George Alfred Lake was born on May 4, 1860 in Newburg, Ontario, Canada to Samuel and Rebecca Lake. The family immigrated to the United States in 1865 settling in Saratoga Springs, New York. Around 1880 the family moved to Denison, Texas, where George met and married Dora Elizabeth Heffelblower in 1881. They had one daughter. The Lake's moved to Dallas, Texas living at 390 Jefferson Blvd. according to the 1910 Census. He was an eyewear salesman at that time. In 1920 he was a grocer and dry goods merchant and lived at 1716 Pine Street. George A. Lake was Spanish-American War Veteran, commander of the Dallas Camp of Spanish War Veterans, chaplain of Texas for the Spanish War Veterans and junior commander of the American War Veterans. He was a president of the Texas Humane Society. During his later years, Lt. Col. Lake became a huge advocate of tree plantings and reforestation, not just locally, but nationwide, often collecting tree nuts from many historic trees to grow them and share with citizens. He became quite involved with the National Nut Tree Planting Project of Washington, D.C. In 1933, he announced that he had 3,000 black walnuts from famous national shrine to distribute to Dallas citizens for free. Those tree nuts came from George Washington's home in Mount Vernon, Virginia; General Robert E. Lee's home in Arlington, Virginia; the Lincoln memorial grounds at Washington, D.C.; and the battlefields of Gettysburg, Vicksburg and Winchester, all gathered by the National Nut Tree Planting Project sponsored by the United State Department of Agriculture. Lt. Col. Lake was the founder of the Texas Historic Tree Planting Association, also known as the Texas Historic Nut Tree Planting Association, in 1934, and instrumental in obtaining Dallas Park Board approval in 1936 for creation of the current memorial tree grove named for that association. Many tree nuts he gathered or trees he grew were planted all across the country starting in 1935 -- in Central Park, New York (a General Sam Houston Texas Centennial tree); St. Louis, Missouri; Jersey City, New Jersey; Fairmount Park in Philadelphia, Pennsylvania; Anacostia Park, Washington, D.C.; at the Governor's mansion grounds in Indianapolis, Indiana; Franklin Park, Boston, Massachusetts; New Orleans, Louisiana. Lt. Col. George A. Lake died in Dallas, Texas at the Veterans Administration Hospital on August 7, 1944 at the age of 84.

**Proposed Personal History Plaque:*

Spanish-American War Veteran

Early Champion of Tree Reforestation in Dallas and the United States

Social, Civic and Environmental Leader 1910-1940's

**President Franklin D. Roosevelt (Franklin Delano Roosevelt, President of the United States)
"Dedicated to President Franklin Delano Roosevelt 1941" (plaque and tree missing)**

Franklin Delano Roosevelt born January 30, 1882, commonly known as **FDR**, was an American statesman and political leader who served as the 32nd President of the United States from 1933 until his death in 1945. He was a governor of New York, Assistant Secretary of the Navy, Vice Presidential candidate and fifth cousin to President Theodore Roosevelt, the 26th President. A Democrat, he won a record four presidential elections and dominated his party after 1932 as a central figure in world events during the mid-20th century, leading the United States during a time of worldwide economic depression and a total war. His program for relief, recovery, and reform, known as the New Deal, involved a great expansion of the federal government's role in the economy. As a dominant leader of the Democratic Party, he built the New Deal Coalition that brought together and united labor unions, big city machines, white ethnics, African Americans, and rural white Southerners in support of the party. The Coalition significantly realigned American politics after 1932, creating the Fifth Party System and defining American liberalism throughout the middle third of the 20th century. He created numerous programs to support the unemployed and farmers, and to encourage labor union growth while more closely regulating business and high finance. When World War II began and unemployment ended, conservatives in Congress repealed the two major relief programs, the WPA and CCC. However, they kept most of the regulations on business. Along with several smaller programs, major surviving programs include the Securities and Exchange Commission, the Wagner Act, the Federal Deposit Insurance Corporation and Social Security. As an active military leader, Roosevelt implemented a war strategy on two fronts that ended in the defeat of the Axis Powers and the development of the world's first nuclear bomb. Franklin D. Roosevelt is often rated by scholars as one of the top three U.S. Presidents, along with Abraham Lincoln and George Washington. He died on April, 12, 1945 in Warm Springs, Georgia of a massive stroke just months into his unprecedented 4th term as President of the United States.

**Proposed Personal History Plaque:*

*32nd President of the United States of America
Renowned Political and World Leader 1910-1945*

J. Howard Payne (James Howard Payne)

**"Dedicated to J. Howard Payne, Post-Master, Dallas By Texas Historic Tree Planting Ass'n.
1940" (plaque and tree remains)**

Born May 28, 1884 in Missouri to Capt. James E. Payne and Anna E. Hickman, James Howard Payne came to Dallas, Texas in the early 1900's. He married Lucille E. Woodward around 1910. According to the 1920 and 1930 Census, he worked for the Burnet Clay Mfg. Company, becoming a Vice President. In 1920 they were living at 278 Oak Lawn Avenue in Dallas, Texas. In 1930 they were listed as living at 4332 Edmondson Avenue in Highland Park, Texas. He was the founder and first president of the Community Council of Greater Dallas, formerly known as the Council of Social Agencies of Dallas. He was appointed Postmaster in Dallas, Texas in 1940, serving until he retired in 1955.

**Proposed Personal History Plaque:*

Civic, Social and Governmental Leader, 1920-1955

R. G. Soper (Richard Grey Soper)

"Dedicated to R. G. Soper By The Texas Historic Tree Planting Ass'n. 1941"

(plaque and tree remains)

Richard Grey Soper was born on September 18, 1878 in Detroit, Michigan. He met Florence E. Morgans in Pontiac, Michigan where they were married in 1907. They had one daughter. The Sopers came to Dallas, Texas in 1909, when Mr. Soper became secretary of the Dallas Gas Company. He became the company's vice president in 1928. Mrs. Soper died in 1928. Richard became president of the Dallas Gas Company in 1933. He remarried in 1938, wedding Ruth W. Gregory of Pittsburgh. Mr. Soper was active in the Community Chest of Greater Dallas for many years, holding a position as a board of directors for three years. His places of residence included 3534 Fairmount Street in Dallas and 4271 Bordeaux in Highland Park. Richard G. Soper moved from Texas to Washington, D.C. in 1944 and died there in 1947.

*Proposed Personal History Plaque:

Business, Social and Civic Leader, 1909-1944

J. Waddy Tate (John Waddy Tate – Mayor, City of Dallas)

"Dedicated to J. Waddy Tate, Mayor, City of Dallas 1929-1931" (plaque and tree missing)

John Waddy Tate was born in Columbus, Colorado County, Texas on February 21, 1870 to Phocion Tate and Bettie Branch. His father died when he was very young and his mother took him to Houston, Texas to attend school. He left school at 16 and was a printer for 3-1/2 years. In 1890, he worked at a sawmill in Orange, Texas. In 1892, he was employed by the Cotton Belt Route as a soliciting agent in House. He joined the Great Western Line in Dallas in 1897 and retiring in 1918. J. Waddy Tate was a life member of Holland Masonic Lodge in Houston, the Scottish Rite, Hella Temple Shrine and Sacred Commandery, Knights Templar. He was a member of several other organization: Oak Cliff Chapter R.A.M.; an Elk for almost 50 years; Order of the Eastern Star; Knights of Pythias; White Rock Fishing Club. J. Waddy Tate was a colorful Mayor of the City of Dallas from 1929-1931 and became known throughout the Southwest as "the hot dog Mayor" for serving hot dogs and red soda pop at campaign events. He died on January 11, 1938 in Dallas, TX

*Proposed Personal History Plaque:

Social, Civic and Governmental Leader, 1918-1938

Dan Miers (Daniel "Dan" Robert Miers)

"Dedicated to Dan Miers by Texas Historic Tree Planting Ass'n 1940"

(plaque and tree remains)

Daniel Robert Miers was born on December 1, 1884 in Bristol, Tennessee to Louis Miers and Nancy Offield. Mr. Miers was active in gardening and landscaping. He was the Landscaper for THTPA. He was listed in the 1920 Census as a foreman for Dallas Park Board, in the 1930 and 1940 Census as an Assistant Park Superintendent Dallas Parks. Mr. Miers died on March 27, 1979 in Dallas, Texas.

*Proposed Personal History Plaque:

Civic and Governmental Leader, 1920-1940's

Mrs. Lou Ella Allen (Mrs. Patrick V. Allen - Lou Ella Pinson Allen)

"Dedicated to Lou Ella Allen, National Pres. Ladies Auxiliary U.S.W.V." (1941)

(plaque and tree missing)

Sue Ella Pinson was born in Ashland, Mississippi on March 6, 1875. She married Patrick Vernon Allen on June 21, 1916 in Stonewall, Texas. She lived most of her life in Ensign, Texas a town near Ennis, Texas. She operated a women's clothing shop in Ennis for 42 years, retiring in 1951. Lou Ella was active in several civic, social and political groups in Ennis, the Dallas area and North Central Texas – Ennis Chamber of Commerce; Democratic Women's Organization; Spanish American War Veterans Auxiliary; United Spanish War Veterans Ladies Auxiliary; member of First Methodist Church in Ennis. Mrs. Allen died July 10, 1953 in Dallas, Texas.

**Proposed Personal History Plaque:*

Civic, Social and Political Leader, Ennis, Dallas and North Texas, 1909-1951

Col. William Herzog

"Dedicated to Col. Wm. Herzog, R.O.T.C Band Instructor From 1923 until 1941"

(plaque remains; tree missing – one of the last dedication plaques placed)

William Herzog was born in Leipzig, Germany on January 31, 1868. He showed an early liking for music, though his parents preferred he follow his father's trade as a baker. As a youth, William boarded a German merchant ship and traveled all over the world. He came to the United States around 1886, when he was 18 years old. In 1892 he enlisted in the United States Army, serving with the 7th Cavalry, fighting in Cuba during the Spanish-American War. In World War I he was in the 1st Division and commanded Gen. John J. Pershing's headquarters band in Chaumont, France. After WWI, he took the band on tour through Germany. He retired from the United States Army on December 22, 1922 and ten days later moved to Dallas. Col. William Herzog became the ROTC band director for the Dallas Public Schools from 1923 to 1941. He directed every ROTC band in Dallas, retiring in the early 1940's. Col. Herzog died November 25, 1950 in Dallas, Texas.

**Proposed Personal History Plaque:*

*United States Army Spanish-American War, World War I War Veteran
Educational Music Leader, 1923-1941.*

Mrs. Birdie H. Frey (Birdie Hartsough Frey)

"Dedicated to Mrs. Birdie H. Frey, Vice-President Texas Historic Tree Planting Ass'n 1941"

(plaque and tree missing)

Birdie Hartsough was born in Kentucky on September 15, 1875 to Benjamin Hartsough and Harriett Ann Gray. She married William Henry Frey on December 12, 1894 and they had two sons. Mr. Frey was one of the organizers of the Farmers National Bank in Stephenville, Texas, the forerunner of the Farmers First National Bank. He was president of the bank from its founding in 1906 until his death in 1930. Birdie Hartsough Frey was a member of a pioneer Erath County family. Active with the Texas Historic Tree Planting Association, she was the vice president of the organization for several years during the 1940's.

**Proposed Personal History Plaque:*

Civic, Social and Environmental Leader, Stephenville, Dallas and North Texas 1930-1940's

Mrs. J. Franklin Reeves (Mrs. John Franklin Reeves – Loretta Keesee Reeves)
"Dedicated to Mrs. J. Franklin Reeves, President Dallas County Humane Society 1941"
(plaque and tree missing)

Loretta Keesee was born August 10, 1887 in Texas. She married John Franklin Reeves and they had one daughter. Mrs. Reeves was active with the Dallas County Humane Society that was organized in November 1915 and was affiliated with the Texas Bureau of Child and Animal Protection and the National Humane Society. The purpose of the Society were to provide means for the prevention of cruelty to children and to animals, to enforce all laws and prosecute by legal process all violations related to them. Mrs. Reeves was president of the society in 1941. The DCHS was a member of the Dallas Federated Welfare Finance. Loretta K. Reeves was a prominent interior designer and antiques dealer in Highland Park, Texas from the 1930-1960's, who traveled Europe in search of antiques for her store. She died of cardiac arrest on November 26, 1968.

**Proposed Personal History Plaque:*

Civic, Social and Business Leader, Dallas and Highland Park, 1930-1960's

Park and Recreation Board Policy

Title: Plaque Policy

No. 12-09-01



I. Donation Plaques

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to insure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system, and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement. Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District.

- A. Plaques will be considered for donations greater than \$1,000 or equivalent contributions of park furnishings or other permanent improvements to the park system.
- B. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy.
- C. Plaques may also be part of a recognition system. A “recognition system” is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, approval of individual recognition system elements will be consistent with this policy.
- D. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2”x5” plaque size is appropriate.

Park and Recreation Board Policy

Title: Plaque Policy

No. 12-09-01



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- E. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
 - F. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial.
 - G. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).
 - H. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.
 - I. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee
 - J. This policy will not apply to historical or interpretive plaques Building dedication plaques are covered under Section II of this policy.
 - K. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
- II. Dedication Plaques
It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

Park and Recreation Board Policy

Title: Plaque Policy

No. 12-09-01



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- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.
 - B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
 - C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."
 - D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of, the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining council members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining board members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.

Park and Recreation Board Policy

Title: Plaque Policy

No. 12-09-01



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- G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.
 - H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.
 - I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
 - J. A plaque may include an approved graphic or logo meaningful to the park site or project.
 - K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its casting/engraving and installation.

OTHER POLICIES REFERENCED

None

LEGAL REFERENCE

None

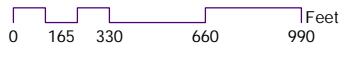
PRIOR ACTION

Initial Policy Approval: 11-21-1996

Revised: 12-5-1996; 12-17-2009; 4-01-2010

RESPONSIBLE DIVISION

Planning and Design



December 15, 2016

Kiest Park
 (3080 South Hampton Road)

Mapsc0
 33V

District
 4

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: December 15, 2016

COUNCIL DISTRICT(S): All

STAFF: Louise Elam, 214-670-5275

SUBJECT

Authorize approval of the proposed Dallas Park and Recreation Board *Interpretive Signage Policy* – Financing: No cost consideration to the City

BACKGROUND

The current Plaque Policy, effective April 1, 2010, does not address interpretive signage. The Park and Recreation Board requested that a policy be developed for interpretive signage.

The proposed policy changes, reviewed and discussed at the December 1, 2016 Planning and Design Committee meeting, are intended to (1) provide a policy for Historical and Interpretive Signs; and (2) include “Exhibit A” that provides examples of interpretive signs.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee discussed this item on June 2, 2016.

The Planning and Design Committee discussed this item on August 4, 2016.

The Planning and Design Committee discussed this item on September 15, 2016.

The Planning and Design Committee discussed this item on November 17, 2016.

The Planning and Design Committee discussed this item on December 1, 2016.

The Planning and Design Committee will consider this item on December 15, 2016 and will present a recommendation to the Park and Recreation Board on the same day. This item does not require City Council approval.

Authorize approval of the proposed Dallas Park and Recreation Board *Interpretive Signage Policy* – Financing: No cost consideration to the City - December 15, 2016 – Page 2

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT

1. Proposed Revised Dallas Park and Recreation Board *Interpretive Signage Policy*



Title: **Interpretive Signage Policy**
No. _____ **FINAL DRAFT 12-15-16**

Scope of Policy

It is sometimes the intent to install signs, panels, plaques and other structures which are primarily used to communicate information to residents and visitors about the historical and cultural environment of an area. Interpretive signage incorporates descriptive or narrative details to present historical information about a person, group of people, place, object or event to reveal new insights and understandings about that person, group of people, place, object or event by linking and referencing what visitors may already know with the new information presented.

Refer to the Park Naming Policy for the naming of parks, buildings, or components of parks and buildings. Refer to the Plaque Policy for Donation and Dedication Plaques.

This Interpretive Signage Policy does not apply to interpretation or identification of natural elements in the environment, botanical exhibits, zoological exhibits, wayfinding or directional signage. This Interpretive Signage Policy will apply to all parks except as exempted by separate agreement. Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District.

- A. Historical and interpretive signs placed at a park site should interpret important events and/or people associated with the park and/or the history of the park where the sign is located. Historical and interpretive signs at a park should not be used to interpret events or people unrelated to the park site or events that took place in other parts of the city.
- B. Historical and interpretive signs can be in honor or recognition of an individual or group, but should not be used for the purpose of a memorial.
- C. Donors requesting the installation of historical or interpretive signs at a park shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques and/or signage (due to loss, damage, vandalism or deterioration).



Title: **Interpretive Signage Policy**

No. _____ **FINAL DRAFT 12-15-16**

- D. Historical and interpretive signs can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar durable material as an applied sign; or engraved into a wall, or horizontal surface of a hardscape element.
- E. Wording on historical and interpretive signs should be as concise as possible to convey the message and the use of high-resolution photographs to help convey the message is encouraged. All photographs used on signs shall have permission secured for their use and include the proper credits from the party that holds the copyright, if applicable.
- F. Historical and interpretive signs shall be placed in a location where they are not easily damaged by landscape maintenance.
- G. The size of interpretive signs should be a maximum of 4 feet by 10 feet.
- H. A drawing indicating the form, materials, size, content and wording of interpretive signs regarding historical or cultural content will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation. Signs which interpret natural elements in the landscape can be approved by the Director.
- I. It is recommended that interpretive signs include information that tells the visitor where they can find further details on the subject (example: QR code that provides a link to a website).
- J. Signage shall comply with all applicable codes and ordinances.
- K. Refer to Exhibit "A" for examples of interpretive signage.



Title: **Interpretive Signage Policy**
No. _____ **FINAL DRAFT 12-15-16**

OTHER POLICIES REFERENCED

Plaque Policy
Park Naming Policy

LEGAL REFERENCE

None

PRIOR ACTION

Initial Policy Approval:

RESPONSIBLE DIVISION

Planning and Design

Title: **Interpretive Signage Policy**
 No. _____ **FINAL DRAFT 12-15-16**

EXHIBIT A

EXAMPLES OF INTERPRETIVE SIGNAGE



Title: **Interpretive Signage Policy**
No. _____ **FINAL DRAFT 12-15-16**

Exhibit A - continued



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: December 15, 2016

COUNCIL DISTRICT(S): All

STAFF: Louise Elam, 214-670-5275

SUBJECT

Authorize approval of the proposed revised Dallas Park and Recreation Board *Plaque Policy* – Financing: No cost consideration to the City

BACKGROUND

The current Plaque Policy, effective April 1, 2010, has been revised.

The proposed policy changes, reviewed and discussed at the December 1, 2016 Planning and Design Committee meeting, are intended to (1) provide revisions to the existing Plaque Policy; and (2) add “Exhibit A” which includes examples of signs which honor or recognize individuals.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee discussed this item on June 2, 2016.

The Planning and Design Committee discussed this item on August 4, 2016.

The Planning and Design Committee discussed this item on September 15, 2016.

The Planning and Design Committee discussed this item on November 17, 2016.

The Planning and Design Committee discussed this item on December 1, 2016.

The Planning and Design Committee will consider this item on December 15, 2016 and will present a recommendation to the Park and Recreation Board on the same day. This item does not require City Council approval.

Authorize approval of the proposed revised Dallas Park and Recreation Board *Plaque Policy* – Financing:
No cost consideration to the City – December 15, 2016 – Page 2

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT

1. Proposed Revised Dallas Park and Recreation Board *Plaque Policy*



Title: Plaque Policy
No. 12-09-01 (Final Draft for Park Board – Dec. 15, 2016)

Table of Contents

Scope of Policy

- I. Donation Plaques
- II. Dedication Plaques

Scope of Policy

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to ensure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system; and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement.

Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District. Refer to the Interpretive Signage Policy for historical or interpretive plaques. Refer to the Naming Policy for the naming of parks, buildings, or components of parks and buildings.

I. Donation Plaques

- A. Plaques will be considered for donations greater than \$1,500 or equivalent contributions related to park furnishings or other permanent improvements to the park system.
- B. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2"x5" plaque size is appropriate.
- C. Signage to recognize volunteer efforts at a park may be installed, with the approval of the Director or his/her designee. These signs may remain in place for a period of up to 12 months.



Title: Plaque Policy

No. 12-09-01 (Final Draft for Park Board – Dec. 15, 2016)

- D. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy and prior to such approval the Director or his/her designee shall notify the Park Board representative from the District in which the plaque will be located.
- E. Plaques may also be part of a recognition system. A “recognition system” is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.
- F. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
- G. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial. Refer to Exhibit A for examples of plaques which honor or recognize individuals.
- H. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).
- I. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.



Title: Plaque Policy

No. 12-09-01 (Final Draft for Park Board – Dec. 15, 2016)

- J. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee.
- K. Recognition or commemorative elements associated with tree plantings or tree groves at park sites must comply with the provisions of this policy.
- L. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
- M. Building dedication plaques are covered under Section II of this policy.

II. Dedication Plaques

It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.
- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
- C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."



Title: Plaque Policy

No. 12-09-01 (Final Draft for Park Board – Dec. 15, 2016)

- D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining Council Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council Members seated at the time of the dedication, or substantial completion of the project, will be listed.
- E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining Board Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
- F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.
- G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.
- H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.



Title: Plaque Policy
No. 12-09-01 (Final Draft for Park Board – Dec. 15, 2016)

- I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council Members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
- J. A plaque may include an approved graphic or logo meaningful to the park site or project. The City of Dallas and Park and Recreation Department graphic logos are deemed approved.
- K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation.

OTHER POLICIES REFERENCED

Park Naming Policy
Interpretive Signage Policy

LEGAL REFERENCE

None

PRIOR ACTION

Initial Policy Approval: 11-21-1996
Revised: 12-5-1996
Revised: 12-17-2009

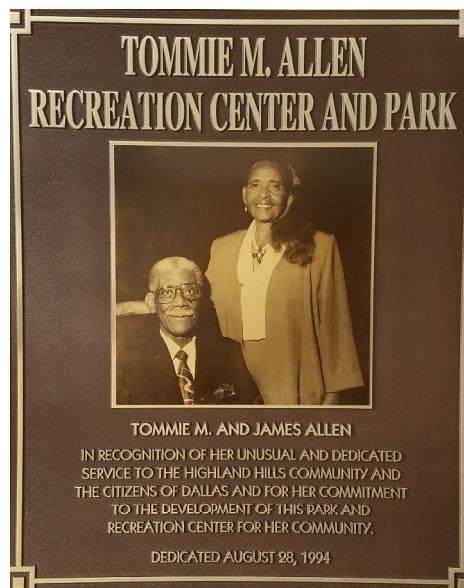
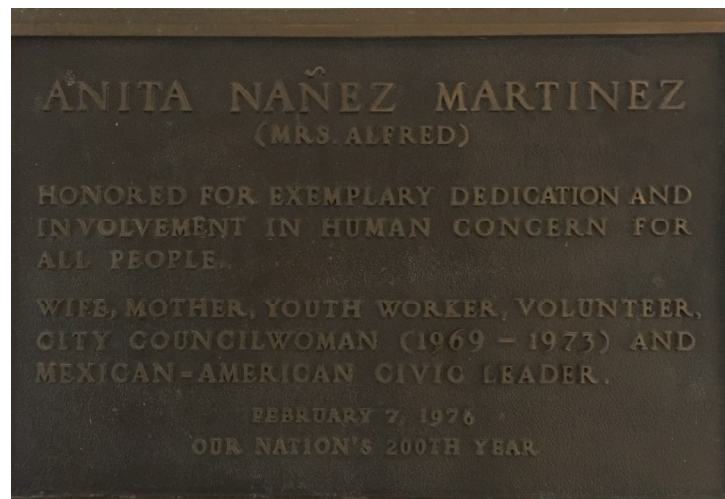
RESPONSIBLE DIVISION

Planning and Design

Title: Plaque Policy
No. 12-09-01 (Final Draft for Park Board – Dec. 15, 2016)

Exhibit A

Example of Signs Which Honor or Recognize Individuals



Title: Plaque Policy

No. 12-09-01 (Rev. 12/8/16) Final Draft for Park Board – Dec. 15, 2016)

Table of Contents

Scope of Policy

- I. Donation Plaques
- II. Dedication Plaques

Scope of Policy

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to ensure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system; and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement.

Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District. Refer to the Interpretive Signage Policy for historical or interpretive plaques. Refer to the Naming Policy for the naming of parks, buildings, or components of parks and buildings.

I. Donation Plaques

- A. Plaques will be considered for donations greater than ~~\$4000~~ \$1,500 or equivalent contributions related to park furnishings or other permanent improvements to the park system.
- B. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2"x5" plaque size is appropriate.
- C. Signage to recognize volunteer efforts shall be in accordance with the agreement with the volunteer group. ~~at a park may be installed, with the approval of the Director or his/her designee. These signs may remain in place for a period of up to 12 months.~~ *

*Revision made to the final draft e-mailed to the Park Board on Dec. 6, 2016

Title: Plaque Policy

No. 12-09-01 (Rev. 12/8/16) Final Draft for Park Board – Dec. 15, 2016)

- D. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy and prior to such approval the Director or his/her designee shall notify the Park Board representative from the District in which the plaque will be located.
- E. Plaques may also be part of a recognition system. A “recognition system” is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.
- F. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
- G. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial. Refer to Exhibit A for examples of plaques which honor or recognize individuals.
- H. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).
- I. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.

Title: Plaque Policy

No. 12-09-01 (Rev. 12/8/16) Final Draft for Park Board – Dec. 15, 2016)

- J. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee.
- K. Recognition or commemorative elements associated with tree plantings or tree groves at park sites must comply with the provisions of this policy.
- L. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
- M. Building dedication plaques are covered under Section II of this policy.

II. Dedication Plaques

It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.
- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.



Title: Plaque Policy

No. 12-09-01 (Rev. 12/8/16) Final Draft for Park Board – Dec. 15, 2016)

- C. Dedication plaques include the name of the facility in prominent letters, “City of Dallas” under the facility name, and the date of the dedication (year) in smaller font size below “City of Dallas.”
- D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining Council Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council Members seated at the time of the dedication, or substantial completion of the project, will be listed.
- E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining Board Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
- F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.
- G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.
- H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.



Title: Plaque Policy

No. 12-09-01 (Rev. 12/8/16) Final Draft for Park Board – Dec. 15, 2016)

- I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council Members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
- J. A plaque may include an approved graphic or logo meaningful to the park site or project. **The City of Dallas and Park and Recreation Department graphic logos are deemed approved.**
- K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation.

OTHER POLICIES REFERENCED

[Park Naming Policy](#)
[Interpretive Signage Policy](#)

LEGAL REFERENCE

None

PRIOR ACTION

Initial Policy Approval: 11-21-1996

Revised: 12-5-1996

Revised: 12-17-2009

Revised: 04-01-2010

RESPONSIBLE DIVISION

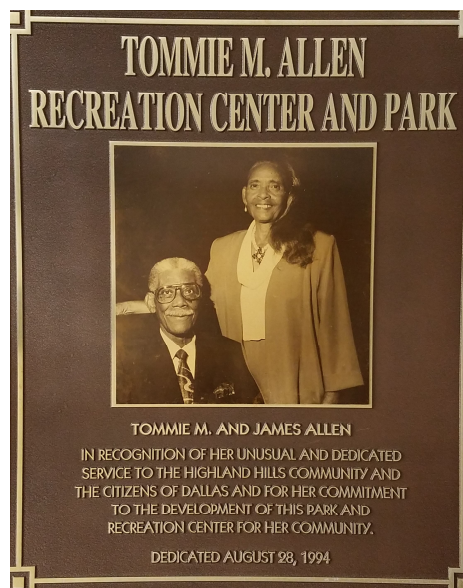
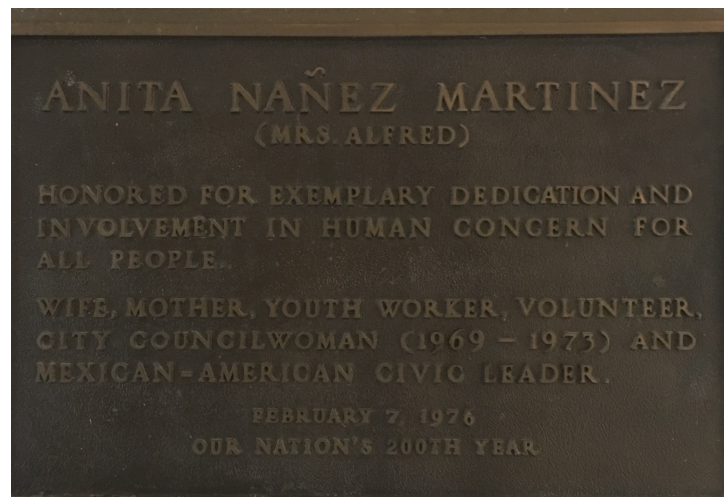
Planning and Design

Title: Plaque Policy

No. 12-09-01 (Rev. 12/8/16) Final Draft for Park Board – Dec. 15, 2016)

Exhibit A

Example of Signs Which Honor or Recognize Individuals



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: December 15, 2016
COUNCIL DISTRICT(S): 3
STAFF: Louise Elam, 214-670-5275
MAPSCO: 64-P

SUBJECT

Authorize approval of relocation of the public art project for Council District 3 from Glendale Park to Twin Falls Park located at 6300 South Polk Street, Dallas, TX 75232 and approve proposed location of a new public art commission in celebration of the life and contributions of Dallas Artist, Arthello Beck – Not to exceed \$101,860 – Financing: 2006 Bond Funds

BACKGROUND

This action is for approval to relocate funding assigned to Glendale Park by the Park Board on June 20, 2013 and approved by Council Resolution #14-0664 on April 23, 2014 to Twin Falls Park at 6300 S Polk St. Dallas, Texas, 75232. The amount allocated for Glendale Park is \$101,860.00 (80% of this allocation is for the public art project-\$81,488.00 and 20% is for administrative costs to manage the project as allowed by the Dallas City Code, Chapter 2, Article X Public Art Program.)

The new location is Twin Falls Park, 6300 S Polk Street. The proposed site for the installation is attached.

PRIOR ACTION/ REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 22, 2007, the Park and Recreation Board approved the Priority Public Arts Project List. On June 19, 2008, the Park and Recreation Board rescinded the March 22, 2007 action and again on June 20, 2013 the Park and Recreation Board approved a revision of the 2008 Public Arts Project List. Per the Cultural Policy Section I.2:

The Park and Recreation Board may reprogram public art appropriations for bond construction projects on property subject to Park Board jurisdiction to increase funding for a specific project or projects, if it will benefit the quality of the public art projects and is in the best interests of the public art program.

On April 23, 2014 the City Council approved the Priority Public Arts Project List for Parks from the 2006 Bond Program.

FISCAL INFORMATION

2006 Bond Funds - \$101,860

Authorize approval of relocation of the public art project for Council District 3 from Glendale Park to Twin Falls Park located at 6300 South Polk Street, Dallas, TX 75232 and approve proposed location of a new public art commission in celebration of the life and contributions of Dallas Artist, Arthello Beck – Not to exceed \$101,860 – Financing: 2006 Bond Funds – December 15, 2016 – Page 2

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

1. Draft Scope of Project for Arthello Beck
2. Maps

DRAFT SCOPE OF PROJECT

ARTHELLO BECK, JR. PUBLIC ART PROJECT - A CELEBRATION OF LIFE AND ART

Arthello Beck, Jr., Dallas African-American artist, was born in Dallas on July 17, 1941. He was the first African American to own and operate an art gallery in Dallas. Arthello believed his art was a means of communication, a vital therapeutic form of expression for the young and old. His paintings reflected positive images of African-American people and culture; congregations at river baptisms, ladies at a beauty shop, children learning, sports scenes and dads reading to their babies are just some of the everyday scenes Beck captured on canvas.

The Public Art Program of the City of Dallas Office of Cultural Affairs requests the submission of qualifications from artists for consideration to design, fabricate and install a free-standing, outdoor public artwork that will be a tribute to the life and work of Dallas artist Arthello Beck, Jr.

Artwork should create a space or environment that invites interaction with the artwork and incorporates themes central to Arthello Beck's work.

Artwork must be responsive to the following guidelines:

- Artwork must include references to positive cultural experiences appropriate for children and adults in the surrounding neighborhoods. References to themes and content in Arthello Beck's work are encouraged.
- Artwork must be visually accessible and may be interactive.
- Artwork should respond to the history and environment and current location within the Oak Cliff community as defined by community input.
- Artwork must be resistant to graffiti and vandalism
- Artwork must be highly visible in the landscape
- Artwork must require little or no maintenance and have an expected life span of 20 years.
- If seating is part of a design, it should be safe, slip resistant, comfortable seating surface with smooth, even surfaces and curved edges and comply with ADA requirements
- Be free of safety hazards

ABOUT THE ARTIST:

BECK, ARTHELLO, JR. (1941–2004). Arthello Beck, Jr., Dallas African-American artist, was born in Dallas on July 17, 1941. He was the first African American to own and operate an art gallery in Dallas.

Arthello Beck graduated from Dallas's Lincoln High School, where he received his only art training; beyond that, he was self-taught. He had a speech impediment, and he tended to express himself more through his art than through speech, especially as a very young man. Beck used the main Dallas Public Library as a way to learn more about art. He once said, "I used to spend hours in the library but I never read a book. I may have missed a lot but I only read the pictures." He began to seriously hone his artistic skills at the age of twenty-one; that was the year that he taught himself to use oil paints.

In 1988 he was one of four winners of an art contest in which the winning paintings were reproduced on billboards. Beck's painting showed colorful homemade quilts drying on a clothesline. The painting, *writ large*, was reproduced on billboards throughout the Dallas area sequentially for a year and was available for a quick viewing by as many as 400,000 motorists per day. Beck relished the tremendous amount of exposure for one of his paintings.

Beck's media included oil, watercolor, charcoal, pencil, and pen-and-ink. He used a camera in lieu of a sketch pad to capture the various angles and views of a particular setting. His work appeared in many art shows for decades in Dallas and elsewhere. Arthello Beck's painting of Jesus being baptized by John was done for the Crest-Moore King Memorial United Methodist Church. Beck's artwork was on display in art galleries, museums, churches, colleges, universities, community centers, the Dallas City Hall's Great Court, the [State Fair of Texas](#), and at the [Dallas-Fort Worth International Airport](#). His work was also exhibited at the National Black Arts Festival in Atlanta, Georgia. In 1985, the Interdenominational Theological Center in Atlanta, Georgia acquired a permanent collection of Beck's religious paintings. In 1975 Beck donated several of his paintings to the Seagoville Federal Correctional Institute.

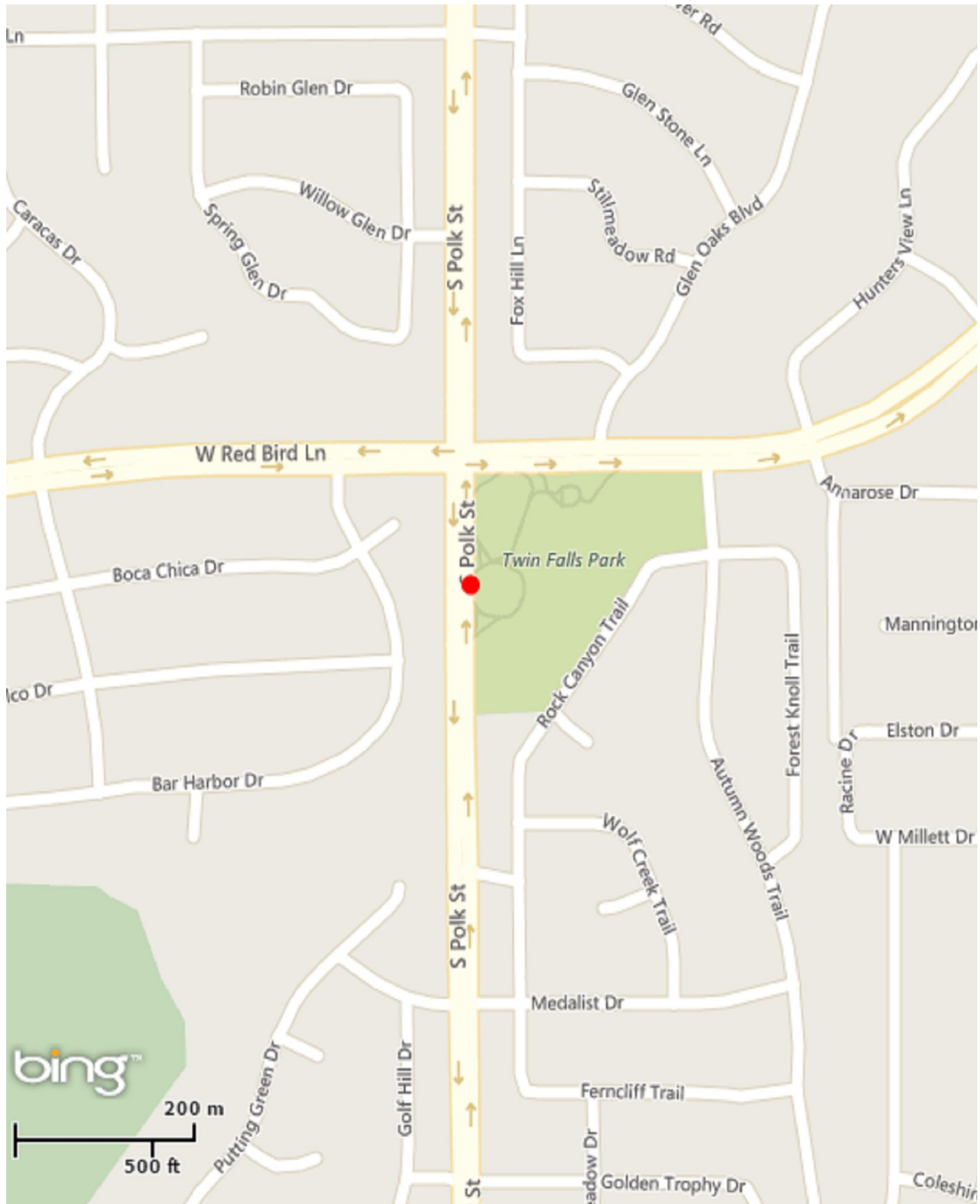
Considered by many to be one of the leading artists of the Southwest, Beck traveled to Central America, South America, West Africa, England, China, Egypt, Turkey, and the Caribbean. In 1985 Texas Governor Mark White appointed Beck as a Goodwill Ambassador for the State of Texas. In the summer of 1993 Arthello and his wife, along with about eighteen other Texans, participated in a cultural and trade mission to Ghana. Beck once told a reporter, "I do believe an artist has to see things. An artist has to travel."

In 1978 the Hampton-Illinois branch of the Dallas Public Library held a reception honoring Beck. His name was included in a monument recognizing notable South Dallas citizens that was dedicated in Opportunity Park in February 2009. The art gallery in the South Dallas Cultural Center was named for Arthello Beck. Beck taught some non-credit art courses at the Dallas County Community College's Mountain View Campus. He was appointed a member of the Dallas City Hall Arts Committee. Beck was a member of the National Conference of Artists and the Southwest Alliance of African American Artists. He helped found the Southwest Black Artists Guild.

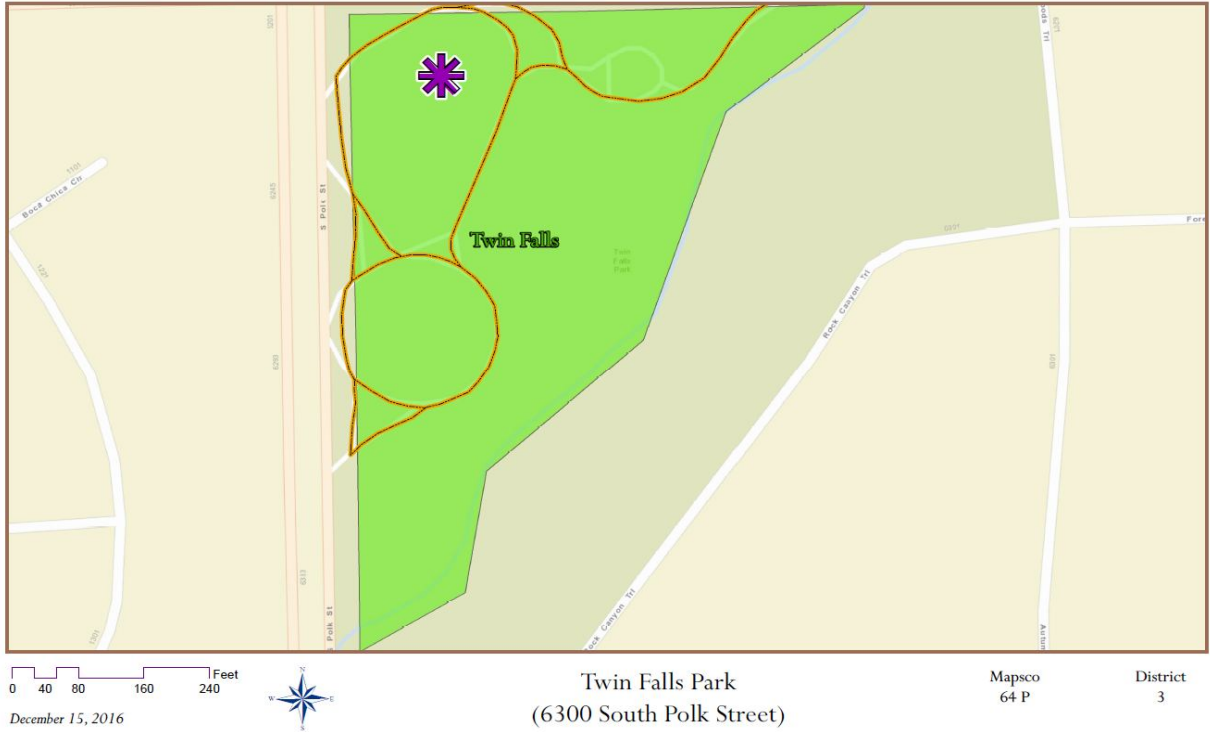
ABOUT THE ARTIST: (CONTINUED)

Arthello Beck, Jr., died of an apparent heart attack on November 5, 2004, at the age of sixty-three, in Tyler, Texas, while on a trip to Caddo Lake. Ironically, Beck posthumously achieved one of his fondest dreams the month following his death, when some of his artwork was displayed (as part of the Grant Hill collection) from December 19, 2004, through April 17, 2005, at the [Dallas Museum of Art](#). The Hill collection went on to tour museums throughout the United States. On May 24, 2005, the Texas House of Representatives honored Arthello Beck, Jr., with House Resolution No. 1760. Marilyn Clark, the founder and curator of Black Cinematheque Dallas, said of Beck: "He was not a big talker, but more of a quiet warrior using his art and volunteer time to speak to the community and to our world. He used his art to bring about a higher level of consciousness in the community, for he understood the purpose of art was to tell the truth." A longtime friend named Artist Thornton said, "He was a gentle giant and very, very humble."

Twin Falls Park Location



Proposed Location for Artwork



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: December 15, 2016

COUNCIL DISTRICT(S): All

STAFF: Willis Winters, 214-670-4074

SUBJECT

Authorize the Park and Recreation Department to begin final negotiations with Pacific Plaza, LLC to enter into (1) a development agreement with Pacific Plaza, LLC, a Texas limited liability company wholly owned by Parks for Downtown Dallas ("PfDD"), for the design and construction of a public park currently named Pacific Plaza; and (2) an operating endowment agreement with Parks for Downtown Dallas which will assist in funding the annual operating and maintenance of Pacific Plaza - Financing: No cost consideration to the City

BACKGROUND

Pacific Plaza was identified as one of the three proposed core park sites in the 2004 Downtown Parks Master Plan, which was adopted by the Park and Recreation Board and City Council in 2004. Five tracts of land, totaling 3.4 acres, were purchased in partnership with the Trust for Public Land ("TPL") between 2005 and 2008 for \$9.1M. The land is currently used as a surface parking lot with approximately 300 spaces leased to the Parking Company of America. This lease can be terminated without cause prior to the commencement of construction.

In 2013, the Park and Recreation Department updated the 2004 Downtown Parks Master Plan (with funding provided by The Belo Foundation and Maureen H. and Robert W. Decherd) and again identified Pacific Plaza to be developed for the citizens of Dallas. The Belo Foundation, which funded the development of Belo Garden in 2012, and the schematic and design development plan for Carpenter Plaza in 2015, was renamed Parks for Downtown Dallas in October 2015. Parks for Downtown Dallas has also funded the conceptual plan for the proposed Harwood Park in 2016.

For Pacific Plaza, Parks for Downtown Dallas funded schematic design and the Live Oak Street closure traffic study at a cost of \$476,000. Schematic design was undertaken by SWA, landscape architects, between March and October 2016, incorporating input from three public input meetings (two held on March 29, and one on September 22). The Park and Recreation Board approved the schematic design agreement with PfDD on June 2, 2016, and a final schematic plan was provided to the Park and Recreation Department in October 2016.

On December 7, 2016, Parks for Downtown Dallas offered to fund the construction of Pacific Plaza without any financial contribution from the Park and Recreation Department. Parks for Downtown Dallas has proposed to construct Pacific Plaza with no contribution from City of Dallas, including funding from a future bond program.

This agenda item action will authorize final negotiations for a development agreement with Pacific Plaza, LLC for the design and development of the proposed Pacific Plaza (bounded by Harwood Street, Bryan Street, N. St. Paul Street and Pacific Avenue) and an endowment agreement with Parks for Downtown Dallas to provide supplemental funding for the annual operation and maintenance of the park.

Authorize the Park and Recreation Department to begin final negotiations with Pacific Plaza, LLC to enter into (1) a development agreement with Pacific Plaza, LLC, a Texas limited liability company wholly owned by Parks for Downtown Dallas ("PfDD"), for the design and construction of a public park currently named Pacific Plaza; and (2) an operating endowment agreement with Parks for Downtown Dallas which will assist in funding the annual operating and maintenance of Pacific Plaza - Financing: No cost consideration to the City – December 15, 2016 – Page 2

PROPOSED DEAL POINTS

- Parks for Downtown Dallas (PfDD) will undertake the design development phase and bring final construction plans to the Park and Recreation Board for approval. PfDD will fund entirety of the design development and construction documents phases.
- Construction will commence immediately after approval of construction documents by the Park and Recreation Board. PfDD will fund the project development cost of the park, estimated at \$15M.
- Estimated timeframe for completion of the project after approval of the development agreement is 24 months.
- There is no connection to, or contingency based upon future bond program match funding.
- PfDD will establish a \$1M permanent operating endowment for Pacific Plaza in a separate, discreet account within PfDD's existing financial structure. Income from the endowment will be available to help fund the annual operation and maintenance of Pacific Plaza. Establishment of this endowment will be part of the Pacific Plaza development agreement.
- PfDD will help raise other monies from the private sector to establish a second permanent endowment for Pacific Plaza to fund long-term capital improvements and capital repairs for the park as needed.

PRIOR ACTION/REVIEW

The Park and Recreation Board was briefed on the development status of Pacific Plaza on December 5, 2013, May 22, 2014, and August 7, 2014.

The Park and Recreation Board was briefed on February 18 and October 20, 2016 on Downtown Parks, including Pacific Plaza.

The Park and Recreation Board approved the schematic design agreement on June 2, 2016.

FISCAL INFORMATION

This action has no cost consideration to the City. Pacific LLC will provide 100% funding to develop Pacific Plaza

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

1. Letter from Parks for Downtown Dallas dated December 7, 2016
2. Map of Pacific Plaza

PARKS FOR DOWNTOWN DALLAS

A 501(c)(3) FOUNDATION

December 7, 2016

The Honorable Max W. Wells
President
Dallas Park and Recreation Board
City of Dallas
1500 Marilla Street, 6FN
Dallas, Texas 75201

✓ Mr. Willis C. Winters, AIA
Director
Dallas Park and Recreation Department
City of Dallas
1500 Marilla Street, 6FN
Dallas, Texas 75201

Dear President Wells and Mr. Winters,

Responding to your suggestion that Parks for Downtown Dallas (PfDD) take on the responsibility for funding construction of Pacific Plaza without any financial contribution by the Park Department through the 2017 bond program caused us to think about the funding and sequencing of all four priority parks recommended in the 2013 Update of the Downtown Parks Master Plan. We have refined our response as described below.

The ultimate effect of PfDD funding Pacific Plaza outright is to remove that park from deliberations about what is included, or not, in the 2017 bond program. In practical terms, the scenario we described in our November 30, 2016 letter to you allocates \$25.6 million of PfDD's overall commitment of \$44.6 million to the following: \$10 million in cash for Carpenter Park, \$10.6 million in land for Harwood Park, and \$5 million in cash for West End Plaza. While construction of these three priority parks remains directly dependent on the inclusion of \$35 million in matching funds in the 2017 bond program, construction of Pacific Plaza would not be.

Continued...

901 Main Street, Suite 609 • Dallas, Texas 75202 • 214-977-8267

Amy M. Meadows, President

TRUSTEES

Robert W. Decheid, Chairman

Guy H. Kerr, Dania A. Shive, Marian Spitzberg

The Honorable Max W. Wells
Mr. Willis C. Winters
December 7, 2016
Page Two

PfDD is modifying its November 30 proposal with respect to Pacific Plaza as follows:

- Following the timely completion of a mutually-acceptable development agreement between the Park Department and Parks for Downtown Dallas, PfDD will complete design development, then construct Pacific Plaza using currently available resources held by PfDD. This means that the Pacific Plaza project can commence immediately and be completed within approximately 24 months from the execution of the development agreement. There is no longer any connection to, or contingency based upon, the 2017 bond program.
- PfDD will establish a \$1 million permanent *operating* endowment for Pacific Plaza in a separate, discreet account within PfDD's existing financial structure. This is a new commitment by PfDD. Income from this permanent endowment will be available to help fund the annual operation and maintenance of Pacific Plaza. PfDD will commit to establish this fund as part of the Pacific Plaza development agreement.
- PfDD will help raise other monies from the private sector which will enable PfDD to establish a second permanent endowment for Pacific Plaza to fund long-term capital improvements and capital repairs for the park as needed. This will be addressed outside the development agreement and is not a requirement of commencing construction of Pacific Plaza.

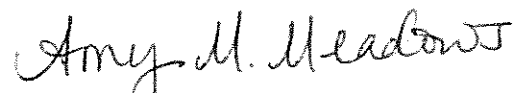
As noted in our November 30 letter, Pacific Plaza is ripe to be built. We believe that building a park of this quality in the true center of Downtown will not only further lift property valuations and tax revenues, but the process itself can be a catalyst for significant new investment throughout Downtown.

We hope that this revised proposal simplifies the Park Board's deliberation with respect to authorizing Mr. Winters to proceed with negotiating a development agreement with PfDD regarding Pacific Plaza, using the SWA schematic design recently completed on behalf the Park Department.

Yours sincerely,



Robert W. Decherd
Chairman



Amy M. Meadows
President

cc: The Honorable Michael S. Rawlings
Mr. AC Gonzalez

12-7-16

Downtown Priority Parks Funding

	Invested to Date	Sources of Future Funding	
		Parks for Downtown Dallas	Park Department
Carpenter Park	\$1.2 million ¹	\$8 million \$2.1 million ³	\$15 million
Pacific Plaza	\$0.5 million ²	\$15 million	None
Pacific Plaza Endowment		\$ 1 million	None
Harwood Park	\$0.2 million (concept plan)	\$10.6 million (land) ⁴	\$19 million
West End Plaza (including land acquisition)	--	\$ 4.5 million (est.)	\$1 million
Related Projects & Operations ⁵ (2015 - 2018)	\$1.5 million		
	\$3.4 million	\$41.2 million	\$35 million
Total Private Commitment	\$44.6 million		

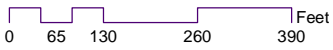
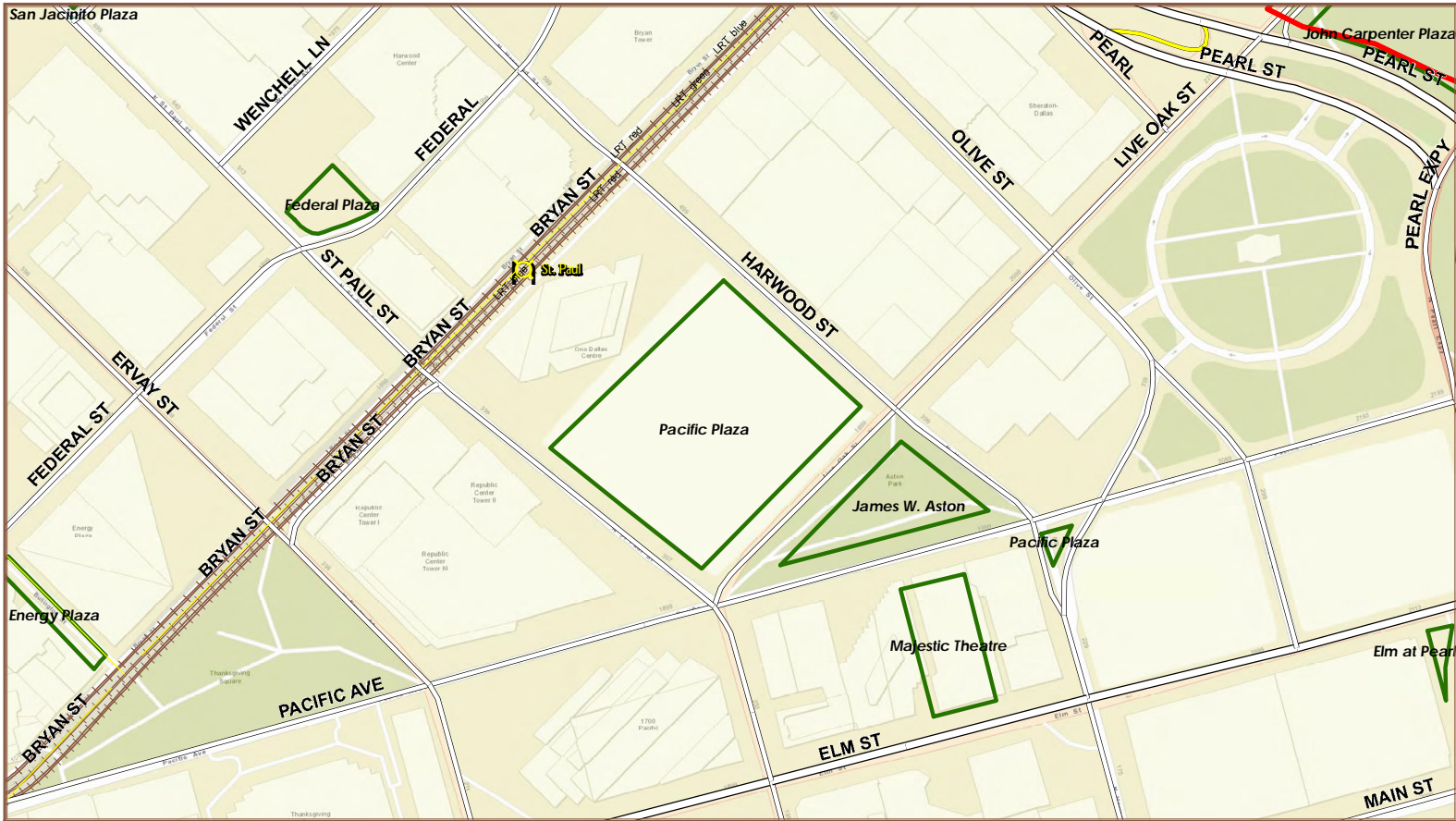
¹ Through Design Development and site preparation, not including original park development in 1979

² Does not include Park Department land acquisition (\$9.1 million)

³ Pledged by the Carpenter Family

⁴ Includes \$2.3 million invested by The Decherd Foundation in Harwood Park land. PfDD will donate its \$8.3 million of land to the City of Dallas depending on bond program match

⁵ Funding of 2013 Downtown Parks Master Plan Update, salaries, general expenses, and consultants



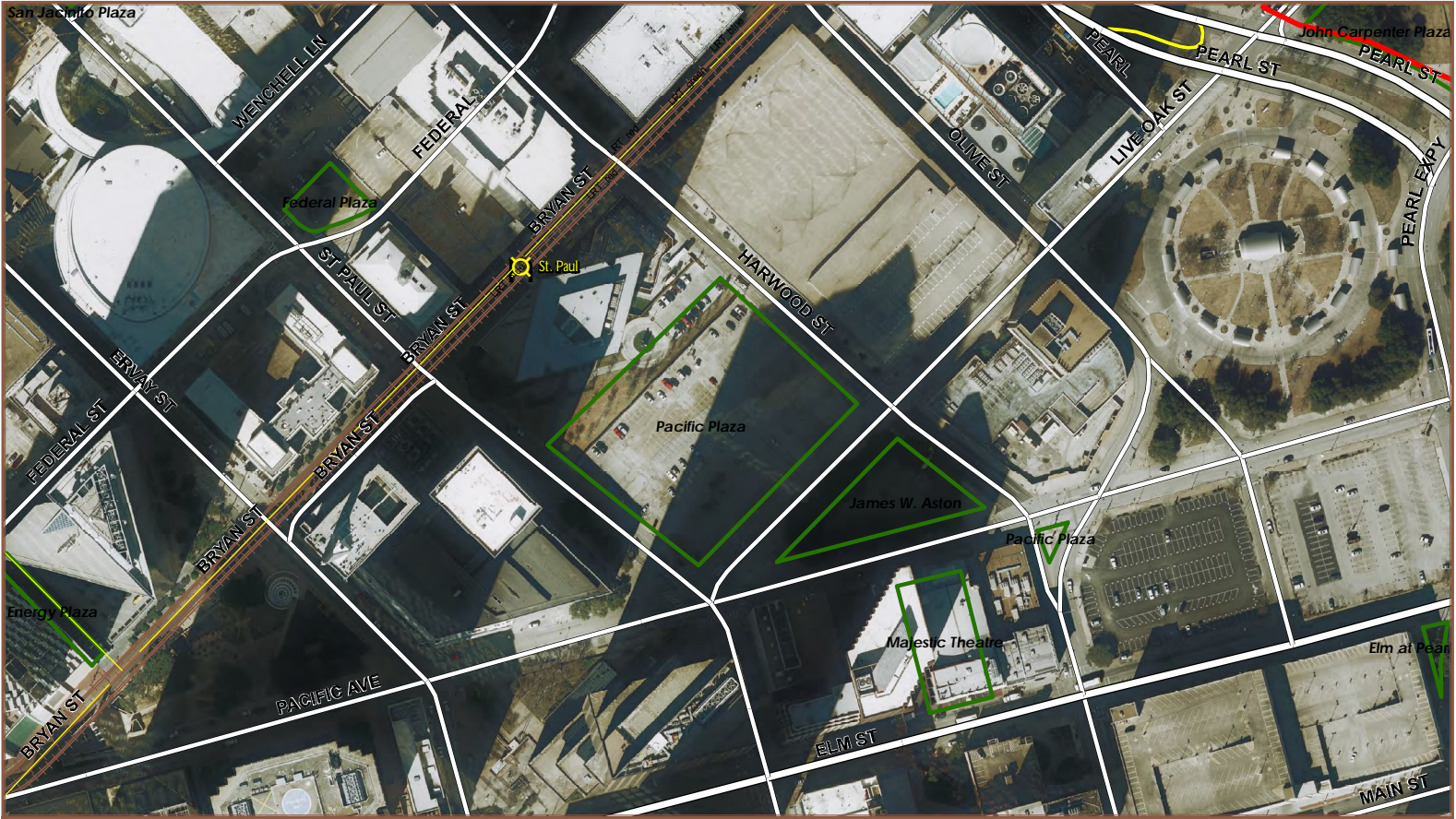
**Pacific Plaza Park
401 N. Harwood St**



MAPSCO
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CD
14

April 20, 2016

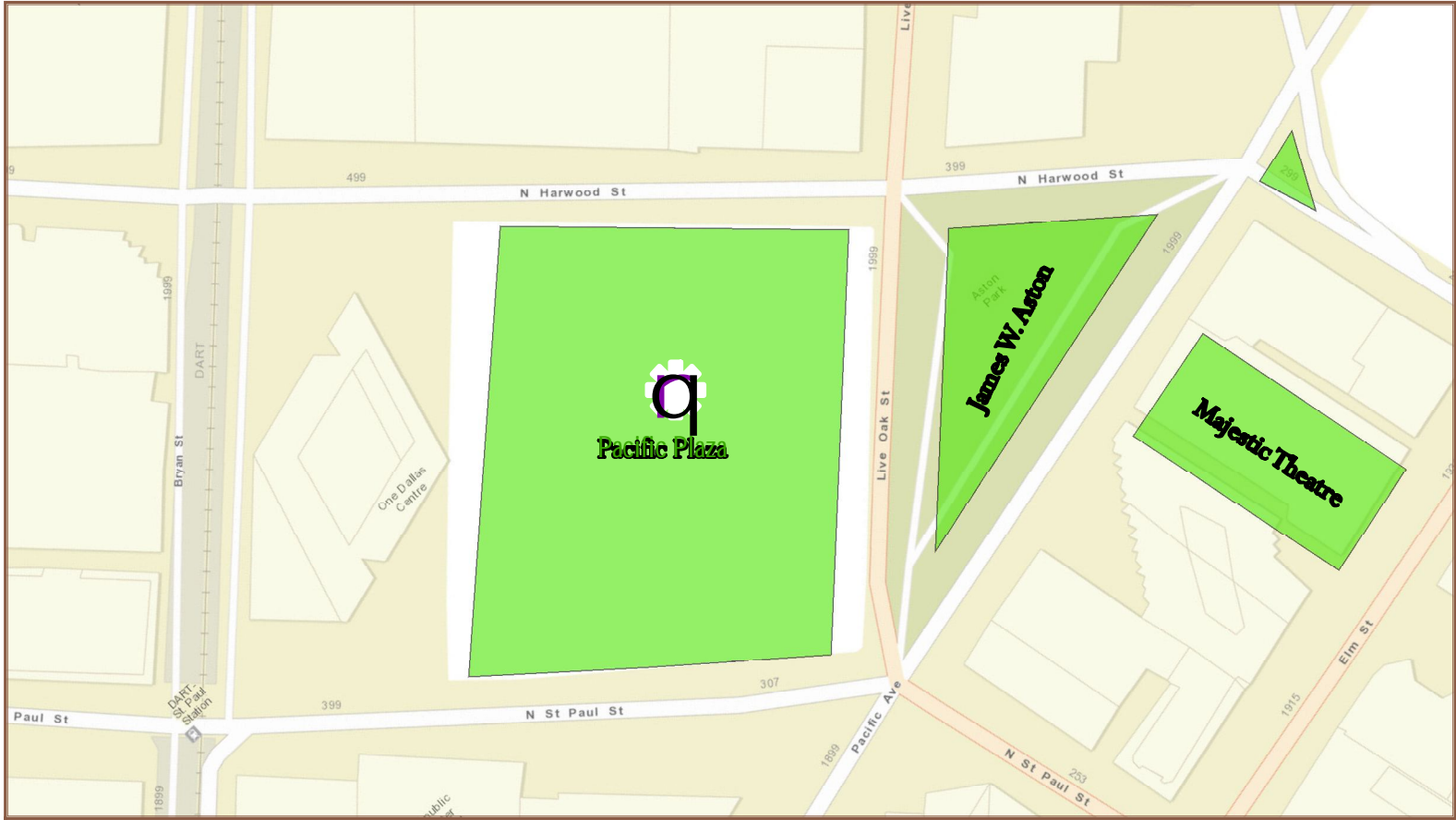


**Pacific Plaza Park
401 N. Harwood St**



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CD
14
April 20, 2016



0 35 70 140 210 Feet

December 15, 2016



Pacific Plaza
(401 North Harwood Street)

MapSCO
45 L

District
14

MEMORANDUM



DATE: December 9, 2016

TO: Max W. Wells, President, and
Members of the Dallas Park and Recreation Board

SUBJECT: December 15, 2016 Park and Recreation Board Briefings

On Thursday, December 15, 2016, the following briefings will be presented to the Dallas Park and Recreation Board:

- DISD Aquatics Partnership:
Daniel Huerta, Assistant Director, Park and Recreation Department
- Proposed Aquatic Facility Fees:
Daniel Huerta, Assistant Director, Park and Recreation Department
- Crawford Memorial Park Master Plan:
Louise Elam, Assistant Director, Park and Recreation Department

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in black ink, appearing to read "Willis Winters".

Willis C. Winters, FAIA, FAAPRA, Director
Park and Recreation Department

RECEIVED

2016 DEC -9 PM 3: 33

CITY SECRETARY
DALLAS, TEXAS

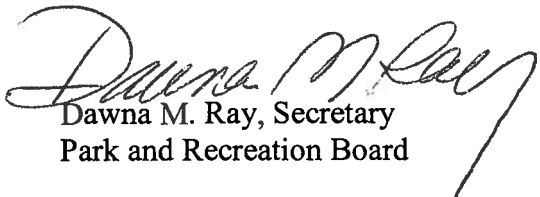


Yolanda F. Williams, Chair
Paul Sims, Co-Chair
Celina Barajas
Lawrence P. Hochberg
Marlon Rollins
Rodney Schlosser
Robb P. Stewart

(NOTICE OF MEETING)
DALLAS PARK AND RECREATION BOARD
MARKETING COMMITTEE
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(12:30 P.M.)

AGENDA

1. Marketing Update


Dawna M. Ray, Secretary
Park and Recreation Board

- c: Dallas Park and Recreation Board Members
Willis C. Winters, Director, Park and Recreation Board
John D. Jenkins, Deputy Director, Park and Recreation Department
Daniel Huerta, Assistant Director, Park and Recreation Department
Christine Lanners, Assistant City Attorney
Rosa A. Rios, City Secretary

A quorum of the Dallas Park and Recreation Board may attend this meeting

Public Notice

16 12 80

POSTED CITY SECRETARY
DALLAS, TX



(NOTICE OF MEETING – PAGE 2)
DALLAS PARK AND RECREATION BOARD
MARKETING COMMITTEE
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, DECEMBER 15, 2016
(12:30 P.M.)

**Handgun Prohibition Notice for Meetings
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."