



DALLAS PARK AND RECREATION BOARD AGENDA

THURSDAY, SEPTEMBER 19, 2019
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078

8:00	am:	Director's Search Committee, Room 6FN (Closed Session)
9:00	am:	Administration and Finance Committee, CANCELLED
8:45	am:	Planning and Design Committee, Room 6FN
10:00	am:	Park and Recreation Board, Room 6FN

RECEIVED

2019 SEP 13 PM 12: 23

CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Rodney Schlosser, Chair
Calvert Collins-Bratton, Vice Chair
Taylor Adams
Harrison Blair
Robb P. Stewart
Taylor Toynes
Sonya Woods

Public Notice

1 9 08 6 9

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL – ROOM 6FS
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, SEPTEMBER 19, 2019
(9:00 A.M.)

COMMITTEE MEETING CANCELLED

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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2019 SEP 13 PM 12:23

CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Jesse Moreno, Chair
Becky Rader, Vice Chair
Barbara Barbee
Timothy W. Dickey
Jeff Kitner
Terrence Perkins
Bo Slaughter

Public Notice

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POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, SEPTEMBER 19, 2019
(8:45 A.M.)

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 3 – Pike Park (2) – Authorize interpretive signage in connection with the Santos Rodriguez sculpture at Pike Park located 2807 Harry Hines Boulevard – Financing: No cost consideration to the City (see Fiscal Information)

PARK BOARD AGENDA ITEM NO. 4 – Bahama Beach (3), Exline Park (7), Harry Stone Park (9) – Authorize a professional services contract with TSIT Geotechnical & Consulting LLC for engineering inspection and testing services for the Phase 2 Aquatic Facilities Project at Bahama Beach Waterpark located at 1895 Campfire Circle, Exline Neighborhood Aquatic Center located at 2430 Eugene Street, and Harry Stone Neighborhood Aquatic Center located at 2403 Millmar Drive – Not to exceed \$191,645.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)

PARK BOARD AGENDA ITEM NO. 5 – Wheatland Park (8) – Authorize Supplemental Agreement No. 1 to the professional services contract with Urban Engineers Group, Inc. for design and engineering services for a football/soccer complex at Wheatland Park located at 2115 West Wheatland Road – Not to exceed \$69,350.00, from \$49,150.00 to \$118,500.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

PARK BOARD AGENDA ITEM NO. 6 – Land Acquisition and Partnership Match Funding (Citywide) – Authorize guidelines and procedures for the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program – Financing: No cost consideration to the City (**committee considered September 5, 2019**)

PARK BOARD AGENDA NO. 7 – Services Contract (Citywide) – Authorize the first one-year renewal option to the construction services contract with METCO Engineering, Inc. through a Cooperative Purchasing Agreement with Dallas County, to provide job order contracting services for facility projects through November 7, 2020 – Not to exceed \$2,000,000.00, from \$4,000,000.00 to \$6,000,000.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds) (subject to appropriations)



Dallas
Park and Recreation

DALLAS PARK AND RECREATION BOARD – PAGE 2
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, SEPTEMBER 19, 2019
(8:45 A.M.)

PARK BOARD AGENDA ITEM NO. 8 – SoPac Trail (9) – Authorize dedication plaques for the SoPac Trail Phase 3 from Lakewood Boulevard to Trammel Drive – Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 9 – Bachman Lake Projects Grant Application (6) – Authorize 1) application of a candidate project to Dallas County through the Major Capital Improvement Program (MCIP) 7th Call for projects for the Bachman Lake Connection to the Campion Trail Feasibility Study, 2) a required local match not to exceed \$150,000 - Financing: This action has no cost consideration to the City (See Fiscal Information for potential future cost)

PARK BOARD AGENDA ITEM NO. 10 – Bluff View Park (13) – Authorize a contract for the construction of Bluff View Park Improvements Project located 4524 Pomona Road with North Rock Construction, LLC, lowest responsible bidder of three – Not to exceed \$218,643.70 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Program)

BRIEFING ITEMS

1. Northaven Trail Phase 1C – Plan Review
2. Upcoming Items

Handgun Prohibition Notice for Meetings of Governmental Entities

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RECEIVED



Dallas
Park and Recreation

Public Notice

2019 SEP 13 PM 12:23

CITY SECRETARY
DALLAS, TEXAS

AGENDA
DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, SEPTEMBER 19, 2019 10:00 A.M.
(Public Speakers sign in by 9:30 A.M.)

1 9 08 7 1

POSTED CITY SECRETARY
DALLAS, TX

Robert Abtahi, President

Barbara A. Barbee, District 1
Jesse Moreno, District 2
Taylor I. Toynes, District 3
Harrison Blair, District 4
Terrence Perkins, District 5
Timothy W. Dickey, District 6
Sonya Woods, District 7

Bo Slaughter, District 8
Becky Rader, District 9
Robb P. Stewart, Vice President, District 10
Jeff Kitner, District 11
Rodney Schlosser, District 12
Calvert Collins-Bratton, District 13
Taylor Adams, District 14

1. Speakers
2. Approval of Minutes of the September 5, 2019 Park and Recreation Board Meeting

CONSENT AGENDA (ITEMS 3 – 10)

ADMINISTRATION AND FINANCE COMMITTEE

No Business

PLANNING AND DESIGN COMMITTEE

3. Pike Park (2) – Authorize interpretive signage in connection with the Santos Rodriguez sculpture at Pike Park located 2807 Harry Hines Boulevard – Financing: No cost consideration to the City (see Fiscal Information)
4. Bahama Beach (3), Exline Park (7), Harry Stone Park (9) – Authorize a professional services contract with TSIT Geotechnical & Consulting LLC for engineering inspection and testing services for the Phase 2 Aquatic Facilities Project at Bahama Beach Waterpark located at 1895 Campfire Circle, Exline Neighborhood Aquatic Center located at 2430 Eugene Street, and Harry Stone Neighborhood Aquatic Center located at 2403 Millmar Drive – Not to exceed \$191,645.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)
5. Wheatland Park (8) – Authorize Supplemental Agreement No. 1 to the professional services contract with Urban Engineers Group, Inc. for design and engineering services for a football/soccer complex at Wheatland Park located at 2115 West Wheatland Road – Not to exceed \$69,350.00, from \$49,150.00 to \$118,500.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

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DALLAS CITY HALL – ROOM 6FN
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THURSDAY, SEPTEMBER 19, 2019 10:00 A.M.

PLANNING AND DESIGN COMMITTEE

6. Land Acquisition and Partnership Match Funding (Citywide) – Authorize guidelines and procedures for the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program – Financing: No cost consideration to the City (**committee considered September 5, 2019**)
7. Services Contract (Citywide) – Authorize the first one-year renewal option to the construction services contract with METCO Engineering, Inc. through a Cooperative Purchasing Agreement with Dallas County, to provide job order contracting services for facility projects through November 7, 2020 – Not to exceed \$2,000,000.00, from \$4,000,000.00 to \$6,000,000.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds) (subject to appropriations)
8. SoPac Trail (9) – Authorize dedication plaques for the SoPac Trail Phase 3 from Lakewood Boulevard to Trammel Drive – Financing: No cost consideration to the City
9. Bachman Lake Projects Grant Application (6) – Authorize **1**) application of a candidate project to Dallas County through the Major Capital Improvement Program (MCIP) 7th Call for projects for the Bachman Lake Connection to the Campion Trail Feasibility Study, **2**) a required local match not to exceed \$150,000 - Financing: This action has no cost consideration to the City (See Fiscal Information for potential future cost)
10. Bluff View Park (13) – Authorize a contract for the construction of Bluff View Park Improvements Project located 4524 Pomona Road with North Rock Construction, LLC, lowest responsible bidder of three – Not to exceed \$218,643.70 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Program)

DIRECTOR'S SEARCH

11. Director's Search – Closed Session – Review Director's Search Committee's recommendations for the Interim Director Position for the Park and Recreation Department
12. Director's Search – Appoint an Interim Director to the Park and Recreation Department – Financing: Current Funds



DALLAS PARK AND RECREATION BOARD – PAGE 3
DALLAS CITY HALL – ROOM 6FN
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ITEMS FOR INDIVIDUAL CONSIDERATION

13. DART D2 Subway line (14) – Authorize the approval of a resolution for the further development of the concept that includes **1)** temporary use of Pegasus Plaza to enable construction of the Commerce Station with reconstruction of the park upon completion of the station construction, **2)** permanent use of a portion of Pegasus Plaza for a headhouse too allow access to the underground station, **3)** use of an easement for the construction of the subway under Belo Garden, and **4)** continuation of coordination with Dallas Area Rapid Transit (DART) on future plans and agreements required for City Parks for the construction of DART’s D2 subway line in downtown Dallas – Financing: No cost consideration to the City (**Board briefed on September 5, 2019**)

14. Service Agreement (All) – Authorize a one-year professional service contract to provide a professional firm to prepare an Annual Park Visitor count and Downtown Parks Economic Impact Study – HR&A Advisors, Inc., most advantageous proposer of three – Total not to exceed \$197,000 – Financing: Mowmentum Park Improvement Fund (subject to annual appropriations) (**Board briefed on August 15, 2019**)

BRIEFINGS

15. Fair Park First Quarterly Report
John Jenkins, Deputy Director

16. Reverchon Athletic Field – Proposed Development, Maintenance and Operations Agreement
Louise Elam, Assistant Director

17. 2019 Summer Program Overview
Crystal Ross, Assistant Director

18. 2019 Aquatics Summer Season Overview
Daniel Huerta, Assistant Director

MISCELLANEOUS ITEM

19. FY 2019-20 and FY 2020-21 Budget Update,
John Jenkins, Deputy Director



DALLAS PARK AND RECREATION BOARD – PAGE 4
DALLAS CITY HALL – ROOM 6FN
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THURSDAY, SEPTEMBER 19, 2019 10:00 A.M.

ITEM FOR SPECIAL BOARD CONSIDERATION

20. Randall Park (2) – Authorize approval of renaming of Randall Park to Willis C. Winters Park – Financing: No cost consideration to the City

SPECIAL RECOGNITION

21. Special Recognition of Park Board members Taylor Adams and Rodney Schlosser for their service to the Park Board

OTHER/NON-ACTION ITEMS

22. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
23. Staff Announcements – Upcoming Park and Recreation Department Events
24. Next Park and Recreation Board Regular Meeting: Thursday, October 10, 2019, at Dallas City Hall
25. Adjournment

DALLAS PARK AND RECREATION BOARD – PAGE 5
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THURSDAY, SEPTEMBER 19, 2019 10:00 A.M.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex. Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb Stewart, Vice-President; Taylor Adams, Barbara A. Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy W. Dickey, Jeff Kitner, Jesse Moreno, Susan Rader, Rodney Schlosser, Ernest Slaughter, Taylor Toynes, - 13

Absent: Terrence Perkins, Sonya Woods - 2

President Abtahi called the meeting to order at 10:11 a.m.

Agenda Item 1. Speakers:

- 1) Tamber Johnson spoke about White Rock Rowing
- 2) Donna Swanson spoke about Audit of White Rock Rowing
- 3) Greg Furman spoke about White Rock Rowing
- 4) Alex Winslow spoke about White Rock Boathouse, Inc.

Agenda Item 2. A motion by Barbara Barbee, seconded by Bo Slaughter, to approve the minutes of the August 15, 2019 Park and Recreation Board Meeting, was carried. The vote was unanimous.

Agenda Item 3. Rick Watson, Deputy Chief of the Dallas Police Department was not present to discuss police related matters in the Parks.

CONSENT AGENDA (ITEMS 4 – 11)

ADMINISTRATION AND FINANCE COMMITTEE

Vice-President Stewart moved, seconded by Bo Slaughter to approve items 4-6 and 9-11 on Consent. The vote was unanimous. Item 7 was removed for individual consideration. Item 8 had a change of language read into the record (the change is listed at the agenda item).

Agenda Item 4. Kidd Springs Park (1) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize issuing an alcohol permit to Alison Matis, to serve alcohol at the Blues, Bandits & BBQ event to be held at Kidd Springs Park, located at 711 West Canty Street. The event will be held on Saturday, November 2, 2019 from 8:00 a.m. to 10:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried by unanimous vote.

Agenda Item 5. Flag Pole Hill Park (9) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize issuing an alcohol permit to Marcus Grunewald, to serve alcohol at the BMW of Dallas Social Run event to be held at Flag Pole Hill Park, located at 8100 Doran Circle. The event will be held on Thursday, October 24, 2019 from 1:00 p.m. to 10:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried by unanimous vote.

Agenda Item 6. Service Agreement (1,2,3,5,6,7,9,10) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize a three-year service agreement for the delivery of drinking water and rental and cleaning of dispensers for the Park and Recreation Department - DS Water of America, Inc. dba Sparkletts, lowest responsive and responsible bidder of five – Total award not to exceed \$27,903 – Financing: Current Funds (subject to annual appropriations, was carried by unanimous vote.

Rodney Schlosser recused himself from the vote due to a conflict and exited the room.

DRAFT

Agenda Item 7. Service Agreement (All) – A motion by Robb Stewart, seconded by Taylor Toynes, to authorize a two-year service agreement for Dish Network Satellite Television Services for the Park and Recreation Department – Young Ideas, lowest responsive and responsible bidder of three – Total award not to exceed \$48,712 – Financing: Current Funds (subject to annual appropriations), was carried by unanimous vote.

Mr. Schlosser reentered the room.

Agenda Item 8. Dallas Arboretum (9) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize the approval of a Supplemental Agreement to the Dallas Arboretum and Botanical Society (DABS) management agreement to **to set a 2% target reduction in utility usage for the first year**, and to identify standard performance measures for the remaining term of the Agreement – Financing: No cost consideration to the City, was carried by unanimous vote.

PLANNING AND DESIGN COMMITTEE

Agenda Item 9. Exall Park (14) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize the acceptance of the donation of artwork from Christy Coltrin and Brad Oldham, of Brad Oldham Sculpture, to be placed at Exall Park, located at 1355 Adair Street – Financing: No cost consideration to the City, was carried by unanimous vote.

Agenda Item 10. Kleberg Trail (5) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize **(1)** a Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10230, for trail design of Phase 1 of the Kleberg Trail from the Dallas Area Rapid Transit Buckner Station located at 8008 Elam Road to Crawford Memorial Park at Bridges Street; **(2)** the receipt and deposit of funds from Dallas County in an amount not to exceed \$250,000.00 for the County's share of the design cost in the Capital Gifts, Donation and Development Fund; **(3)** the establishment of appropriations in an amount not to exceed \$250,000.00 in the Capital Gifts, Donation and Development Fund; and **(4)** execution of the agreement including all terms, conditions, and documents required by the agreement – Financing: Revenue: \$250,000.00 (see Fiscal Information for future estimated costs), was carried by unanimous vote.

Agenda Item 11. Kidd Springs Park (1), Lake Highlands Park (10), Tietze Park (14) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an increase in the contract with The Fain Group, Inc. for additional scope of work for construction of three family aquatic centers at the Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street - Not to exceed \$464,447.53, from \$15,269,470.73.00 to \$15,733,918.26 – Financing: Elgin B. Robertson Land Sale Funds, was carried by unanimous vote.

BRIEFINGS

Agenda Item 12. DART D-2 Subway Project Development was presented by Louise Elam, Assistant Director. Ms. Elam introduced Kay Shelton and James Frye of DART who presented the briefing and answered questions.

Agenda Item 13. Overview of White Rock Boathouse, Inc.'s operations, partnership with the City of Dallas was presented by Oscar Carmona, Assistant Director. Mr. Carmona introduced Sue Ellen Chambers, President of Board of Directors of the White Rock Boathouse, Inc. who presented the briefing and answered questions.

MISCELLANEOUS ITEMS

Agenda Item 14. Audit of Business Partner Oversight for White Rock Boathouse, Inc. Update, was presented by Oscar Carmona, Assistant Director. The City Auditor's Office was also present to answer questions.

President Abtahi closed the Open Session portion of the meeting at 11:45 a.m. and went into executive session under Texas Gov't Code 551.071

President Abtahi reconvened the meeting into Open Session at 12:14 p.m.

PAID

Agenda Item 15. FY 2019-20 and FY 2020-21 Budget Update was presented by John Jenkins, Deputy Director.

ITEMS FOR INDIVIDUAL CONSIDERATION

Agenda Item 16. Director's Performance Review 2018-19 – Closed Session to discuss the evaluation and duties of the Director of the Park and Recreation Department – Personnel (Section 551.074 of the Texas Gov't Code)

President Abtahi closed the Open Session portion of the meeting at 12:21 p.m. and went into Executive Session under Texas Gov't Code 551.074.

President Abtahi reconvened the meeting in Open Session at 12:37 p.m.

Agenda Item 17. Director's Performance Review 2018-19 – A motion by Calvert Collins-Bratton, seconded by Bo Slaughter to authorize adoption of the 2018-19 performance appraisal and give the highest achievement rating for the Park and Recreation Director, and to authorize no salary increase – Financing: Current Funds, was carried by unanimous vote.

OTHER/NON-ACTION ITEMS

Agenda Item 18. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Tim Dickey reported that the Trinity River Audubon Society (TRAC) hired a new Director: Shelly White. Ms. White is local and formerly was the executive of the Trinity Strand Trail.

Barbara Barbee announced the Texas Discover Gardens (TDG) will be having their annual fall plant sale. This sale helps raise needed funds for their operations. Ms. Barbee also mentioned that one can find a wide variety of plants at this sale that aren't found in any stores.

Bo Slaughter announced the start of the State Fair of Texas at the end of September. Mr. Slaughter also wanted to publicly thank Councilmember Bazaldua, Mr. Jenkins and Mr. Winters for their efforts to bring the Texas Southern game to the Cotton Bowl Stadium.

Harrison Blair announced that September 15, 2019, there will be a "We are Safe" rally at Blair park.

Rob Stewart requested follow up information regarding the Fair Park First website and staff commented that the issues that were mentioned before, have been addressed.

Agenda Item 19. Staff announcements regarding upcoming Park and Recreation Department events.

Willis Winters, Director announced: 1) a ground breaking for Hillcrest Village Park on Saturday, September 14, 2019 at 10 am; 2) Grandparents Day would be on Wednesday, September 11, 2019; 3) the Zoo has received the first shipment of whooping cranes that will be housed at Samuel Farm

Agenda Item 20. Next Park and Recreation Board will be held at Dallas City Hall on Thursday, September 19, 2019.

DRAFT

Agenda Item 21. President Abtahi adjourned the Board meeting at 12:44 p.m.

Anthony M. Becker, Secretary
Park and Recreation Board

Robert Abtahi, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

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MEMORANDUM

DATE: September 13, 2019
TO: Robert Abtahi, President, and
Members of the Dallas Park and Recreation Board
SUBJECT: September 19, 2019 Park and Recreation Board Briefings



On Thursday, September 19, 2019, the following briefings will be presented to the Dallas Park and Recreation Board:

Fair Park First Quarterly Report
John Jenkins, Deputy Director

Reverchon Athletic Field Proposed Development, Maintenance and
Operations Agreement
Louise Elam, Assistant Director

2019 Summer Program Overview
Crystal Ross, Assistant Director

2019 Aquatics Summer Season Overview
Daniel Huerta, Assistant Director

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script, appearing to read "Willis C. Winters".

Willis C. Winters, FAIA, Director
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: September 19, 2019

COUNCIL DISTRICT: 2

STAFF: Louise Elam, (214) 670-5275
Kay Kallos, (214) 670-3281

SUBJECT

Authorize **1)** interpretive signage in connection with the Santos Rodriguez sculpture at Pike Park, located 2807 Harry Hines Boulevard and **2)** grant an exception to sections "A" and "B" of the Park and Recreation Board Interpretive Signage Policy – Financing: No cost consideration to the City (see Fiscal Information)

BACKGROUND

The Office of Cultural Affairs (OCA) Public Art Staff hosted three community meetings to receive input about public art project, including community input on the content of the signage. Additionally, OCA Public Art provided an email for community members to provide input if they were unable to attend the meetings. Additional input from the Dallas Police Department was solicited.

Community Input

Community members were asked: What message should the artwork convey? Their responses included:

- Never forget about the injustice done to Santos-to remind present and future generations that human life and dignity are sacred.
- That children are to be treasured and protected
- Proposed text to be included:
 - The artwork is dedicated to the life and memory of 12-year old Santos Rodriguez, an innocent boy who was brutally murdered while handcuffed in a police car by Officer Darrell Cain on July 24, 1973. The killing shocked the nation. Dallas erupted in riots and civil unrest. The artwork serves to remind present and future generations that human life and dignity is sacred. Children are to be treasured. We should never forget this Dallas tragedy.
- Information about Santos' life-the positive memory of this life.
- Information about the Mexican American Community in Dallas.
- Our common humanity that should be defended.

BACKGROUND (continued)

- Human Rights are for everyone.
- Truth needs to be told.
- Healing and transformation
- Innocence and vulnerability of children

Proposed sign

Public Art signage for new commissions is typically brushed aluminum with black letter. The signage for this project will be in Spanish and English with dimensions of 30-36-feet wide by 15-feet tall on an aluminum pedestal of 36-feet overall height. No border is planned for this sign.

Interpretive Sign Policy

This action will grant an exception to sections "A" and "B" of the Park and Recreation Board's Interpretive Signage Policy, effective December 15, 2016, which states:

- A. *Historical and interpretive signs placed at a park site should interpret important events and/or people associated with the park and/or the history of the park where the sign is located. Historical and interpretive signs at a park should not be used to interpret events or people unrelated to the park site or events that took place in other parts of the city.*
- B. *Historical and interpretive signs can be in honor or recognition of an individual or group but should not be used for the purpose of a memorial.*

The signage provides information about Santos Rodriguez' murder, which did not take place at the park. Santos Rodriguez did play at Pike Park during his life and; thereby, had a connection to this site, so the community recommended the park as the preferred location for the artwork. Since text on the signage interprets an event that took place in another location in Dallas and uses the wording, "*This sculpture is dedicated to the life and memory of 12-year old Santos Rodriguez...*", approval of the text requires that the Park and Recreation Board grant an exception to sections "A" and "B" of the Interpretive Signage Policy.

The sculpture, as a tribute, was approved for the location next to the Santos Rodriguez Recreation Center. The signage provides the history and context for the sculpture and conveys information strongly recommended by community members at community sessions for this project.

Authorize 1) interpretive signage in connection with the Santos Rodriguez sculpture at Pike Park located 2807 Harry Hines Boulevard and 2) waive section "A" of the Park and Recreation Board Interpretive Signage Policy – Financing: No cost consideration to the City (see Fiscal Information) - Page 3

PRIOR ACTION/ REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 15, 2019, the Park and Recreation Board authorized a contract with Seth Vandable for the Santos Rodriguez sculpture at Pike Park located at 2807 Harry Hines Boulevard.

FISCAL INFORMATION

This item has no cost consideration to the City. Future cost will be funded by the public art budget for the Pike Park artwork in the 2017 Bond Program.

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 19, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Recommended text based on community input
Sample signage design
Park and Recreation Board Interpretive Signage Policy

Recommended text for public art signage from community input

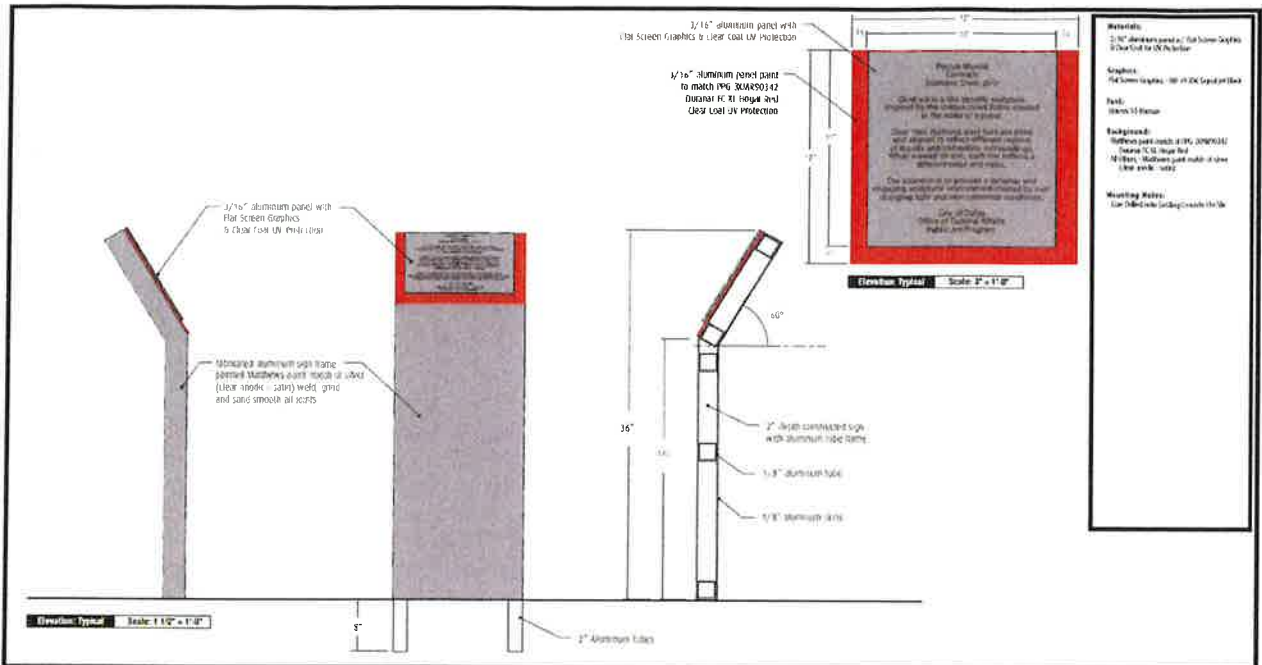
English

This sculpture is dedicated to the life and memory of 12-year old Santos Rodriguez, an innocent boy who was murdered while handcuffed in a police car by a Dallas Police Officer on July 24, 1973. The killing shocked Dallas and the nation. The city erupted in civil unrest. In the period after the protests, the Dallas Latinx community has played a more active role in civic life as active members of the Police Department and City government. The sculpture serves to remind present and future generations that human life and dignity are sacred, as symbolized by the figures at the base representing the Latinx community. We should never forget this Dallas tragedy. We honor the life of Santos Rodriguez.

Spanish

Esta escultura está dedicada a la vida y memoria de Santos Rodriguez, un niño inocente de 12 años que fue asesinado por un Oficial de Policía de Dallas mientras estaba esposado en una patrulla el 24 de julio de 1973. El asesinato conmocionó a Dallas y a la nación. La ciudad estalló en disturbios civiles. En el periodo después de las protestas, la comunidad Latinx de Dallas ha desempeñado una función más activa en la vida cívica, incluso en el Departamento de Policía y en el gobierno de la ciudad. La escultura sirve para recordar a generaciones actuales y futuras que la vida humana y la dignidad son sagradas, esto es simbolizado por las figuras en la base de la escultura que representan a la comunidad Latinx. Nunca debemos olvidar esta tragedia en Dallas. Honramos la vida de Santos Rodriguez.

Authorize 1) interpretive signage in connection with the Santos Rodriguez sculpture at Pike Park located 2807 Harry Hines Boulevard and 2) waive section "A" of the Park and Recreation Board Interpretive Signage Policy – Financing: No cost consideration to the City (see Fiscal Information) - Page 5




Materials:
 2 1/16" aluminum panel w/ Flat Screen Graphics
 2 Clear Coat UV Protection

Graphics:
 Flat Screen Graphics - 100% UV Ink (Super Jet Ink)

Panel:
 100% UV Ink

Background:
 Aluminum panel match to (PVC 2000) 100% UV Ink
 100% UV Ink (Super Jet Ink)
 100% UV Ink (Super Jet Ink)

Mounting Hardware:
 2" x 2" Aluminum L-Bracket

 asi Environmental Signage Solutions 8181 Jettan Drive Irving, TX 75042 www.asisignage.com	Project Larefield Location Dallas, TX Sign Type Custom Station Plaque Qty 1	File Location 2807 Harry Hines Blvd 2 - 100% UV INK (Super Jet Ink) Station Plaque / "STEP 11 - 100% UV INK (Super Jet Ink) Station Plaque"	Date 01/11/18 Scale As Noted Drawn By DM Sheet 1 of 2 Drawn Date 1
	Revisions	By	Date

PARK AND RECREATION BOARD POLICY

Title: Interpretive Signage Policy

No. 12-15-16

Scope of Policy

It is sometimes the intent to install signs, panels, plaques and other structures which are primarily used to communicate information to residents and visitors about the historical and cultural environment of an area. Interpretive signage incorporates descriptive or narrative details to present historical information about a person, group of people, place, object or event to reveal new insights and understandings about that person, group of people, place, object or event by linking and referencing what visitors may already know with the new information presented.

Refer to the Park Naming Policy for the naming of parks, buildings, or components of parks and buildings. Refer to the Plaque Policy for Donation and Dedication Plaques.

This Interpretive Signage Policy does not apply to interpretation or identification of natural elements in the environment, botanical exhibits, zoological exhibits, wayfinding or directional signage. This Interpretive Signage Policy will apply to all parks except as exempted by separate agreement. Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District.

- A. Historical and interpretive signs placed at a park site should interpret important events and/or people associated with the park and/or the history of the park where the sign is located. Historical and interpretive signs at a park should not be used to interpret events or people unrelated to the park site or events that took place in other parts of the city.
- B. Historical and interpretive signs can be in honor or recognition of an individual or group, but should not be used for the purpose of a memorial.
- C. Donors requesting the installation of historical or interpretive signs at a park shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques and/or signage (due to loss, damage, vandalism or deterioration).

PARK AND RECREATION BOARD POLICY

Title: Interpretive Signage Policy
No. 12-15-16

- D. Historical and interpretive signs can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar durable material as an applied sign; or engraved into a wall, or horizontal surface of a hardscape element.
- E. Wording on historical and interpretive signs should be as concise as possible to convey the message and the use of high-resolution photographs to help convey the message is encouraged. All photographs used on signs shall have permission secured for their use and include the proper credits from the party that holds the copyright, if applicable.
- F. Historical and interpretive signs shall be placed in a location where they are not easily damaged by landscape maintenance.
- G. The size of interpretive signs should be a maximum of 4 feet by 10 feet.
- H. A drawing indicating the form, materials, size, content and wording of interpretive signs regarding historical or cultural content will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation. Signs which interpret natural elements in the landscape can be approved by the Director.
- I. It is recommended that interpretive signs include information that tells the visitor where they can find further details on the subject (example: QR code that provides a link to a website).
- J. Signage shall comply with all applicable codes and ordinances.
- K. Refer to Exhibit "A" for examples of interpretive signage.

PARK AND RECREATION BOARD POLICY

Title: Interpretive Signage Policy
No. 12-15-16

OTHER POLICIES REFERENCED

Plaque Policy
Park Naming Policy

LEGAL REFERENCE

None

PRIOR ACTION

Initial Policy Approval: N.A.

RESPONSIBLE DIVISION

Planning and Design

PARK AND RECREATION BOARD POLICY

Title: **Interpretive Signage Policy**
No. **12-15-16**

EXHIBIT A

EXAMPLES OF INTERPRETIVE SIGNAGE



PARK AND RECREATION BOARD POLICY

Title: Interpretive Signage Policy
No. 12-15-16



Exhibit A - continued



PARK AND RECREATION BOARD POLICY

Title: Interpretive Signage Policy
No. 12-15-16



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 19, 2019
COUNCIL DISTRICTS: 3, 7, 9
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a professional services contract with T. Smith Inspection & Testing Services for engineering inspection and testing services for the Phase 2 Aquatic Facilities Project at Bahama Beach Waterpark located at 1895 Campfire Circle, Exline Neighborhood Aquatic Center located at 2430 Eugene Street, and Harry Stone Neighborhood Aquatic Center located at 2403 Millmar Drive – Not to exceed \$191,645.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)

BACKGROUND

On June 12, 2019, City Council authorized a contract with Big Sky Construction Co., Inc. for the construction of the Phase 2 Aquatic Facilities Project at Bahama Beach Waterpark Expansion located at 1895 Campfire Circle, Exline Neighborhood Aquatic Center located at 2430 Eugene Street, and Harry Stone Neighborhood Aquatic Center located at 2403 Millmar Drive in an amount not to exceed \$14,580,000.00 by Resolution No. 19-0904.

This action will authorize a contract with T. Smith Inspection & Testing Services for construction materials testing services for the three Phase 2 Aquatic Facilities located at Exline Neighborhood Aquatic Center in an amount not to exceed \$61,732.50, Harry Stone Neighborhood Aquatic Center in an amount not to exceed \$58,870.00, and Bahama Beach Waterpark in an amount not to exceed \$71,042.50.

ESTIMATED SCHEDULE OF PROJECT

Began Design	July 2018
Completed Design	March 2019
Begin Construction	August 2019
Complete Construction	May 2020

Authorize a professional services contract with T. Smith Inspection & Testing Services for engineering inspection and testing services for the Phase 2 Aquatic Facilities Project at Bahama Beach Waterpark located at 1895 Campfire Circle, Exline Neighborhood Aquatic Center located at 2430 Eugene Street, and Harry Stone Neighborhood Aquatic Center located at 2403 Millmar Drive – Not to exceed \$191,645.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds) – Page 2

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 16, 2019, the Park and Recreation Board authorized a construction contract with Big Sky Construction Co., Inc.

Information about this item was provided to the Quality of Life, Arts and Culture Committee on June 10, 2019.

On June 12, 2019, City Council authorized a contract with Big Sky Construction Co., Inc. for the construction of the Phase 2 Aquatic Facilities Project at Bahama Beach Waterpark Expansion located at 1895 Campfire Circle, Exline Neighborhood Aquatic Center located at 2430 Eugene Street, and Harry Stone Neighborhood Aquatic Center located at 2403 Millmar Drive in an amount not to exceed \$14,580,000.00 by Resolution No. 19-0904.

FISCAL INFORMATION

Park and Recreation Facilities (B) Funds (2017 Bond Funds) - \$191,645.00

<u>Council District</u>	<u>Amount</u>
3	\$ 71,042.50
7	\$ 61,732.50
9	<u>\$ 58,870.00</u>
Total not to exceed	\$191,645.00

PROCUREMENT INFORMATION

In accordance with the City of Dallas Administrative Directive 4-5 procurement guidelines, T. Smith Inspection & Testing Services was selected as the most qualified consultant for this project.

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$191,645.00	Architecture & Engineering	25.66%	100%	\$191,645.00
This contract exceeds the M/WBE goal.				

Authorize a professional services contract with T. Smith Inspection & Testing Services for engineering inspection and testing services for the Phase 2 Aquatic Facilities Project at Bahama Beach Waterpark located at 1895 Campfire Circle, Exline Neighborhood Aquatic Center located at 2430 Eugene Street, and Harry Stone Neighborhood Aquatic Center located at 2403 Millmar Drive – Not to exceed \$191,645.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds) – Page 3

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 19, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on October 23, 2019.

OWNER

T. Smith Inspection & Testing Services

Terry Smith, Jr., Owner

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached

BID AGENDA APPROVAL COVER SHEET

**Project Meets
 BID**

Requirements Total M/WBE

100.00%

Agenda Date: 10/23/2019

Prime: TSIT Engineering and Consulting

Project: Dallas Aquatics Phase 2

Review Date: 8/27/2019

Total Local: \$191,645.00 **Total Non-Local:**

\$0.00

Sub Vendor #

Vendor Name

TSIT Engineering and Consulting

Cert. #

BMMB4463N0720

Dollar Amount

\$191,645.00

Percent

100.0000%

0.0000%

0.0000%

0.0000%

0.0000%

0.0000%

0.0000%

Total M/WBE

Non-M/WBE

Total Local

\$191,645.00

100.0000%

\$0.00

0.0000%

\$191,645.00

100.0000%

Non-Local

Sub Vendor #

Vendor Name

Cert. #

Dollar Amount

Percent

0.0000%

0.0000%

0.0000%

Total M/WBE

Non-M/WBE

Total Non-Local

\$0.00

0.0000%

\$0.00

0.0000%

\$0.00

0.0000%

Total Action

\$191,645.00

100.0000%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Dallas Aquatics Phase 2 (Exline, Bahama Beach & Harry Stone) Bid/Contract #: PKR-2019-00011115

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Construction Materials Testing	VS0000070143	TSIT Engineering and Consulting, LLC. BMMB44363N0720	Aaron Colton, Jr. Century Center Blvd., #101, Irving, Texas 75062 972-573-6083	B	L				
Notes:									

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: Title: Chief Operations Officer
Printed Name: Arthur Etherly, III Date: 8/7/19

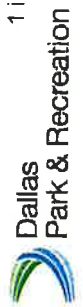
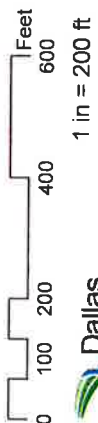
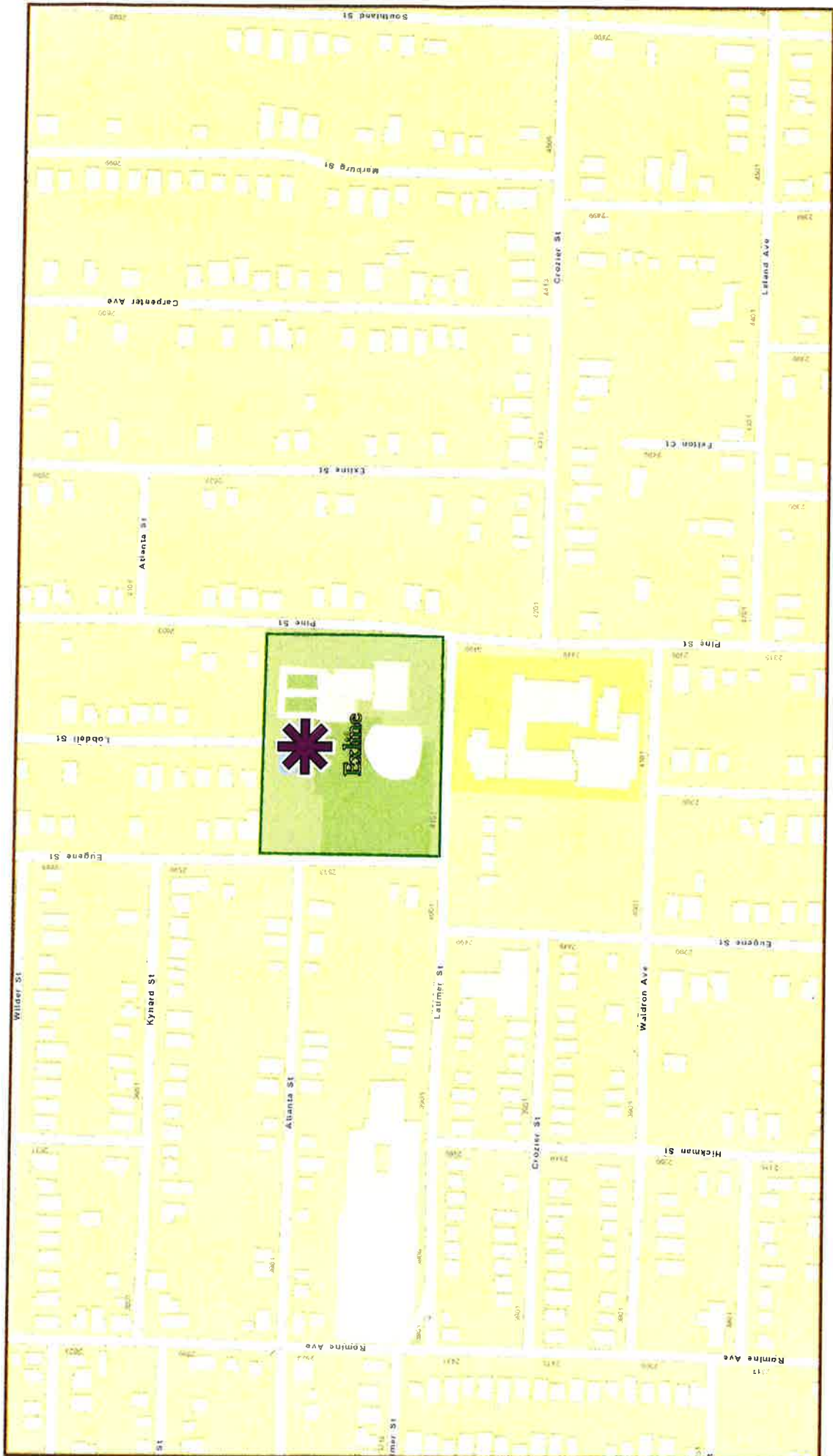
Company Name: TSIT Engineering and Consulting, LLC



District
3

Bahama Beach Waterpark Expansion
(1895 Campfire Circle)

Feet
 0 100 200 400 600
 1 in = 200 ft



Exline Neighborhood Aquatic Center
(2430 Eugene Street)

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 19, 2019
COUNCIL DISTRICT(S): 8
STAFF: Louise Elam, 214-670-5275

SUBJECT

Authorize Supplemental Agreement No. 1 to the professional services contract with Urban Engineers Group, Inc. for design and engineering services for a football/soccer complex at Wheatland Park located at 2115 West Wheatland Road – Not to exceed \$69,350.00, from \$49,150.00 to \$118,500.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

BACKGROUND

On July 22, 2019, Administrative Action No.19-6249 authorized a professional services contract with Urban Engineers Group, Inc. for consulting and engineering services for the schematic design, design development, construction documents, bidding and construction administration for a single unlighted football field to be constructed at Wheatland Park located at 2115 West Wheatland in an amount not to exceed \$49,150.00.

This action will authorize Supplemental Agreement No. 1 to the professional services contract with Urban Engineers Group, Inc. to add a Master Plan for the park to include a recreation center, three lighted combination football/soccer fields, a concession and restroom building, parking and other amenities. Also included is schematic design, design development, construction documents, bidding and construction administration phases for two lighted football/soccer fields, in an amount not to exceed \$69,350.00, increasing the contract amount from \$49,150.00 to \$118,500.00.

ESTIMATED SCHEDULE OF PROJECT

Begin Design	October 2019
Complete Design	July 2020
Begin Construction	November 2020
Complete Construction	July 2021

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSION)

This item has no prior action.

FISCAL INFORMATION

Park and Recreation Facilities (B) Fund (2017 Bond Funds) - \$69,350.00

Original Professional Services Contract	\$ 49,150.00
Supplemental Agreement No. 1 (this action)	<u>\$ 69,350.00</u>
Total not to exceed	\$118,500.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$69,350.00	Architectural & Engineering	25.66%	98.56%	\$68,350.00
<ul style="list-style-type: none"> • This contract exceeds the M/WBE goal. • Supplemental Agreement No. 1 – 98.56% Overall M/WBE participation 				

OWNER

Urban Engineers Group, Inc.

Faisal Syed, P.E., PTOE, Principal

COMMITTEE ACTION

The Planning and Design Committee will review this item on September 19, 2019 and provide a recommendation to the full Board the same day.

This item will be scheduled for City Council approval on October 8, 2019.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

Project Meets
 BID
 Requirements Total M/WBE 98.56% 19-1366

Prime: Urban Engineers Agenda Date: 10/8/2019
 Project: Wheatland Park Football Complex SA #1 Review Date: 9/6/2019
 Total Local: \$69,350.00 Total Non-Local: \$0.00

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Urban Engineers	HFDB80328N0919	\$42,300.00	60.9950%
	Alliance Geotechnical Group	BMDB81561N1219	\$4,700.00	6.7772%
	Campos Engineering	HMMB08784N0620	\$21,350.00	30.7859%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
			\$68,350.00	98.5580%
			\$1,000.00	1.4420%
			\$69,350.00	100.0000%

Non-Local Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
			\$0.00	0.0000%
			\$0.00	0.0000%
			\$0.00	0.0000%
			\$0.00	0.0000%
			\$0.00	0.0000%
			\$69,350.00	100.0000%

Total M/WBE
 Non-M/WBE
 Total Non-Local
 Total Action
 Total Contract (including): \$118,000

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

TOTAL M/WBE PARTIC	This Action		Participation to Date	
	\$	%	\$	%
African American	\$4,700.00	6.78%	\$9,200.00	7.80%
Hispanic	\$63,650.00	91.78%	\$102,100.00	86.53%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$1,000.00	0.85%
Total	\$68,350.00	98.56%	\$112,300.00	95.17%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

SA

19-1366

Project Name: Wheatland Park Football Complex

Bid/Contract #: PKR-2019-000 10792

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas
- Column 3: List name of firm, MWBE Certification Number (if applicable)
- Column 4: List firm(s), contact name, address, telephone number
- Column 5: List ethnicity of firm(s) owner as B=African American, H=Hispanic, I=Asian Indian, N=Native American, P=Asian Pacific, W=Woman, NON=other than MWBE
- Column 6: Indicate firm's location as L=local (within Dallas county limits), N=Non-local (Outside Dallas county limits)
- Column 7: Indicate dollar amount of value of work for the Prime contractor subcontractors, and suppliers
- Column 8: Indicate percentage of total contract amount
- Column 9: Indicate total payments to date
- Column 10: Indicate payments during current pay period

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & MWBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Project Management, Civil Engineering	511462	Urban Engineers Group, Inc. NCTRCA # HFD80328N0919	Faisal Syed, PE, PTOE 167 Turtle Creek Blvd., Suite A, Dallas, TX 75207 (214) 252-1600	H	L	\$ 42,300.00	60.99%		
Notes:									
Topographic Surveying	VS0000030351	Inc. Survey Consultants,	Douglas S. Loomis, RPLS 903 North Bowser Road, Ste. 240 Richardson, TX 75081 (972) 424-7002	NON	L	\$ 1,000.00	1.44%		
Notes:									
Geotechnical Support	338366	Alliance Geotechnical Group NCTRCA # BMD81561N1219	Robert P. Nance 3228 Halifax Street, Dallas, TX 75247 (972) 444-8889	B	L	\$ 4,700.00	6.78%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or M	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Site Electrical Design	129578	Campos Engineering, Inc. NCTRCA# HMMB08784N0620	J. Michael McKee, PE 1331 River Bend Drive Dallas, TX 75247 (214) 696-6291	H	L	\$ 21,350.00	30.79%		
Notes:									
Reproduction	VS000025154	MS Dallas Reprographics, Inc. NCTRCA # WFWB52108Y0721	Daphne Best 1130 Dragon St #110, Dallas, TX 75207 (214) 521-7000	W	L		0.00%		
Notes:									
TOLR	516165	Accessibility and Health & Safety Consulting (AHSC)	Dean Shinault 5435 North Garland Avenue, Ste 140-121 Garland, Texas 75040 (214) 497-0926	NON	L	\$	0.00%		
Notes:									
						Total Bid Amount:	\$ 69,350.00	100.00%	\$

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: _____

Title: Principal

Printed Name: _____

Faisal Syed, P.E., PTOE

Date: September 3, 2019

Company Name: _____

Urban Engineers Group, Inc.

OVERALL



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Wheatland Park Football Complex Bid/Contract #: PKR-2019-000 10792

Instructions:

- Column 1 List type of work to be performed by Prime and 1st tier subcontractors
- Column 2 City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallasolyhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas
- Column 3. List name of firm; M/WBE Certification Number (if applicable)
- Column 4. List firm(s); contact name; address; telephone number
- Column 5 List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE
- Column 6 Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7 Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers
- Column 8: Indicate percentage of total contract amount
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm (5) [6]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Project Management, Civil Engineering	511462	Urban Engineers Group, Inc. NCTRCA # HFDB80328N0919	Faisal Syed, PE, PTOE 167 Turtle Creek Blvd., Suite A, Dallas, TX 75207 (214) 252-1600	H	L	\$ 80,750.00	68.14%		
Notes:									
Topographic Surveying	VS0000030351	Survey Consultants, Inc.	Douglas S. Loomis, RPLS 903 North Bowser Road, Ste. 240 Richardson, TX 75081 (972) 424-7002	NON	L	\$ 5,200.00	4.39%		
Notes:									
Geotechnical Support	338366	Alliance Geotechnical Group NCTRCA # BMD81561N1219	Robert P. Nance 3228 Halifax Street, Dallas, TX 75247 (972) 444-8889	B	L	\$ 9,200.00	7.76%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Site Electrical Design	129578	Campos Engineering, Inc. NCTRCA# HMMB08784N0620	J. Michael McKee, PE 1331 River Bend Drive Dallas, TX 75247 (214) 696-6291	H	L	\$ 21,350.00	18.02%		
Notes:									
Reproduction	VS000025154	MS Dallas Reprographics, Inc. NCTRCA # WFWB52108Y0721	Daphne Best 1130 Dragon St #110, Dallas, TX 75207 (214) 521-7000	W	L	\$ 1,000.00	0.84%		
Notes:									
TDLR	516165	Accessibility and Health & Safety Consulting (AHSC)	Dean Shinault 5435 North Garland Avenue, Ste 140-121 Garland, Texas 75040 (214) 497-0926	NON	L	\$ 1,000.00	0.84%		
Notes:									
						Total Bid Amount:	\$ 118,500.00	100.00%	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: _____

Title: Principal

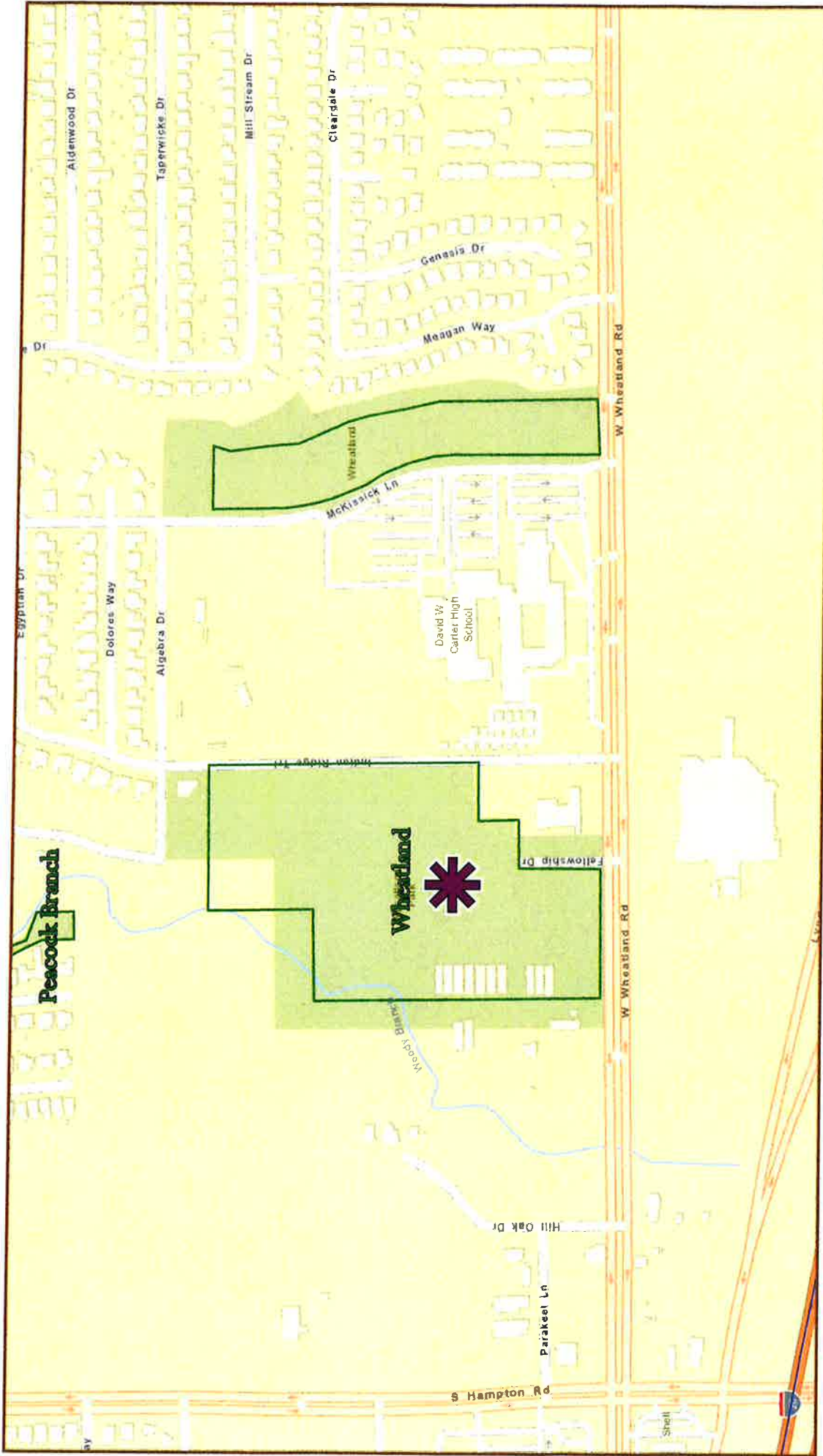
Printed Name: _____

Faisal Syed, P.E., PTOE

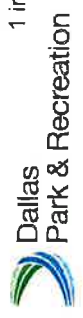
Date: September 3, 2019

Company Name: _____

Urban Engineers Group, Inc.



0 150 300 600 900 Feet
 1 in = 300 ft



Wheatland Park
 2115 West Wheatland Rd

District
 8

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 19, 2019
COUNCIL DISTRICT: All
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize guidelines and procedures for the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program – Financing: No cost consideration to the City

BACKGROUND

This action approves the guidelines and procedures for the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program. Currently, there is \$1,300,000 that has not been allocated from the original \$5,000,000 allocation in the bond program. Of the \$1,300,000, \$104,000 (eight percent) would be utilized for the administrative costs, with a remaining balance of \$1,196,000. Should there be savings in any of the previous match allocations for land acquisition in Council Districts 2, 5 and 10, these savings would be available for future match funded projects.

On June 20, 2019, the Park and Recreation Board (Board) was briefed on the 2017 Bond Program Land Acquisition and Partnership Match Funding Guidelines.

Following are the proposed guidelines for the use of the funds:

1. Prioritize for neighborhood and community parks and trails
2. New projects:
 - a. Matches for groups who have raised a minimum of \$40,000.00 (\$80,000.00 total project budget)
 - i. Matches for projects in Community Development Block Grant (CDBG) eligible service areas will have a minimum of \$10,000.00 private match.
 1. A lower minimum amount than \$10,000 may be considered on a case by case basis by the Board for CDBG eligible service areas.
 - ii. Friends/neighborhood groups to raise funds prior to bond funds being made available
 - iii. Minimum of 50 percent match required from private groups

BACKGROUND (continued)

3. Supplemental funding for existing Bond Program projects
 - a. Private funds to provide at least a 50 percent match to the Partnership Match Funding bond funds
 - b. No minimum funding limit for existing bond program projects
4. Grant applications requiring a match
5. Land acquisition requiring a match
6. Only bond-eligible items will be considered
7. Private funds must be raised for new projects within 6 months of Park and Recreation Board (Board) approval of the set aside, but no later than October 1, 2021 to meet completion of Bond Program by 2022, or as required to meet an existing project schedule

Following are the proposed procedures for the use of the bond funds:

1. Friends/Neighborhood groups would submit a form (Appendix A), with one of two options to choose:
 - a. Intent Form for 2017 Match Funding - for projects where all private funds are not raised yet
 - b. Match Funding Application Form - for projects where all private funds have been raised
2. Board to consider the requests
 - a. Time Limits: Project application and fundraising status shall be reviewed/assessed as needed by Board to confirm progress on fundraising
 - b. Board approves the “set-aside” of bond program funds for potential projects
 - i. If an individual Board member for the Council District where the project resides approves of the request, then the “set-aside” will go directly to the full Board for approval
 - ii. If an individual Board member for the Council District where the project resides does not approve of the request, then the “set-aside” will go to the Planning and Design Committee for review prior to consideration of the full Board
 - c. Consider prioritizing requests where funds have been raised
 - d. Board to approve any proposed changes in allocation, based on lack of progress in raising funds
 - e. Board approves project, once all private funds are raised
3. Enter into a Development or Beautification Agreement, as needed

BACKGROUND (continued)

After approval of the Guidelines and Procedures, the Park and Recreation Department will notify partners and friends groups of the match funding opportunity.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 1, 2018, the Park and Recreation Board was briefed on the 2017 Bond - Program Land Acquisition and Partnership Match Funding Guidelines

On June 20, 2019, the Park and Recreation Board was briefed on the 2017 Bond - Program Land Acquisition and Partnership Match Funding Guidelines

On September 5, 2019, The Park and Recreation Board Planning and Design Committee considered the 2017 Bond - Program Land Acquisition and Partnership Match Funding Guidelines

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee will review this item on September 19, 2019 and it will be scheduled for the Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT(S)

Match Funding Intent/Application Form



Dallas Park & Recreation

Check One:

- Intent Form for 2017 Bond Program Match Funding** (for projects where all private funds are not yet raised)

- Match Funding Application Form** (for projects where all private funds have been raised)

Applicant's Name: _____

Name of Organization: _____

Year of Establishment of Organization: _____

Type of Organization: _____

Address: _____

Applicant's Contact Information: Phone(s): _____

E-mail: _____

Name of Park: _____

Description of Project: _____

Schedule for Project (start /completion dates): _____

Description of how Project will benefit the Community:

Organization's prior accomplishments with fundraising for park improvements, programs, and volunteer activities:

Funding Summary:

Total Project Estimate	\$
Amount requested from 2017 Bond Program	\$
Total amount of private match funds to be committed (must be a least 50% of project estimate) *	\$
Total amount of private match funds raised to date	\$
Total value of in-kind donations / services**	\$
Have all match funds been raised?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount of private match funds remaining to be raised	\$
Date that all funds will be raised for project	

* Minimum amount for non-CBDG eligible area is \$40,000 and for a CBDG eligible area is \$10,000. If an amount less than \$10,000 is being proposed for a CBDG area, provide an explanation why the \$10,000 minimum cannot be met.

** Attach list of in-kind donations / services with value(s) and documentation to support value(s). Notes: Examples of in-kind donations are the provision of products, such as playground equipment, shade structures, benches, picnic tables, exercise stations, etc. Examples of services are the provision of design plans, construction contracting services, etc. The provision of in-kind donations and services shall meet the Park and Recreation Department's standards and be approved by staff and may be require entering into a Development Agreement with the City. Provision of volunteer labor would not qualify for in-kind donations / services.

How do you propose that Private and City's funds to be used? (Note: City's funds must be used for public procurement of design and/or construction per Local and State laws.)
Describe proposed procurement of project components:

Attach Community Support Signatures / Letters that reflect the community's desire for the project, if applicable, and other documentation to verify the organization's ability to fundraise

Applicant's Signature:

Date:

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 19, 2019

COUNCIL DISTRICT(S): All

STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize the first one-year renewal option to the construction services contract with METCO Engineering, Inc. through a Cooperative Purchasing Agreement with Dallas County, to provide job order contracting services for facility projects through November 7, 2020 – Not to exceed \$2,000,000.00, from \$4,000,000.00 to \$6,000,000.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds) (subject to appropriations)

BACKGROUND

On June 27, 2018, City Council authorized a sixteen-month contract, with two one-year renewal options, with METCO Engineering, Inc., through a Cooperative Purchasing Agreement with Dallas County, to provide job order contracting services for facility projects through November 7, 2019 in an amount not to exceed \$4,000,000.00 by Resolution No. 18-0995.

This action authorizes the first one-year renewal option to the construction services contract with METCO Engineering, Inc. through a Cooperative Purchasing Agreement with Dallas County, to provide job order contracting services for facility projects through November 7, 2020, in an amount not to exceed \$2,000,000.00, increasing the contract from \$4,000,000.00 to \$6,000,000.00. Projects will be funded on an as-needed basis, up to this limit.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 7, 2018, the Park and Recreation Board authorized a contract with METCO Engineering, Inc.

Information about this item was provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (continued)

On June 27, 2018, City Council authorized a sixteen-month contract, with two one-year renewal options, with METCO Engineering, Inc., through a Cooperative Purchasing Agreement with Dallas County, to provide job order contracting services for facility projects through November 7, 2019 in an amount not to exceed \$4,000,000.00 by Resolution No. 18-0995.

FISCAL INFORMATION

Park and Recreation Facilities (B) Funds (2017 Bond Funds) - \$2,000,000.00 (subject to appropriations)

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$2,000,000.00	CO-OP	N/A	N/A	N/A
<ul style="list-style-type: none">• The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs)				

OWNER

METCO Engineering, Inc.

Barry Bagheri, President

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 19, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on October 23, 2019.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: September 19, 2019
COUNCIL DISTRICT(S): 9
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize dedication plaques for the SoPac Trail Phase 3 from Lakewood Boulevard to Trammel Drive – Financing: No cost consideration to the City

BACKGROUND

This action is for approval of dedication plaques for the SoPac Trail Phase 3 from Lakewood Boulevard to Trammel Drive. The trail is 1.8 miles long and will complete the connection from the Ridgewood Belcher Recreation Center to White Rock Lake. Construction is expected to be complete in October 2019. The two plaques will be fabricated out of aluminum, be sixteen inches by eighteen inches in size, and located at each end of the trail.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 19, 2019 and will bring a recommendation to the full Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT

Map
Rendering of Plaques



Veloway / SoPac Trail Phase 3



This trail is dedicated to our Community with special thanks to the City of Dallas, Dallas County, Structural Assurance, Inc., and all who have made a contribution in partnership to make this trail a reality.

October, 2019

Mayor Eric Johnson

Judge Clay Jenkins

Council Member Paula Blackmon

Commissioner JJ Koch

Dallas Park and Recreation Board Members:

Robert Abtahi, Taylor Adams, Barbara A. Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy Dickey, Jeff Kitner, Jesse Moreno, Terrence Perkins, Becky Rader, Rodney Schlosser, Bo Slaughter, Robb P. Stewart, Taylor Toyne, and Sonya Woods

Dallas City Council Members:

Carolyn King Arnold, Tennell Atkins, Adam Bazaldua, David Blewett, Jennifer Staubach Gates, Casey Thomas II, Lee Kleinman, B. Adam McGough, Adam Medrano, Cara Mendelsohn, Omar Narvaez, Jaime Resendez, and Chad West

Dallas County Commissioners:

Dr. Theresa Daniel, Dr. Elba Garcia, and John Wiley Price



Legend	
Trail System	
STATUS	
	Existing
	Existing-SPECIAL
	Programmed
	Proposed
	Sidewalk/Street
	parks



SoPac Trail
Phase 3

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: September 19, 2019

COUNCIL DISTRICT(S): 6

STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize **1)** application of a candidate project to Dallas County through the Major Capital Improvement Program (MCIP) 7th Call for projects for the Bachman Lake Connection to the Campion Trail Feasibility Study, **2)** a required local match not to exceed \$150,000 - Financing: This action has no cost consideration to the City (See Fiscal Information for potential future cost)

BACKGROUND

In 1999, the Dallas County Commissioners Court replaced its traditional bond-financing approach to funding infrastructure improvements with a Major Capital Improvement Program (MCIP). Dallas County Public Works implements the MCIP periodically, typically every two to four years, through a county-wide call-for-projects that evaluates transportation infrastructure improvement projects that improve capacity and safety on regional roadways and multi-modal pathways within Dallas County that have been submitted by Dallas County cities. Since 1999, six calls for projects have been issued that have utilized a similar prioritization criterion.

On April 26, 2019 the Dallas County Commissioners Court issued a letter inviting cities to submit applications for proposals to partner on improving regional transportation infrastructure eligible for funding through the MCIP 7th Call for Projects. The MCIP is a partnership "Funding Commitment" financing mechanism for Dallas County to provide up to half of the total project cost for eligible infrastructure improvements as outlined in the MCIP Master Agreement. The deadline for application submission is October 18, 2019. Selected projects will be funded in the FY22-25 timeframe.

The Bachman Lake Connection to the Campion Trail Feasibility Study will examine different possible alignments for a proposed multi-use trail to connect Bachman Lake to the Campion Trail in the City of Irving. The proposed trail will pass through the Elm Fork Greenbelt, so elements of this study will also include floodplain impacts and permitting, potential mitigation, bridge crossings, community access, parking and other amenities. The estimated cost for the study is \$600,000. This application requests \$300,000 in MCIP funds that will be matched by \$150,000 from the City of Irving, and \$150,000 from the City of Dallas. If the project is selected for funding the Park and Recreation Facilities (B)

Authorize (1) application of a candidate project to Dallas County through the Major Capital Improvement Program (MCIP) 7th Call for projects for the Bachman Lake Connection to the Campion Trail Feasibility Study, (2) a required local match not to exceed \$150,000 - Financing: This action has no cost consideration to the City (See Fiscal Information for potential future cost) – Page 2

BACKGROUND - continued

Funds (2017 Bond Program) has \$150,000 in “Land Acquisition and Partnership Match Funding” to satisfy the local match requirement.

FISCAL INFORMATION

Bachman Lake Connection to the Campion Trail Feasibility Study

(Council District 6)

Requested MCIP Funding	\$300,000
City of Dallas Match – Park and Recreation Facilities (B) Funds (2017 Bond Program)	\$150,000
City of Irving Match	<u>\$150,000</u>
Estimated Total Project Cost	<u>\$600,000</u>

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 19, 2019 and will bring a recommendation to the full Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Map

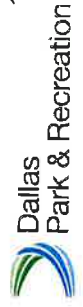


Source: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, Swire, Esri China (Hong Kong), Esri China (Taiwan), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

0 500 1,000 2,000 3,000 Feet



1 in = 1,287 ft



Bachman Lake and the Elm Fork Greenbelt

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 19, 2019
COUNCIL DISTRICT: 13
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a contract for the construction of the Bluff View Park Improvements Project located at 4524 Pomona Road with North Rock Construction, LLC, lowest responsible bidder of three – Not to exceed \$218,643.70 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Program)

BACKGROUND

The neighborhood residents came together to petition the city for improvements to the park and purchased playground equipment for children five to twelve years old.

On August 9, 2019, three bids were received for the construction of the Bluff View Park Improvements. This item authorizes the award of this construction contract to North Rock Construction, LLC, lowest responsible bidder of three for the Base Bid and Alternate No. 6 in the amount of \$218,643.70.

The scope of work for Bluff View Park Improvements includes: walkways and flatwork; installation of the playground equipment for children five to twelve years old and associated safety surfacing; subsurface playground drainage; and site amenities such as benches, swing-set, picnic tables, trash receptacles and bike racks. Funding for this project was included in the 2017 Bond Program.

LLC has had no contractual activities with the City of Dallas for the past three years.

ESTIMATED SCHEDULE OF PROJECT

Began design	February 2019
Completed design	June 2019
Begin construction	November 2019
Complete completion:	February 2020

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 20, 2019, the Park and Recreation Board Planning and Design Committee was briefed on construction procurement.

FISCAL INFORMATION

Park and Recreation Facilities (B) Funds (2017 Bond Program) - \$218,643.70

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$218,643.70	Construction	25.00%	25.40%	\$55,534.50
This contract exceeds the M/WBE goal.				

PROCUREMENT INFORMATION

August 9, 2019, the following three bids were received and opened:

*Denotes the successful bidder

<u>Bidders</u>	<u>Base Bid</u>	<u>Alter. No. 6**</u>	<u>Total Bid</u>
*North Rock Construction LLC 525 S. Loop 288, Ste 105 Denton, Texas, 76205	\$210,783.30	\$ 7,860.40	\$218,643.70
Henneberger Construction	\$221,267.00	\$12,816.00	\$234,083.00
Wall Enterprises	\$243,826.00	\$ 7,900.00	\$251,726.00

**Alternate No. 6 provides for a swing-set as a park amenity.

OWNER

North Rock Construction, LLC

John F. Gann, II, President

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 19, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

Authorize a contract for the construction of the Bluff View Park Improvements Project located at 4524 Pomona Road with North Rock Construction, LLC, lowest responsible bidder of three – Not to exceed \$218,643.70 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Program) – Page 3

This item will be scheduled for City Council approval on October 23, 2019.

STAFF RECOMMENDATION

Staff recommends approval.

MAPS

Attached

BID AGENDA APPROVAL COVER SHEET

Project Meets

BID

Requirements

Total M/WBE

25.40%

Agenda Date: 10/8/2019

North Rock Construction

Bluff View Park Improvements

Review Date: 9/9/2019

Total Local: \$31,776.00 Total Non-Local: \$186,867.70

Sub Vendor #

Vendor Name

Cert. #

Dollar Amount

Percent

R & A Masonry	HFMB103880221	\$5,999.00	2.7437%
Cowtown Redi Mix	WFWB6520Y109	\$13,052.00	5.9695%
Denali Servicoes	BMMB33837N0821	\$12,725.00	5.8200%
		0.0000%	0.0000%
		0.0000%	0.0000%
		0.0000%	0.0000%
		0.0000%	0.0000%

Total M/WBE

Non-M/WBE

Total Local

\$31,776.00	14.5332%
\$0.00	0.0000%
\$31,776.00	14.5332%

Non-Local

Sub Vendor #

Vendor Name

Cert. #

Dollar Amount

Percent

Acme Fence	WFMB734441020	\$6,905.00	3.1581%
GJ Seeding	HMDDB289860720	\$2,392.50	1.0942%
Jamestown Products	WFWB022370720	\$9,373.00	4.2869%
Naturumulch	IFMB315551020	\$5,088.00	2.3271%

Total M/WBE

Non-M/WBE

Total Non-Local

\$23,758.50	10.8663%
\$163,109.20	74.6005%
\$186,867.70	85.4668%

Total Action

\$218,643.70	100.0000%
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**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name Bluff View Park Improvements Bid/Contract # CIZ1839

Instructions:


- Column 1 List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2 City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3 List name of firm; MWBE Certification Number (if applicable)
- Column 4 List firm(s); contact name; address; telephone number
- Column 5 List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
(1) Demolition	[2]	[3] North Rock Cons.	John F. Gammitt [4] 525 S. Loop 288, Suite 105 Denton, TX 76205	(5) NON	N	\$22,692.14	10.37%	0.00	[10] 0.00
Notes:									
Construction Fencing		North Rock Cons.	John F. Gammitt 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$9,028.82	4.12%	0.00	0.00
Notes:									
Site Grading		North Rock Cons.	John F. Gammitt 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$31,665.68	14.48%	0.00	0.00
Notes:									
Concrete Work		North Rock Cons.	John F. Gammitt 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$59,916.20	27.40%	0.00	0.00
Notes:									
Chain Link Fence & Gate		Acme Fence	John Davis 2509 Minnis Dr. Fort Worth, TX 76117	W	N	\$6,905.00	3.16%	0.00	0.00
Notes									
Masonry		R&A Masonry	Andrea Alaniz 1601 S. Main St. Hutchins, TX 75141	H/W	L	\$5,999.00	2.74%	0.00	0.00
Notes:									
Erosion		GJ Seeding	Gayle Juraschek 1080 S. Burleson Blvd Burleson, TX 76028	W	N	\$2,392.50	1.09%	0.00	0.00
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & MW/DBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Playground Equip		Gametime	Paula Hopper 17802 Grant Road Cypress, TX 77429	NON	N	\$26,687.43	12.21%	0.00	0.00
Notes:									
Playground Drainage		North Rock Cons.	John F. Gann II 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$9,957.93	4.55%	0.00	0.00
Notes:									
Site Furnishings		Kay Park Recreation	Alicia Peterson 1301 Pine Street Janesville, IA 50647	NON	N	\$3,161.00	1.44%	0.00	0.00
Notes:									
Site Furnishings		Jamestown Products WBE 170237	Alanna Blanchard 2855 Girls Rd Jamestown, NY 14701	W	N	\$9,373.00	4.28%	0.00	0.00
Notes:									
Wood Fibar		Naturmuler, LLC FMB57437N0514	Omprakash Goyal P.O. Box 1902 Coppell, TX 75019	I	N	\$5,088.00	2.32%	0.00	0.00
Notes:									
Concrete		Cow Town Redi-Mix WFE5828520Y1013	Mario Medina P.O. Box 182327 Dallas, TX 75207	H	L	\$13,052.00	6.00%	0.00	0.00
Notes:									
Trucking/Hauling		Denali Services BMMR33537N0821	Mark Goibert 3160 Commonwealth Dr., Ste. 190 Dallas, TX 75247	L	L	\$12,725.00	6.00%	0.00	0.00
Notes:									
Notes:									
Notes:									
						Total Bid Amount:	100%	\$ 0.00	\$ 0.00

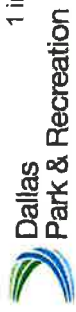
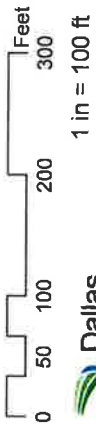
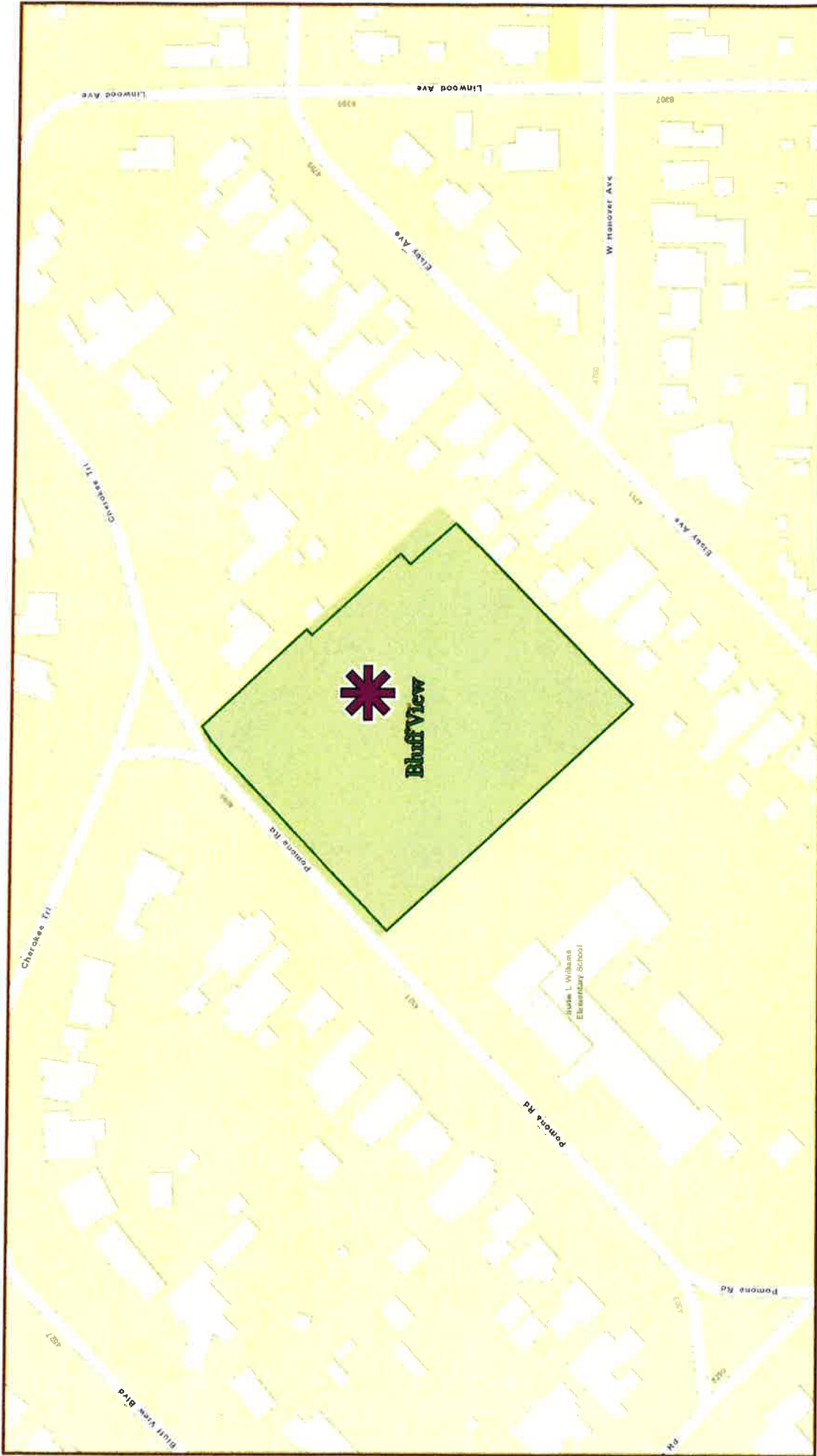
[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: President

Printed Name: John F. Gann II Date: 8/28/19

Company Name: North Rock Construction, LLC



Bluff View Park
 (4524 Pomona Rd)

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 19, 2019

COUNCIL DISTRICT(S): All

STAFF: Hazel Roper (214) 670-4287

SUBJECT

Appoint an Interim Director to the Park and Recreation Department – Financing:
Current Funds

BACKGROUND

On August 12, 2019, Director Willis C. Winters announced his intent to retire from the Park and Recreation Department effective October 22, 2019. President Abtahi of the Park and Recreation Board (Park Board) appointed seven Park Board members to serve on the Director's Search Committee tasked with overseeing the search for a replacement for Mr. Winters.

The committee met on September 5, 2019 and defined the job description and search criteria. One of the requirements outlined by the committee was to request staff post a job announcement for Interim Director—someone who could lead the organization in an interim capacity until such a time as a permanent replacement could be hired.

The Park Board will review applications to the Interim position and appoint that person at the September 19, 2019 meeting. This position will take effect immediately and will be paid according to the salary specifications outlined by the Park Board.

FISCAL INFORMATION

Current Funds

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 19, 2019
COUNCIL DISTRICT: 14
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize the approval of a resolution for the further development of the concept that includes **1)** temporary use of Pegasus Plaza to enable construction of the Commerce Station with reconstruction of the park upon completion of the station construction, **2)** permanent use of a portion of Pegasus Plaza for a headhouse too allow access to the underground station, **3)** use of an easement for the construction of the subway under Belo Garden, and **4)** continuation of coordination with Dallas Area Rapid Transit (DART) on future plans and agreements required for City Parks for the construction of DART's D2 subway line in downtown Dallas – Financing: No cost consideration to the City

BACKGROUND

DART has conducted a study which will add core capacity to and through downtown Dallas, provide operational flexibility for the system, enhance mobility and access for existing and future riders and enhance economic development. There are four downtown parks in the area of the D2 subway line, including: 1) Belo Garden, where the subway line is proposed to be under the park, with no impact to the park; 2) Pegasus Plaza, where there is a proposed re-construction of the park with a permanent headhouse for access to the underground station; 3) Main Street Garden, where the subway line will be adjacent to the park along Commerce Street and will not impact the park; and 4) Carpenter Park, where the subway line will be adjacent to the park and will not impact it.

This action will approve a resolution to allow further development of the proposed concept to use Pegasus Plaza for the construction of the Commerce Station, including use during construction, re-construction of the park over the station with consideration of a rest room facility, and the addition of a headhouse in the park to provide access to the station. Also included is the approval to continue discussions for the sub-surface easement at Belo Garden. This action will allow for further due diligence, including preparation of an Environmental Impact Statement that will address Section 4(f) of the U.S. Department of Transportation Act of 1966 and Chapter 26 of the Texas Parks and Wildlife Code.

DART proposes to brief the Park and Recreation Board in the future on key agencies and stakeholders identified for further advancement of concepts and design and coordination on the process and schedule. Future actions would include any necessary approvals for public hearings required by Chapter 26 of the Texas Parks and Wildlife Code.

Authorize the approval of a resolution for the further development of the concept that includes 1) temporary use of Pegasus Plaza to enable construction of the Commerce Station and restoration of the park upon completion of the station construction, 2) permanent use of a portion of Pegasus Plaza for a headhouse too allow access to the underground station, 3) use of an easement for the construction of the subway under Belo Garden, and 4) continuation of coordination with Dallas Area Rapid Transit (DART) on future plans and agreements required for City Parks for the construction of DART's D2 subway line in downtown Dallas – Financing: No cost consideration to the City – Page 2

PRIOR ACTION/REVIEW

On September 5, 2019 the Park and Recreation Board was briefed on DART's D-2 Subway plans

FISCAL INFORMATION

No cost consideration to the City

COMMITTEE ACTION

The Park and Recreation Board will consider this item on September 19, 2019.

This item does not require Council action.

STAFF RECOMMENDATION

Staff recommends approval.

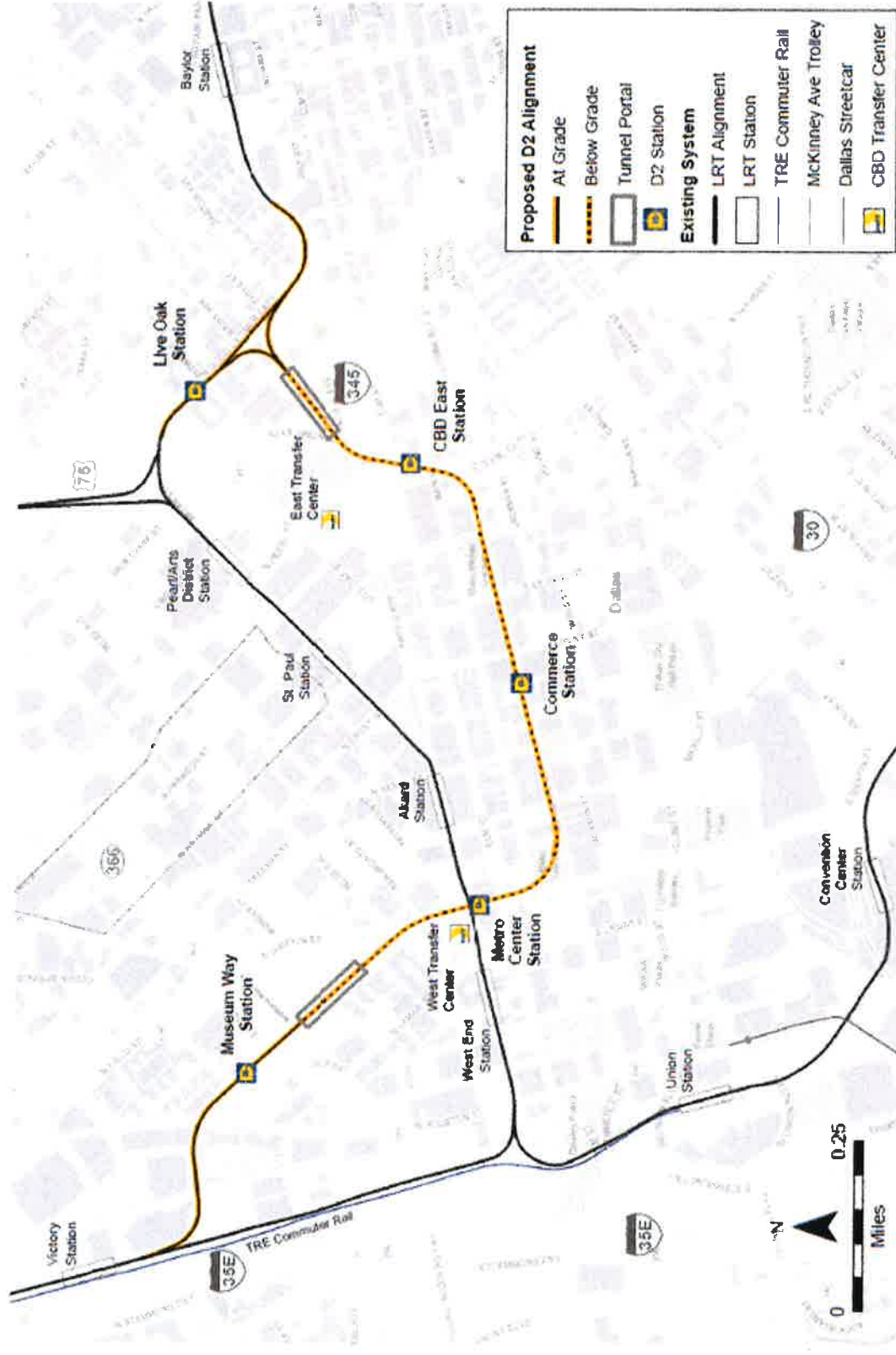
ATTACHMENTS

Map
Resolution

Authorize the approval of a resolution for the further development of the concept that includes 1) temporary use of Pegasus Plaza to enable construction of the Commerce Station and restoration of the park upon completion of the station construction, 2) permanent use of a portion of Pegasus Plaza for a headhouse too allow access to the underground station, 3) use of an easement for the construction of the subway under Belo Garden, and 4) continuation of coordination with Dallas Area Rapid Transit (DART) on future plans and agreements required for City Parks for the construction of DART's D2 subway line in downtown Dallas – Financing: No cost consideration to the City – Page 3

Key Parks along Project Corridor





Proposed D2 Alignment

- At Grade
- - - Below Grade
- ▭ Tunnel Portal
- ▣ D2 Station

Existing System

- LRT Alignment
- ▭ LRT Station
- - - TRE Commuter Rail
- - - McKinney Ave Trolley
- - - Dallas Streetcar
- ▣ CBD Transfer Center

**City of Dallas Park and Recreation Board
Resolution regarding D2 Subway**

WHEREAS, on October 11, 2016, City Council authorized a resolution endorsing the following highest immediate priorities of the City of Dallas for improved transit services to be included in the Dallas Area Rapid Transit 2017 20-Year Financial Plan: (1) construction of a second light rail transit line (D2) in a subway through the Central Business District; and (2) expedited implementation of expanded bus services targeted toward the transportation needs of low income and transit-dependent riders; and (3) construction of the Central Dallas Streetcar Link and study of streetcar extensions to Knox Street, Deep Ellum and the Government District by Resolution No. 16-1692; and

WHEREAS, City Council authorized a resolution to endorse the Dallas Area Rapid Transit (DART) Victory/Commerce/Swiss alignment as the locally preferred alternative for a second light rail alignment through Downtown Dallas (D2 Project) by Resolution No. 17-1426; and

WHEREAS, the City recommended that the Project be refined to minimize street closures and minimize negative impacts on adjacent properties; and,

WHEREAS, DART is advancing the D2 Subway Project through preliminary design including the preparation of a Supplemental Draft Environmental Impact Statement, which will address potential impacts and mitigation associated with the natural and built environment, including parks and streets; and

WHEREAS, the D2 Subway Project alignment passes under Belo Garden, and near Pegasus Plaza, Main Street Garden, and Carpenter Park; and,

WHEREAS, DART is exploring options to minimize temporary street closures and property impacts along Commerce Street that would be associated with cut-and-cover construction of the Commerce Station, including an approach that would mine the station using a nearby construction access point;

WHEREAS, DART is coordinating with City staff on the potential use of Pegasus Plaza as a temporary construction access point to mine Commerce Station, whereby DART would propose to fully restore the park and integrate a station headhouse; and,

WHEREAS, this approach presents an opportunity to refresh and rebuild the infrastructure and facilities associated with Pegasus Plaza while maintaining and enhancing the original intent of the park; and,

WHEREAS, DART is required to document impacts and mitigation in the Environmental Impact Statement, including issues related to safety and security, and necessary subsurface and/or license agreements using procedures in accordance with local, state and federal regulations.

Now, therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD:

SECTION 1. That the Park and Recreation Board recommends that DART continue to discuss and further develop the concept of using the Pegasus Plaza site to enable construction of the Commerce Station without the need for significant cut-and-over construction along Commerce Street;

SECTION 2. That the Park and Recreation Board recommends DART and the City of Dallas return to the Park and Recreation Board with an agreed upon fully integrated concept for a reimagined Pegasus Plaza that retains the spirit of the existing park while providing renewed purpose for Dallas citizens and DART riders alike; and,

SECTION 3. That DART and the City of Dallas consider how public restrooms could be incorporated into a reimagined Pegasus Plaza, and that the station headhouse incorporate safety and security elements that could enhance overall safety and security of Pegasus Plaza; and,

SECTION 4. That the Park and Recreation Board recommends that City staff continue to coordinate with DART on agreements that may be required for City parks, using procedures in accordance with local, state and federal regulations; and,

SECTION 5. DART agrees that should there be impact in connection to the D2 Subway to any park, including Belo Garden, Pegasus Plaza, Main Street Garden and Carpenter Park, that DART will make the City whole and the parks will be returned to their original condition or incorporate appropriate enhancements as mitigation.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: September 19, 2019

COUNCIL DISTRICT: All

STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize a one-year professional service contract to provide a professional firm to prepare an Annual Park Visitor count and Downtown Parks Economic Impact Study – HR&A Advisors, Inc., most advantageous proposer of three – Total not to exceed \$197,000 – Financing: Mowmentum Park Improvement Fund (subject to annual appropriations)

BACKGROUND

This professional service contract will retain a firm to prepare and deliver a comprehensive Annual Park Visitor count and Downtown Parks Economic Impact Study.

The Annual Park Visitor research design methodology will calculate the total number of Dallas Park and Recreation annual visitors and users of amenities and/or facilities. The data will be used to inform and enhance current data collection methods and determine historical data and future trends. Evaluation methods will include direct, indirect, and electronic devices from potentially 500+ park and recreation amenities and/or facilities data collection sites. Currently, staff estimates visitor information. The annual data will improve reporting (performance measures, grants, annual reports), benchmarking and comparisons, assist with operation and service enhancements, including programming information, and potentially increase sponsorship/advertising opportunities.

In 2016, Dallas Park and Recreation conducted an economic analysis of the park system, resulting in the 2016 Economic Value and Benchmarking Study. While the findings from the study were beneficial and used as a justification for the 2017 Bond Program, the study did not thoroughly examine the impact of each downtown park, which are the most economically beneficial parks in the system. This contract will study the impact of downtown parks and the resulting ad valorem tax benefits/revenues to the City derived from real estate property adjacent to each park. The Downtown Parks Economic Impact Study results may justify further continuous investment in the park system by examining the following evaluation methods:

- Real estate value and property tax impacts
- Local spending and job impact from park construction and operation
- Economic benefits of tourism and park visitation
- Quality of life and equity benefits

Authorize a one-year service contract to provide an economic impact study report and a comprehensive methodology that will provide a total count of the number of annual visitors utilizing Dallas Park and Recreation facilities and amenities – HR&A Advisors Inc., most advantageous proposer of three – Total award not to exceed \$197,000 – Financing: Current Funds - **Page 2**

MWBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$197,000.00	Services	23.80%	0.00%	\$0.00
• This contract does not meet the M/WBE goal but complies with good faith efforts.				

BID INFORMATION

The following proposals were received from solicitation number BTZ1902 and were opened on February 7, 2019. This service contract is to be awarded in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*HR&A Advisors, Inc.	99 Hudson St. 3 rd floor New York, NY 10013	81.31	\$197,000.00
KPMG	1676 International Dr. McLean, VA 22102	58.00	\$349,000.00
Link America, LLC	3002 Century Dr. Rowlett, TX 75088	57.96	\$115,867.00

OWNER

HR&A Advisors, Inc.

Eric Rothman, President
Candace Damon, Vice President

Authorize a one-year service contract to provide an economic impact study report and a comprehensive methodology that will provide a total count of the number of annual visitors utilizing Dallas Park and Recreation facilities and amenities – HR&A Advisors Inc., most advantageous proposer of three – Total award not to exceed \$197,000 – Financing: Current Funds - **Page 3**

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

Briefed to Dallas Park and Recreation Board on August 1, 2019.

FISCAL INFORMATION

\$197,000.00 – Financing: Current Funds (subject to annual appropriations)

COMMITTEE ACTION

The Park and Recreation Board Administration and Finance Committee will consider this request on September 19, 2019 and will present its recommendation to the full Park and Recreation Board on the same day.

This item has been tentatively scheduled for Council consideration on October 8, 2019. The Office of Procurement Services is coordinating the Council item on our behalf.

STAFF RECOMMENDATION

Staff recommends approval of this service contract.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 19, 2019
COUNCIL DISTRICT: 2
STAFF: Oscar Carmona, (214) 670-8871

SUBJECT

Authorize approval of renaming of Randall Park to Willis C. Winters Park – Financing: No cost consideration to the City

BACKGROUND

The Park and Recreation Board requested to have Randall Park renamed Willis C. Winters Park as a tribute to Mr. Winters' legacy working for the for the citizens of Dallas. Mr. Winter's contributions to all of Dallas include service to the citizens by championing life-long recreation and programming to enhance the overall health and well-being of the residents, children and senior citizens of Dallas. Mr. Winters reached out across communities, sought to increase citizen engagement, and fostered several partnerships with other entities like Dallas Independent School District, WellMed/Baylor Health System and others so the citizens' health, knowledge and access to green spaces and health programs improved and thrived because of the benefits of these partnerships.

He contributed greatly to the park system in his thirst for historical preservation, resource/nature conservation that made the Dallas Park and Recreation system one of the premier systems in the nation, with iconic features including: White Rock Lake, Trinity River Audubon Center, Dallas Arboretum, Katy Trail, Dallas Zoo and Fair Park among the myriad of Recreation Centers, Aquatic Facilities, added miles of Trails and thousands of acres of greenspace. Mr. Winters also authored books regarding the history and cultural significance of Fair Park and other historically significant city treasures. Mr. Winters is one of the nationally recognized resources on historical preservation and building design.

Mr. Winters has been employed with the Park Department for 26 years and contributed greatly to the promotion, expansion and enhancement of the Dallas Park and Recreation Department, under whose leadership Parks, Trails, Recreation and Aquatic Facilities thrived.

The request was found to have met the requirements outlined in the Park Naming Policy #02-2009-01:

IV. Park Naming Policy

B. Non-Financial Contribution

When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename for (i) an historical figure, (ii) a state, local, or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.

2. To consider renaming a Park and/or Trail (or portion thereof) for an individual, the community group must present evidence to the Board that the request meets the following criteria.

b. The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.

TERMINATION

The term of this agreement shall be sixty years, unless terminated at an earlier date in accordance with the terms of this Agreement.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Park and Recreation Board will consider this item on September 19, 2019.

ATTACHMENT

Park Naming Policy

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

I. Preamble

This policy is promulgated pursuant to Chapter XVII of the Dallas City Charter and Section 32-11 of the Dallas City Code. This policy applies to the naming of City of Dallas Parks, Recreation Centers and Components by the Dallas Park and Recreation Board and is not intended to limit the authority of the Dallas City Council in such matters. This policy is not applicable to, nor intended to alter or affect, current or future written agreements with the City that contain naming provisions, nor are such agreements required to comply with this policy, nor does this policy apply to testamentary gifts containing naming conditions.

Parks are a core asset of the City, adding open space, enrichment, activities, historical context, preservation, and natural beauty to the neighborhood, community, and region. It is not the intent of this policy to promote constant renaming of Parks, nor the systematic selling of naming opportunities for commercial purposes.

If an Official Naming or Renaming is deemed justified and appropriate, this policy will guide the Park and Recreation Board. Nothing in this policy confers any right to a particular name to any individual or entity and nothing in this policy requires the Board to accept a proposed name merely because it is not specifically prohibited by this policy. Instead the Board should, in each instance, use its collective judgment, guided by this policy, to determine what is best for the City of Dallas.

II. Definitions

“Park” means, for purposes of this policy only, any real estate that is owned, managed, leased, or otherwise under the control of the Park and Recreation Department for purposes of providing park, recreation, or open space services and for which the City of Dallas has naming authority.

“Recreation Center” means a building or structure located within a Park, with the primary purpose of providing recreational programming and other community activities. Naming of Recreation Centers shall be pursuant to the provisions of this policy dealing with Recreation Centers and not as a Development Component of a Park. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
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“Official Name” means a name given by the Park and Recreation Board and/or City Council on a long-term basis. All naming opportunities contained in this policy shall result in the Park, Recreation Center, or Component being “Officially Named.” Once an “Official Naming” has occurred a name can only be changed pursuant to the criteria set forth herein for renaming a Park.

“Placeholder Name” means a name that is temporary in nature and can be changed at any time. Parks that have not been Officially Named, are considered to have a “Placeholder Name.” A Placeholder Name may be replaced by another Placeholder Name prior to a Park’s being Officially Named. Unless specifically stated otherwise, the name given a Park when it is first accepted by the City of Dallas, shall be a Placeholder Name.

“Board” means the Park and Recreation Board of the City of Dallas, Texas.

“Department” means the Park and Recreation Department of the City of Dallas, Texas.

“Director” means the senior executive within the Department.

“Exclusive Park Naming Opportunity” means the opportunity for a donor to name a Park and all of its Development Components, including the right to pass the naming opportunity for one or more such Components back to the City or to a specific third party, or to leave such Components unnamed (in which case such Components shall remain unnamed, except pursuant to the Redevelopment Exception described in this policy).

“Park-Only Naming Opportunity” means the opportunity for a donor to name a designated Park, but not its Development Components. At this level of naming opportunity, the Development Components may be named separately by the City or other donors. Both the Park and Development Components may be renamed pursuant to the Redevelopment Exception described in this policy.

Park and Recreation Board Policy



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City of Dallas

“Center Naming Opportunity” means the opportunity for a donor to name a designated Recreation Center (but not its Recreation Center Components). At this level of naming opportunity, the Recreation Center Components may be named separately by the City or other donors. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

“Park Component” means a facility or amenity within a Park including, but not limited to, a playground, sports field, pavilion, aquatics facility, bridge, or trail. Park Component does not include a Recreation Center.

“Recreation Center Component” means a sub-part within a Recreation Center including, but not limited to, a fitness center, gymnasium, or multi-purpose room.

“Component” means a Park Component, a Recreation Center Component, or both.

“Signatures of Residents” means signatures of residents living in the affected area which have been collected and verified in the manner prescribed for petitions in Dallas City Charter, Chapter IV, Section 12. Residents signature, zip code, and address must be on petition for verification purposes.

“Community Group” means an established, formally organized, and operating association of members of a community which is generally recognized in that community and conducts civic or charitable activities (e.g., a neighborhood association).

“Processing Fee” means all fees associated with the process of Renaming a Park, Trail (or portion thereof), Recreation Center, or Component; including public notices, replacing Park/Facility signage, etc.

III. General Naming Policies. All naming opportunities provided in this policy are subject to the following requirements.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

- A. Official Naming Duration** - The duration of an Official Name shall be deemed, in all cases, to be 60 years unless a shorter or longer period is specifically stated in the Board's naming or renaming official action. An exception to the 60-year duration policy may be granted by the Board for extraordinary circumstances, such as financial contributions which are, in the opinion of the Board, substantially greater than the prescribed values referenced in this policy.
- B. Duplicate Name** - The Board will not consider names which duplicate the identical name of another Park, Trail (or portion thereof), or Recreation Center.
- C. Placeholder Names** - Newly acquired or donated properties with no official naming request shall be given a placeholder name in conjunction with the Board agenda item accepting the donation, authorizing the purchase, transferring the title or authorizing the management of the property under a long-term use agreement with another entity. Geographical and street based names will be given priority when assigning placeholder names. The Director shall propose the placeholder name, subject to approval of the Board.
- D. Current Name** - The Board shall consider the history and longevity of the current name of the Park, Trail (or portion thereof), or Recreation Center, along with the value of the current name in the community, when considering the Official Naming or Renaming of a Park, Trail (or portion thereof), or Recreation Center.
- E. Renaming** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component originally named for a corporation or commercial entity should that corporation or entity cease to exist, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center or Component. In the event of a corporate merger or name change, the Board may consider a request to rename the Park, Trail (or portion thereof), Recreation Center, or Component accordingly, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center, or Component. The entity requesting the name change will be responsible for all associated costs (as previously stated in the Preamble, Section 1).

Park and Recreation Board Policy



Title: Park Naming
No. 11: 02-2009-01

City of Dallas

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- F. Renaming for Cause** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component (regardless of the time since its previous naming) that carries the name of an individual or corporation which has become linked to criminal activity, bad behavior, or otherwise become offensive to prevailing community standards to a degree that justifies, in the judgment of the Board, such renaming. No consideration will be given to rename a Park, Trail (or portion thereof), Recreation Center, or Component renamed for cause to the previously held name.
- G. Redevelopment Exception** - Any other provisions of this policy notwithstanding, the Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component if, in the opinion of the Director, the Park, Trail (or portion thereof), Recreation Center, or Component has reached the end of its useful life or is otherwise in need of redevelopment, replacement, or rehabilitation.
- H. Accepting Donated Property** - The Department is not obligated to accept any property that does not meet the needs of the Park system. When considering whether to accept donated property or funding to build a new Park, Trail (or portion thereof), Recreation Center, or Components, Department staff will determine whether the proposed donation is consistent with the Department's need within the Park system.
- I. Level of Naming Opportunity** - To determine what level of naming opportunity is available, the percentage of the total project cost represented by a monetary contribution or property donation shall be calculated at the time of the property donation or monetary contribution and any subsequent change in value or project cost shall not alter what level of naming opportunity is available.
- J. Required Governmental Mitigation** - Donations made pursuant to required governmental mitigation do not qualify for naming opportunities under this policy.
- K. Park Board Authority** - The Board retains the authority, in its sole discretion, to determine if a proposed Naming or Renaming under this policy is in the best interest of the City of Dallas and all Naming and Renaming proposals are strictly subject to the due consideration and approval of the Board.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

IV. Park Naming Policies

A. Monetary Contribution and/or Donated Real or Personal Property

When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, the Park Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

B. Non-Financial Contribution

When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename for (i) an historical figure, (ii) a state, local, or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.

1. The community group must provide an application with compelling information to the Board to consider the name change and the proposed name must comply with this policy.
2. To consider renaming a Park and/or Trail (or portion thereof) for an individual, the community group must present evidence to the Board that the request meets the following criteria.
 - a) The individual has been deceased at least 24 months or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.
 - b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
 - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.

Park and Recreation Board Policy



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3. Consensus of the neighborhood will be demonstrated as follows.
 - a) Provide at least 200 signatures of residents living within a ½-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Mini-Park or Neighborhood Park in support of the Park name change.
 - b) Provide at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Community Park in support of the Park name change.
 - c) Provide at least 1,000 signatures of City of Dallas residents from throughout the city in support of the Metropolitan, Regional, or Signature Park name change.
4. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
 - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
 - b) Check the validity and number of signatures provided and the process by which they were collected.
 - c) Post the requested name change at the affected Park for 45 days. During this time, public comments will be collected via mail, email, and website.
 - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
5. Any name selected under this Section is subject to the guidelines set out in Section III.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
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6. The Board will consider the request and will determine, by vote, to Officially Name or Rename a Park for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.
7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.

V. Recreation Center Naming Polices

A. Monetary Contribution and/or Donated Real or Personal Property

When a Recreation Center is eligible for Official Naming or Renaming, the Center Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

B. Non-Financial Contribution

When a Recreation Center is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename a Recreation Center for (i) an historical figure, (ii) a state, local or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.

1. The community group must provide an application with compelling information to the Board to consider the name change, and the proposed name must comply with this policy.
2. To consider renaming a Recreation Center for an individual, the community group must present evidence to the Board that the request meets the following criteria.
 - a) The individual has been deceased at least 24 months, or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
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- b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
 - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.
 3. Consensus of the neighborhood will be demonstrated by providing at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of the Recreation Center in support of the Recreation Center name change.
 4. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
 - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
 - b) Check the validity and number of signatures provided and the process by which they were collected.
 - c) Post the requested change at the affected Recreation Center for 45 days. During this time, public comments will be collected via mail, email, and website.
 - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
 5. Any name selected under this Section is subject to the guidelines set out in Section III.
 6. The Board will consider the request and will determine, by vote, whether to Officially Name or Rename a Recreation Center for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.
 7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.

Park and Recreation Board Policy



City of Dallas

Title: Park Naming
No. 11: 02-2009-01

VI. Component Naming Policies

A. Accepting Development Components - The Department is not obligated to accept any Park Component or Recreation Center Component that does not meet the needs of the Park system.

1. When considering whether to accept a donated Component, funding to build a new Component, or funding to renovate a Component, department staff will determine whether the proposal is consistent with the department's need within the Park system.
2. The Department will also consider the cost to maintain the Component and the level of financial support from the donor to provide for the ongoing maintenance of the Component.

B. Component Naming - Component Naming or Renaming may be proposed, subject to Board consideration and approval, as a result of (i) a financial contribution that is at least 50% of the sum of the value of the design, purchase, and installation of a new Component, or (ii) 100% of the cost of any renovation of an existing Component, or (iii) some other financial contribution to the Park Department, unrelated to any specific Component, which the Board finds to be sufficiently substantial to merit a special naming opportunity for an unnamed Component. Under extraordinary circumstances, the Board may grant an exception to the specific contribution thresholds stated in this paragraph. Components must have a total aggregate value of \$25,000 to be considered and must meet Park and Recreation Department amenity/design standards.

C. Submitting a Component Name - When a donor has acquired a Naming or Renaming opportunity for a Component pursuant to this policy but specifically declines to submit a name to the Board for consideration, or fails for a period of 6 months to submit a name to the Board for consideration, the Component will be deemed eligible for Naming or Renaming until the Board approves a future proposal.

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VII. Fair Park Naming Policies

- A. Fair Park Historical Significance** - Fair Park is an exposition park of historical significance, and it shall be the policy of the Board to establish guidelines for the review and approval of naming requests to ensure the historical integrity of Fair Park. Officially Named Fair Park facilities are not eligible for renaming until after 60 years following the date of the Official Naming. If there is a deed restriction or such name is of special historical or geographic significance, the facility is not eligible for Renaming.
- B. Present Names of Facilities** - The criteria set forth herein shall have no bearing on the present names of Fair Park facilities.
1. Fair Park has been designated as a City of Dallas Historic Overlay District, State Archeological Landmark, National Register Historic District, and National Landmark District. The addition of monuments, markers, sculptures, plaques, frescoes, reliefs, statuary, and structures is discouraged for placement in the park, unless replacing items originally constructed for the Texas Centennial in 1936.
 2. Official Naming or Renaming requests should be submitted in writing, with all supporting attachments and petitions, to the Director with a copy to the Assistant Director of Fair Park. A requested Board committee agenda date will only be considered if it is at least 30 days after the date the request was received by the Director.
 3. The request must be accompanied by any historical data, historical designations, restrictions, and a compelling justification relating to the Official Naming or Renaming of a facility or component.
 4. Department staff will research the history of the request to authenticate the appropriateness and validity of the name request.
 5. Requests for building markers or plaques to display the requested name will be considered if they have minimal visual impact to the exterior of the building and are consistent with the history and development of the Park as well as the restoration of existing buildings, art work, and landscapes, subject to the review of the Fair Park Task Force of the Dallas Landmark Commission, if applicable.

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6. The appropriate committee of the Board shall review the requests for compliance with the terms of this policy and will forward the request and associated materials to the Fair Park Task Force of the Dallas Landmark Commission for review.
7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.
8. If operation of the structure under consideration for Official Naming or Renaming is regulated by a lease agreement with the Office of Cultural Affairs, approval from the Cultural Affairs Commission must also be obtained as a prerequisite to Board approval.
9. Any name selected under this Section is subject to the guidelines set out in Section III.
10. If appropriate, the Board will consider the request and will determine, by vote, whether to Officially Name or Rename a facility or component in Fair Park.

REFERENCES

Dallas City Code, Chapter IV, Section 12

ATTACHMENT A

NON-FINANCIAL CONTRIBUTION PARK NAMING PROCESS