



DALLAS PARK AND RECREATION BOARD AGENDA

WEDNESDAY, SEPTEMBER 15, 2021
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6ES
DALLAS, TEXAS 75201
214-670-4078

- 8:30 am: Administration and Finance Committee – **CANCELLED**
- 8:30 am: Planning and Design Committee, Room 6FS –
Videoconference/ in person
- 10:00 am: Park and Recreation Board, Room 6ES –
Videoconference / in person

RECEIVED

2021 SEP -9 PM 2:13

CITY SECRETARY

DALLAS, TEXAS



Dallas
Park and Recreation

Robb P. Stewart, Chair
Taylor Toynes, Vice Chair
Timothy W. Dickey
Maria Hasbany
Amanda Schulz
Ernest "Bo" Slaughter
Lorena Tule-Romain

Public Notice

210 763

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL Room 6FS / Videoconference
WEDNESDAY, SEPTEMBER 15, 2021
(8:30 A.M.)

CANCELLED

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

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CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Jeff Kitner, Chair
Arun Agarwal, Vice Chair
Barbara Barbee
Harrison Blair
Lane Conner
Fonya Naomi Mondell
Daniel Wood

Public Notice

210761

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL Room 6FS / Videoconference
WEDNESDAY, SEPTEMBER 15, 2021
(8:30 A.M.)

This meeting will be held by videoconference and in the 6FS Conference Room at City Hall.

Public are encouraged to attend the meeting via the link below. City hall is available for those wishing to attend the meeting in person following ALL current pandemic-related public health protocols

Link: <https://bit.ly/2VuotlP>

Password: DMj4NgiMA65

CONSENT ITEMS:

1. Crawford Park (5) - Authorize an application for the Urban Outdoor Recreation Grant program in the amount of \$1,500,000 from the Texas Parks and Wildlife Department for the Crawford Memorial Signature Park Phase One Development located at 8700 Elam Road. - Financing: This action has no cost consideration to the City
2. Glendale Park (3) - Authorize a public hearing to be held on October 27, 2021, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, to receive comments on the proposed use of a portion of Glendale Park, totaling approximately 147,692 square feet (3.40 acres) of land, located at 1515 East Ledbetter Drive, by Dallas Water Utilities for the construction of a 72-inch wastewater line to replace the existing wastewater line - Financing: No cost consideration to the City
3. Bridge Assessment (citywide) - Authorize the professional services contract with Freese and Nichols Consulting Engineers, Inc. for the Bridge condition assessment services for 123 bridges within the Dallas Parks system - not to exceed \$201,980.00 – Financing: General Funds



Dallas
Park and Recreation

DALLAS PARK AND RECREATION BOARD – PAGE 2
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL Room 6FS / Videoconference
WEDNESDAY SEPTEMBER 15, 2021
(8:30 A.M.)

4. Fair Park (7) - Authorize a professional services contract with Good Fulton & Farrell, DBA GFF, Inc., for architectural and engineering services for the schematic design, design development, construction documents, bidding and negotiation, and construction administration for the Tower Building Facility Improvements Project located at 3809 Grand Avenue in Fair Park – Not to exceed \$446,614.00 - Financing: Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund)

BRIEFING

1. Dallas Golf Initiative (DGI) Development Agreement

ITEM FOR CONSIDERATION AFTER BRIEFING

Tenison Glen Golf Course (2) - Authorize a development agreement with Dallas Golf Initiative (DGI) for the redevelopment of the Tenison Glen Golf Course – Financing: No cost consideration to the City

Handgun Prohibition Notice for Meetings of Governmental Entities

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CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

AGENDA

**DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL – Room 6ES / Videoconference
1500 MARILLA STREET
DALLAS, TEXAS 75201**

WEDNESDAY, SEPTEMBER 15, 2021 10:00 A.M.

Calvert Collins-Bratton, President (District 13)

Public Notice

210762

POSTED CITY SECRETARY
DALLAS, TX

Barbara A. Barbee, District 1
Fonya Naomi Mondell, District 2
Taylor I. Toynes, District 3
Harrison Blair District 4
Lorena Tule-Romain, District 5
Timothy W. Dickey, District 6
Daniel Wood, District 7

Ernest "Bo" Slaughter, District 8
Maria Hasbany, District 9
Robb P. Stewart, Vice President, District 10
Jeff Kitner, District 11
Lane Conner, District 12
Amanda Schulz, District 14
Arun Agarwal, District 15

This meeting will be held by videoconference and in the 6ES Council Briefing Room at City Hall.

Public are encouraged to attend the meeting on Spectrum Channel 96 or via the link below. City hall is available for those wishing to attend the meeting in person following all current pandemic-related public health protocols

Link: <https://bit.ly/2X5gduU>

Password: JnhrKTR633

Members of the public wishing to speak should register *before* 12 pm Tuesday, September 14, 2021 by email to yesenia.valdez@dallascityhall.com

1. Public Speakers (on any business)
2. Approval of Minutes of the August 19, 2021 Park and Recreation Board Meeting

UPDATE

- Update on Park Department's Response to COVID-19, John Jenkins, Director

CONSENT AGENDA (ITEMS 3 - 14)

ADMINISTRATION AND FINANCE

3. Griggs Park (14) - Authorize Supplemental Agreement #2 with Uptown Dallas Inc. to amend the existing management agreement to allow programming and events at Griggs Park - Financing: No cost consideration to the City
4. Savage Park (14) - Authorize issuing an alcohol permit to Joanna Hampton, to serve alcohol at the Memorial and Reception Honoring Virginia Savage McAlester event to be held at Dorothy & Wallace Savage park, located at 5501 Swiss Avenue. The event will be held on Saturday, October 2, 2021 from 10:00 a.m. to 7:00 p.m. Estimated Revenue: \$250



DALLAS PARK AND RECREATION BOARD – PAGE 2
DALLAS CITY HALL – Room 6ES / Videoconference
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DALLAS, TEXAS 75201
WEDNESDAY, SEPTEMBER 15, 2021 10:00 A.M

ADMINISTRATION AND FINANCE CON'T

5. Flagpole Hill Park (10) - Authorize issuing an alcohol permit to Todd Bowen, to serve alcohol at the Dallas Octoberfest event to be held at Flagpole Hill park, located at 8100 Doran Circle. The event will be held on, October 2, 2021 from 10:00 a.m. to 10:00 p.m. Estimated Revenue: \$250 (This is a recurring item)
6. White Rock Lake Park (9) - Authorize issuing an alcohol permit to Jennifer Hoesterey, to serve alcohol at the Celebration White Rock event to be held at White Rock Lake, located at 8300 Garland Road. The event will be held on Thursday, October 14, 2021 from 12:00 p.m. to 9:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
7. Richardson ISD ILA (12) - Authorize an interlocal agreement between the City of Dallas and the Richardson Independent School District for 1) shared access of campus grounds and 2) the design and construction of park improvements (dog park installation) at Parkhill Junior School located at 16500 Shadybank Drive – Not to exceed \$40,216 - Financing: Capital Gifts Donation & Development Fund (See Fiscal Information for further details)
8. Dallas Arboretum (9) - Authorize Dallas Arboretum and Botanical Society, Inc. (DABS) to implement changes to the current admissions pricing model – Financing: No cost consideration to the City

PLANNING AND DESIGN

9. Crawford Park (5) - Authorize an application for the Urban Outdoor Recreation Grant program in the amount of \$1,500,000 from the Texas Parks and Wildlife Department for the Crawford Memorial Signature Park Phase One Development located at 8700 Elam Road. - Financing: This action has no cost consideration to the City
10. Glendale Park (3) - Authorize a public hearing to be held on October 27, 2021, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, to receive comments on the proposed use of a portion of Glendale Park, totaling approximately 147,692 square feet (3.40 acres) of land, located at 1515 East Ledbetter Drive, by Dallas Water Utilities for the construction of a 72-inch wastewater line to replace the existing wastewater line - Financing: No cost consideration to the City
11. Bridge Assessment (citywide) - Authorize the professional services contract with Freese and Nichols Consulting Engineers, Inc. for the Bridge condition assessment services for 123 bridges within the Dallas Parks system - not to exceed \$201,980.00 – Financing: General Funds



DALLAS PARK AND RECREATION BOARD – PAGE 3
DALLAS CITY HALL – Room 6ES / Videoconference
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DALLAS, TEXAS 75201
WEDNESDAY, SEPTEMBER 15, 2021 10:00 A.M

PLANNING AND DESIGN CON'T

12. Tenison Glen Golf Course (2) - Authorize a development agreement with Dallas Golf Initiative (DGI) for the redevelopment of the Tenison Glen Golf Course – Financing: No cost consideration to the City
13. Fair Park (7) - Authorize a professional services contract with Good Fulton & Farrell, DBA GFF, Inc., for architectural and engineering services for the schematic design, design development, construction documents, bidding and negotiation, and construction administration for the Tower Building Facility Improvements Project located at 3809 Grand Avenue in Fair Park – Not to exceed \$446,614.00 - Financing: Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund)
14. Woody Branch Park (4) - Authorize an agreement with The Trust for Public Land for the purpose of design and construction of Woody Branch Park located at 4900 South RL Thornton Freeway – Financing: No cost consideration to the City (**deferred from 8/19/21**)

ITEMS FOR INDIVIDUAL CONSIDERATION

15. Exall Park (14) - Authorize the official name change of the Exall Park Athletic Field to "Wayne Smith Ballfield" – Financing: No cost consideration to the City (**considered by committee on September 10, 2021**)
16. Naming Policy (All) - Authorize approval of the revised Naming Policy– Financing: No cost consideration to the City (**considered by committee on September 10, 2021**)
17. Temporary Art Policy (Citywide) - Authorize a Park and Recreation Board Policy for the approval of the location of temporary public art in parks – Financing: No cost consideration to the City (**considered by committee on September 10, 2021**)

BRIEFINGS

18. Fair Park First Quarterly Update – John Lawrence, Assistant Director
19. Reverchon Ballpark Restoration – Ryan O'Connor, Assistant Director
20. Katy Trail Deck Proposal – Ryan O'Connor, Assistant Director

DALLAS PARK AND RECREATION BOARD – PAGE 4
DALLAS CITY HALL – Room 6ES / Videoconference
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DALLAS, TEXAS 75201
WEDNESDAY, SEPTEMBER 15, 2021 10:00 A.M

DIRECTOR'S PERFORMANCE REVIEW

CLOSED SESSION

21. Director's Performance Review April 2021 – September 30, 2021 – Closed Session to discuss the evaluation and duties of the Director of the Park and Recreation Department – Personnel (Section 551.074) of the Texas Open Meetings Act

OPEN SESSION

22. Director's Performance Review April 2021 – September 30, 2021 – Authorize adoption of the 2021 performance appraisal and any salary consideration for the Park and Recreation Director, as determined by the Park and Recreation Board - Financing: Current Funds

OTHER/NON-ACTION ITEMS

23. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Preston Ridge Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
24. FY 2021-22, FY 2022-23 Budget Development Update, Rachael Berry, Interim Assistant Director
25. Staff Announcements – Upcoming Park and Recreation Department Events
26. Next Park Board meeting, 10:00 am Thursday, October 7, 2021
27. Adjournment

DALLAS PARK AND RECREATION BOARD – PAGE 5
DALLAS CITY HALL – Room 6ES / Videoconference
1500 MARILLA STREET
DALLAS, TEXAS 75201
WEDNESDAY, SEPTEMBER 15, 2021 10:00 A.M

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Calvert Collins-Bratton, President, presiding

Present: Calvert Collins-Bratton, President; Robb Stewart, Vice-President; Arun Agarwal, Barbara A. Barbee, Harrison Blair, Lane Conner, Timothy W. Dickey, Maria Hasbany, Jeff Kitner, Fonya Naomi Mondell, Ernest "Bo" Slaughter, Taylor Toynes, Lorena Tule-Romain, Daniel Wood – 14

Absent: Amanda Schulz - 1

This was a virtual meeting held via Cisco Webex. The public were able to view the Open Session meeting on Channel 96 or on the internet.

President Collins called the meeting to order at 10:10 a.m.

Agenda Item 1. Speakers – The following people registered to speak. Some of the speakers might no longer have been available or connected when it was their turn to speak.

Augustino Jalomo spoke on Kidd Springs Park and vendors.

Agenda Item 2. A motion by Daniel Wood seconded by Barbara Barbee, to approve the minutes of the August 5, 2021 Park and Recreation Board meeting as amended by Mr. Becker, was carried. The vote was unanimous.

Mr. Becker indicated the two typographical errors on the August 5, 2021 minutes that had an incorrect Item number and an incorrect date listed.

UPDATE

- Update on Park Department's Response to COVID-19, John Jenkins, Director. Deputy Director Crystal R. Ross provided a brief update to the Board. The Park and Recreation Department are working very closely with City, County and State officials to ensure safety for the patrons and staff who utilize the parks and recreation centers.

CONSENT AGENDA (ITEMS 3 - 8)

President Collins pulled item number 6 from the Consent. Therefore, a motion by Barbara Barbee, seconded by Jeff Kitner to approve items 3-5, 7-8 on Consent was carried by unanimous vote.

Agenda Item 3. Golf Courses (1,2,4,5,6) – A motion by Barbara Barbee seconded by Jeff Kitner, to authorize approval of the revised Golf Course Operations Policy – Financing: No cost consideration to the City (**committee approved 8-5-21**), was carried by unanimous vote.

Agenda Item 4 Flagpole Hill Park (10) – A motion by Barbara Barbee, seconded by Jeff Kitner, to authorize a contract for the construction of the Flagpole Hill – Phase One Improvements Project located at Flagpole Hill, 8015 Doran Circle, with Joe Funk Construction, Inc., lowest responsible bidder of five, in an amount not to exceed \$1,117,367.46 – Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund), was carried by unanimous vote.

Agenda Item 5. White Rock Lake Trail (9) – A motion by Barbara Barbee, seconded by Jeff Kitner, to authorize a construction contract for the construction of the White Rock Lake Trail from the Bathhouse to Winfrey Point, with North Rock Construction, lowest responsible bidder of seven – Not to exceed \$2,423,330.90 – Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund), was carried by unanimous vote.

DRAFT

Agenda Item 6. Woody Branch Park (4) – A motion by Harrison Blair, seconded by Bo Slaughter, to defer this item to September 2, 2021 was carried by unanimous vote. To authorize an agreement with The Trust for Public Land for the purpose of design and construction of Woody Branch Park located at 4900 South RL Thornton Freeway – Financing: No cost consideration to the City.

Agenda Item 7. Judge Charles Rose Park (8) – A motion by Barbara Barbee, seconded by Jeff Kitner, to authorize Amendment No. 1 to the Judge Charles R. Rose Community Park Grant Agreement with the Texas Parks and Wildlife Department to extend the term of the agreement and provide for cooperation by the City with a non-profit organization - Financing: No cost consideration to the City, was carried by unanimous vote.

Agenda Item 8. Willie B. Johnson (10) – A motion by Barbara Barbee, seconded by Jeff Kitner to authorize a change in the scope of work resulting in a credit to the contract with J.C. Commercial, Inc. for Surveillance and Communications systems at the Willie B. Johnson Recreation Center, located at 12225 Willowdell Drive - Not to exceed (\$48,986.27), decreasing the contract amount from \$7,623,547.13 to \$7,574,560.86 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund), was carried by unanimous vote.

BRIEFINGS

Agenda Item 9. Park and Recreation Concession Permits - John Lawrence, Assistant Director presented and received Board feedback.

Agenda Item 10. Encroachment on Park properties – M. Renee Johnson, Assistant introduced Brett Johnson, Urban Biologist, who presented. The Board provided feedback for next-steps.

OTHER/NON-ACTION ITEMS

Agenda Item 11. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Friends of Preston Ridge Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Board Announcements: Jeff Kitner announced on September 26, 2021, there will be a 'bike check' on the Northaven Trail in conjunction with BikeDFW. Mr. Kitner also announced that in September there will be African drum presentations at Churchill and Fretz parks.

Calvert Collins-Bratton reminded the Board that the Arboretum will host a quinceanera fashion show over Labor Day holiday.

Agenda Item 12 FY 2021-22, FY 2022-23 Budget Development Update, Rachael Berry, Interim Assistant Director stated she will keep the Board informed about upcoming changes and reminded the Boardmembers that townhall meetings are currently being held.

Agenda Item 13. Staff Announcements – Upcoming Park and Recreation Department Events.

August 28, 2021, 10am there will be a ribbon cutting of the Stone Tables.

Agenda Item 14. Next Park Board meeting. The next Park Board meeting will be Thursday, September 2, 2021 at 10:00 a.m.

Agenda Item 15. President Collins adjourned the Board meeting at 12:00 pm.

Anthony M. Becker, Secretary
Park and Recreation Board

Calvert Collins-Bratton, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021
COUNCIL DISTRICT(S) 14
STAFF: Ryan O'Connor (214) 670-4124

SUBJECT

Authorize Supplemental Agreement #2 with Uptown Dallas Inc. to amend the existing management agreement to allow programming and events at Griggs Park - Financing: No cost consideration to the City

BACKGROUND

On August 10, 2005, the City Council authorized the renewal of the Uptown Public Improvement District ("District") for a period of seven years and authorized a contract ("Management Contract") between the City and Uptown Dallas Inc. for management of the District per Resolution No. 05-2231.

On January 12, 2011, the City authorized an agreement with Uptown Dallas Inc. to renovate, construct and provide enhanced maintenance services at Griggs Park, the eight-acre park within the State Thomas neighborhood.

On January 22, 2014, Supplemental Agreement No. 1 was approved to allow Uptown Dallas Inc. to increase its contribution to the renovation and construction of the Park.

Uptown Dallas Inc. is now seeking additional responsibilities Griggs Park. As the public improvement organization, Uptown Dallas seeks the management contract to provide responsible, consistent, programming and events for the Uptown neighborhood. The proposed programming would include the following type of activities:

- periodic yoga workout classes
- movie nights
- strolling musician on weekends
- local art fairs and/or children's activities

BACKGROUND continued

Deal Points:

- Book, schedule, and manage programs and events at the Park
- Provide security for scheduled events and programs and Uptown Dallas Inc. shall work in cooperation with DPD on security issue and will exercise all reasonable precautions for the safety of the park
- With 30 day written notice, City may reserve Park at no cost if there is not a conflict with a scheduled event
- Uptown Dallas Inc. may negotiate and execute vendor contracts for food, beverages, souvenirs, and programs. Uptown Dallas Inc. shall submit a schedule of events to the Director every six months to indicate which events are taking place on the property
- Uptown Dallas shall retain all revenues from programs, events, and concessions
- All revenues shall be directly applied to programs, maintenance, and operations of the Park
- Uptown Dallas shall provide a yearly financial report

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior actions.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Administration and Finance Committee considered item on September 10, 2021. The Park and Recreation Board will consider this item on September 15, 2021

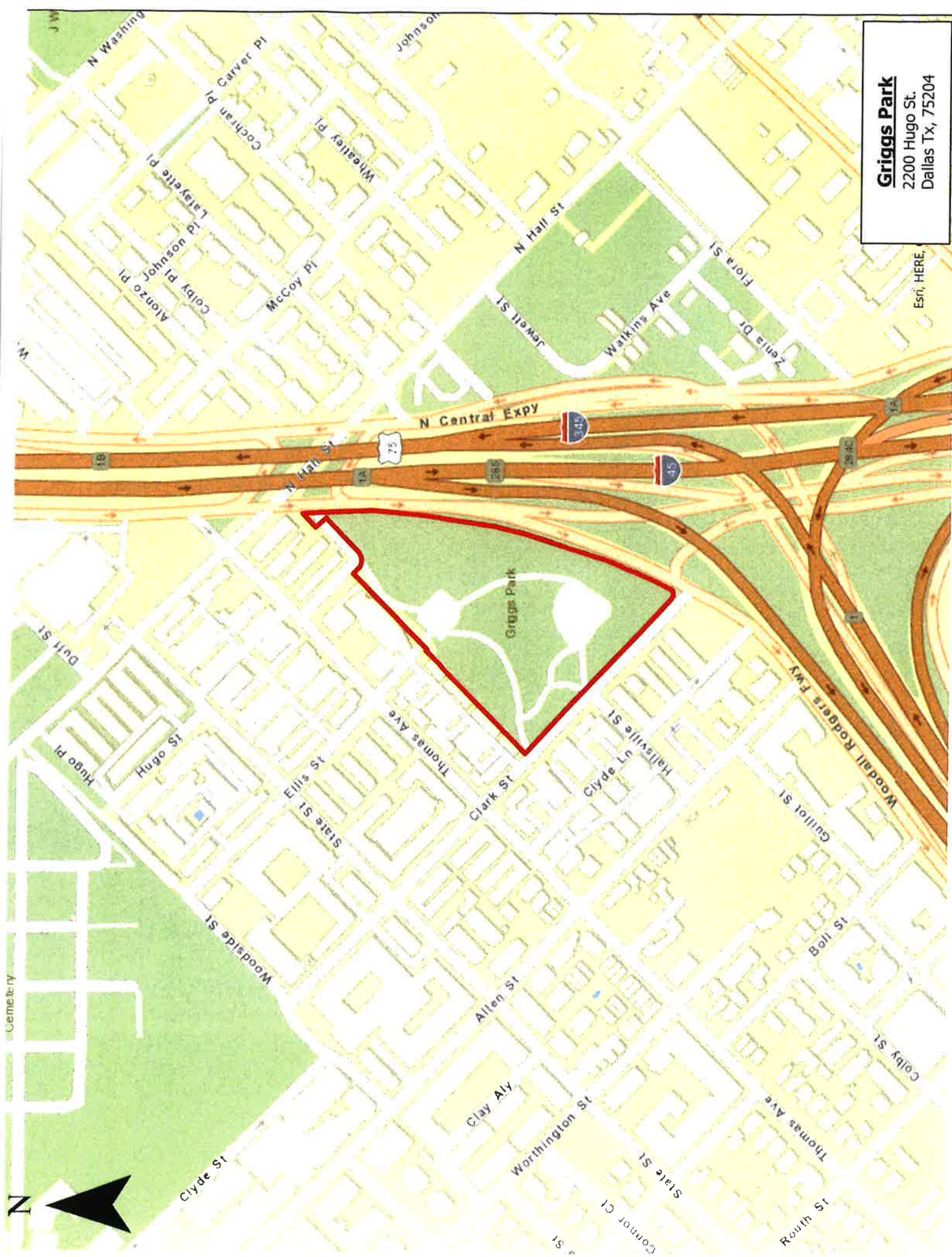
This item is scheduled for Council consideration on October 27, 2021

STAFF RECOMMEDATION

Staff recommends approval

MAP

Attached



Griggs Park
2200 Hugo St.
Dallas Tx, 75204

Esri, HERE,

Cemetery



N Washing
Carver Pl
Cochran Pl
Wheatley Pl
Johnson Pl
Lafayette Pl
Alonzo Pl
Coby Pl
McCoy Pl
N Hall St
Jewett St
Walkins Ave
Flora St
Zenia Dr
N Central Expy
Hugo St
Duff St
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**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 15, 2021
COUNCIL DISTRICT: 14
STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize issuing an alcohol permit to Joanna Hampton, to serve alcohol at the Memorial and Reception Honoring Virginia Savage McAlester event to be held at Dorothy & Wallace Savage park, located at 5501 Swiss Avenue. The event will be held on Saturday, October 2, 2021 from 10:00 a.m. to 7:00 p.m. Estimated Revenue: \$250

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Joanna Hampton, with Memorial and Reception Honoring Virginia Savage McAlester, to serve alcohol from 10:00 a.m. to 7:00 p.m. on Saturday, October 2, 2021. This will be the first (1) year for this event. The estimated attendance is 150 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

COMMITTEE ACTION

The Administration and Finance Committee considered this item on September 10, 2021.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 15, 2021
COUNCIL DISTRICT: 10
STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize issuing an alcohol permit to Todd Bowen, to serve alcohol at the Dallas Oktoberfest event to be held at Flag Pole Hill park, located at 8100 Doran Circle. The event will be held on, October 2, 2021 from 10:00 a.m. to 10:00 p.m. Estimated Revenue: \$250 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Todd Bowen, with Dallas Oktoberfest, to serve alcohol from 10:00 a.m. to 10:00 p.m. on Saturday, October 2, 2021. This will be the Seventh (7) year for this recurring event with no issues reported from past events. The estimated attendance is 5,000 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

COMMITTEE ACTION

The Administration and Finance Committee considered this item on September 10, 2021. This item does not require Council action.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 15, 2021
COUNCIL DISTRICT: 9
STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize issuing an alcohol permit to Jennifer Hoesterey, to serve alcohol at the Celebration White Rock event to be held at White Rock Lake, located at 8300 Garland Road. The event will be held on Thursday, October 14, 2021 from 12:00 p.m. to 9:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

BACKGROUND

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Jennifer Hoesterey, with Celebration White Rock, to serve alcohol from 12:00 p.m. to 9:00 p.m. on Thursday, October 14, 2021. This will be the Eighth (8) year for this recurring event with no issues reported from past events. The estimated attendance is 1,000 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions, to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee – Estimated Revenue: \$250.

COMMITTEE ACTION

The Administration and Finance Committee Considered this item on September 10, 2021.

This item does not require Council action.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021
COUNCIL DISTRICT(S) 12
STAFF: Ryan O'Connor (214) 670-4124

SUBJECT

Authorize an interlocal agreement between the City of Dallas and the Richardson Independent School District for **1)** shared access of campus grounds and **2)** the design and construction of park improvements (dog park installation) at Parkhill Junior School located at 16500 Shadybank Drive – Not to exceed \$40,216.00 - Financing: Capital Gifts Donation & Development Fund (See Fiscal Information for further details)

BACKGROUND

Throughout Dallas, there are areas that are deficient in park land and open space. A strategy utilized nationally to increase resident access to parks and open spaces is to partner with schools to make their campuses available to the neighboring residents. By partnering with Richardson Independent School District (RISD), the City will be able to fill a service gap without the need to acquire new park land. Approval of this item will support an overall initiative to ensure as many residents as possible have access to a park or open space within a ten-minute walk of their home.

This agreement focuses on an underutilized portion on the southeast portion of the Parkhill Junior High School campus. Currently, residents adjacent to the campus are utilizing the tract of land as a dog park.

Deal Points:

- City of Dallas Park and Recreation agrees to:
 - Maintain the site for the length of the agreement
 - Make improvements to the site including fencing, gate, and other amenities as needed
- RISD agrees to:
 - Allow public access to the site during normal park hours for the length of the agreement
 - Partner on improvements to site if funding is available

BACKGROUND (continued)

Deal Points (continued):

- Other terms
 - Boundary to be defined by attached image (generally bounded by intersection and tree line/creek)
 - Term to expire on December 31, 2026
 - 10-year renewal period if RISD does not require the site for new Parkhill Junior High building
 - Termination for cause
 - Cause to be defined as City negligence, abandoning maintenance requirements of site, and/or other reasons to be defined

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior actions.

FISCAL INFORMATION

Financing: \$40,216 - Capital Gifts Donation & Devlp

Fund	FY 2021	FY 2022	Future Years
Maintenance and Operation Cost	\$69,277	\$69,277	\$69,277

COMMITTEE ACTION

The Administration and Finance Committee considered this item on September 10, 2021.

It is tentatively schedule for City Council consideration on October 13, 2021.

STAFF RECOMMEDATION

Staff recommends approval

MAP

Attached



 Dog Park Location

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021

COUNCIL DISTRICT(S): 9

STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize the Dallas Arboretum and Botanical Society, Inc. (DABS) to implement changes to the current admissions pricing model – Financing: No cost consideration to the City

BACKGROUND

On March 10, 1982, the City entered into a ten-year management agreement with the Dallas Arboretum and Botanical Society, Inc. In 1988, the contract was amended to reflect that the City and the Arboretum both agree upon a 25-year agreement with (1) 10-year renewal option.

On January 1, 2018, DABS increased admission fees to “dynamic pricing,” in which the rates would be increased at the discretion of the Arboretum based on the demand during festivals.

Due to rising costs of maintenance, materials, and labor, the Arboretum now requests an admission fee increase. This rate would go into effect January 1, 2022.

Current Pricing	
Admission 1 - \$5	January, February
Admission 2 - \$2	August
Base - Adult \$15	May, June, July, September
Base - Senior \$12	May, June, July, September
Base – Child \$10	May, June, July, September
Prime – Adult \$17	March, April, October, November, December
Prime – Senior \$14	March, April, October, November, December
Prime – Child \$12	March, April, October, November, December

BACKGROUND Cont.

Proposed Pricing	
Admission 1 - \$5	January, February, July
Admission 2 - \$3	August
Base - Adult \$16	May, June, September
Base - Senior \$14	May, June, September
Base – Child \$10	May, June, September
Prime – Adult \$20	March, April, October, November, December
Prime – Senior \$16	March, April, October, November, December
Prime – Child \$12	March, April, October, November, December

*Prime period includes Spring Blooms, Autumn at the Arboretum and Holiday at the Arboretum

FISCAL INFORMATION

No cost consideration to the City

COMMITTEE ACTION

The Park and Recreation Board Administration and Finance Committee was briefed on this item on August 5, 2021.

The Park and Recreation Administration and Finance Committee considered this item on September 10, 2021. This item does not require Council action.

STAFF RECOMMENDATION

Staff recommends approval of this supplemental agreement

AGENDA DATE: September 15, 2021
COUNCIL DISTRICT(S): 5
DEPARTMENT: Park & Recreation Department
EXECUTIVE: John Jenkins

SUBJECT

Authorize an application for the Urban Outdoor Recreation Grant program in the amount of \$1,500,000 from the Texas Parks and Wildlife Department for the Crawford Memorial Signature Park Phase One Development located at 8700 Elam Road. - Financing: This action has no cost consideration to the City

BACKGROUND

The Texas Parks and Wildlife Department (TPWD) administers the Urban Outdoor Recreation Grant. Funding for this program comes from a portion of the state sales tax on sporting goods through the Texas Recreation and Parks Account, the Texas Large County and Municipality Recreation and Parks Account, and from the federal Land and Water Conservation Fund.

The scoring criteria for this grant program includes: development or the extension of parks; a locally adopted and department-approved park master plan, reduction of the threat to the public availability of a conservation or recreation opportunity, location in an underserved area; and involvement of public or private cooperation and meets the goals of TPWD Land and Water Resources Conservation and Recreation Plan.

Crawford Memorial Park is a 266.2-acre metropolitan park, that was established in 1964 in the South Dallas community. Crawford Memorial Park is identified by the Dallas Park and Recreation Department as the candidate for this funding application due to its completion of a Signature Park Master Plan outlining the Phase One development priorities.

Based on the current master plan, Phase One development will include installation of the new loop trail, pedestrian bridges, an all-abilities playground, an accessible picnic area, and preservation of remnant Blackland Prairie.

Authorize an application for an Urban Outdoor Recreation Grant program in the amount of \$1,500,000 from the Texas Parks and Wildlife Department for the Crawford Memorial Signature Park Phase One Development located at 8700 Elam Road. - Financing: This action has no cost consideration to the City (see Fiscal Information for details).
- page 2

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Planning and Design Committee will review this item on September 15, 2021 and will forward their recommendation to the Park Board scheduled to meet that same day.

FISCAL INFORMATION

Development of the Crawford Memorial Signature Park Phase 1 will utilize grant funds received as a result of the application to Texas Parks and Wildlife Department Urban Outdoor Grant program, and funds from the 2017 Bond program

OWNER

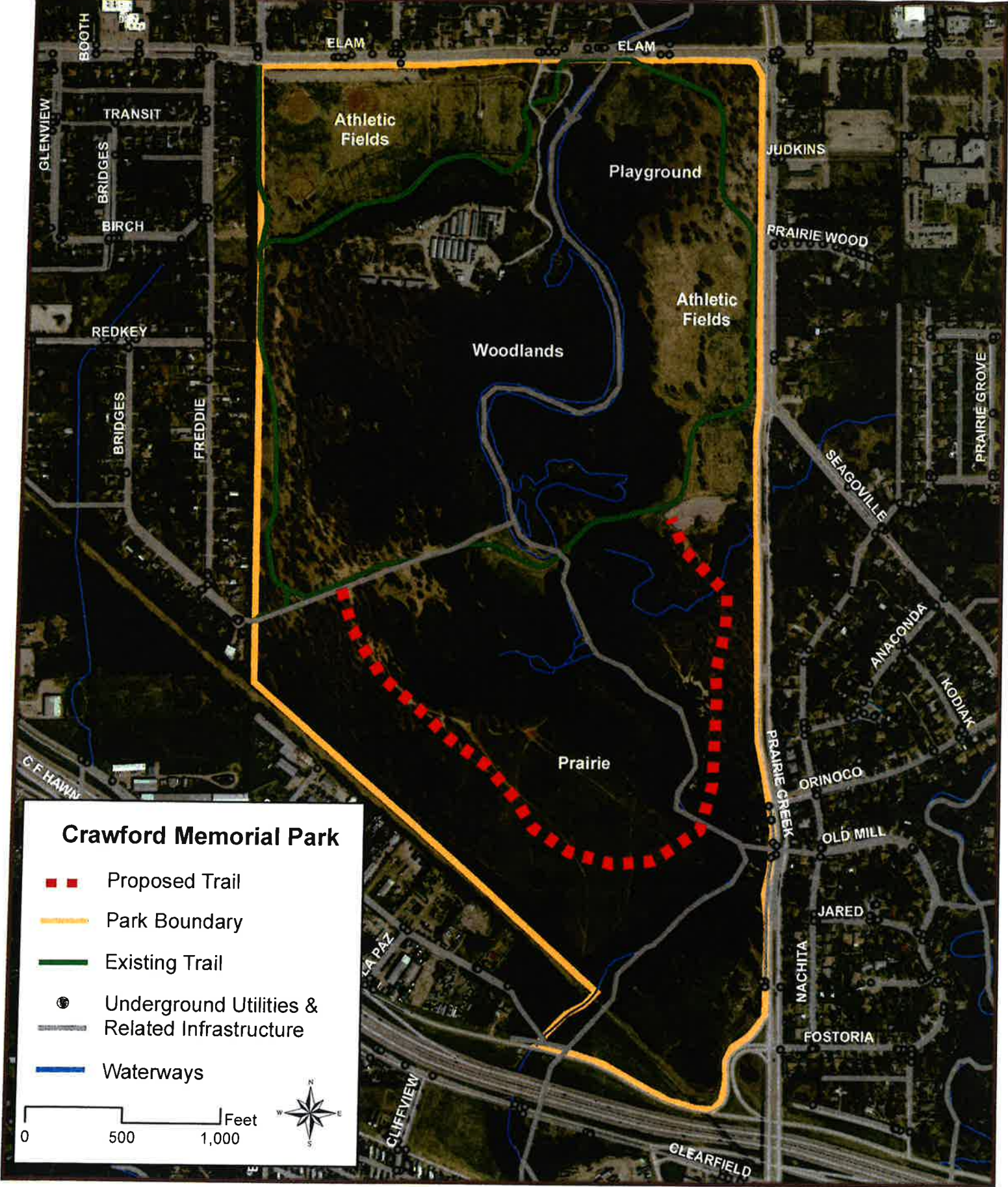
Crawford Memorial Park is owned by the City of Dallas

STAFF RECOMMENDATION

Staff recommends approval.

MAPS

Attached



Crawford Memorial Park (266.3 acres)
 (8700 Elam Road)

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021
COUNCIL DISTRICT: 3
STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize a public hearing to be held on October 27, 2021, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, to receive comments on the proposed use of a portion of Glendale Park, totaling approximately 147,692 square feet (3.40 acres) of land, located at 1515 East Ledbetter Drive, by Dallas Water Utilities for the construction of a 72-inch wastewater line to replace the existing wastewater line - Financing: No cost consideration to the City

BACKGROUND

The City of Dallas owns municipal parkland known as Glendale Park (63 acres) located at 1515 East Ledbetter Drive on the south side of Dallas. Glendale Park is a community park offering a variety of park amenities. A master plan for the park was approved by Park Board in 2019 and construction plans for Phase 1 implementation were completed in 2020.

Dallas Water Utilities (DWU) currently has a 54-inch wastewater line along the Five Mile Creek side of the park. This wastewater line has reached the end of its functional life. In 2019 a section of the pipeline failed and required an emergency repair. Additionally, the current wastewater line is undersized for anticipated future capacity needs as determined by DWU master planning efforts.

DWU evaluated several alignments for replacement of the existing line and proposes to install a 72-inch wastewater line, and two parallel semi-elliptical wastewater lines in areas where there is not adequate depth for a 72-inch line. The improvements will connect to the existing line located on the south side the park and the existing line at E. Ledbetter Dr. on the north side. This project is needed to meet the increased wastewater demand for Dallas residents in this area and to replace the existing line that has reached the end of its useful life.

DWU agrees as condition of the conveyance of easements to:

1. Permit future construction of any park amenities and other improvements within the easement.

Authorize a public hearing to be held on September 16, 2021, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, to receive comments on the proposed use of a portion of Glendale Park, totaling approximately 147,692 square feet (3.40 acres) of land, located at 1515 E. Ledbetter Dr., by Dallas Water Utilities for the construction of a 72-inch Wastewater Line to replace the existing wastewater line - Financing: No cost consideration to the City – page 2

2. That future construction, maintenance, and operations of DWU utilities within the parkland will be coordinated with the Park and Recreation Department operations to minimize disruption of use and operation of the park.
3. DWU shall request approval from the Director of the Park and Recreation Department should DWU's operations, maintenance, or construction require DWU to disrupt, demolish, or modify any improvements, vegetation, or terrain within the easement or parkland, except for in a situation which affects the public's immediate health, safety, or welfare, in which case DWU shall notify the Director of the Park and Recreation Department as soon as possible of such activities. In any case, repair or replacement of park improvements or vegetation damaged or damage to terrain as the result of DWU activities, shall be at the discretion of the Director of the Park and Recreation department, and shall be at DWU's sole cost with no cost to the Park and Recreation Department.
4. Any existing DWU utilities which DWU abandons shall revert to parkland upon abandonment and existing DWU reservations and easements of such areas shall be abandoned. When the proposed wastewater line within the proposed easement in this action is abandoned the easement shall revert to parkland.

In consideration for this conveyance by easement, DWU has agreed to provide good and valuable consideration in the amount of \$1,000,000.00 which will be applied towards the Glendale Park Phase 1 construction project budget. It is anticipated that DWU's project will begin January 2022 and be completed in eight to twelve months. After DWU completes its project the Park and Recreation Department's Phase 1 redevelopment of the park will commence.

In compliance with the law, the City must determine that there is a need, that there is no feasible and prudent alternative, and that all reasonable care will be taken not to damage the remainder of the park property and to mitigate any disruption of park services.

In accordance with the Texas Parks and Wildlife Code, Chapter 26 (Sections 26.001 through 26.004) the City Council must advertise and hold a public hearing on the change of use of parkland.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

No cost consideration to the City

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 15, 2021 and will bring a recommendation to the full Park and Recreation Board on the same day.

Authorize a public hearing to be held on September 16, 2021, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, to receive comments on the proposed use of a portion of Glendale Park, totaling approximately 147,692 square feet (3.40 acres) of land, located at 1515 E. Ledbetter Dr., by Dallas Water Utilities for the construction of a 72-inch Wastewater Line to replace the existing wastewater line - Financing: No cost consideration to the City – page 2

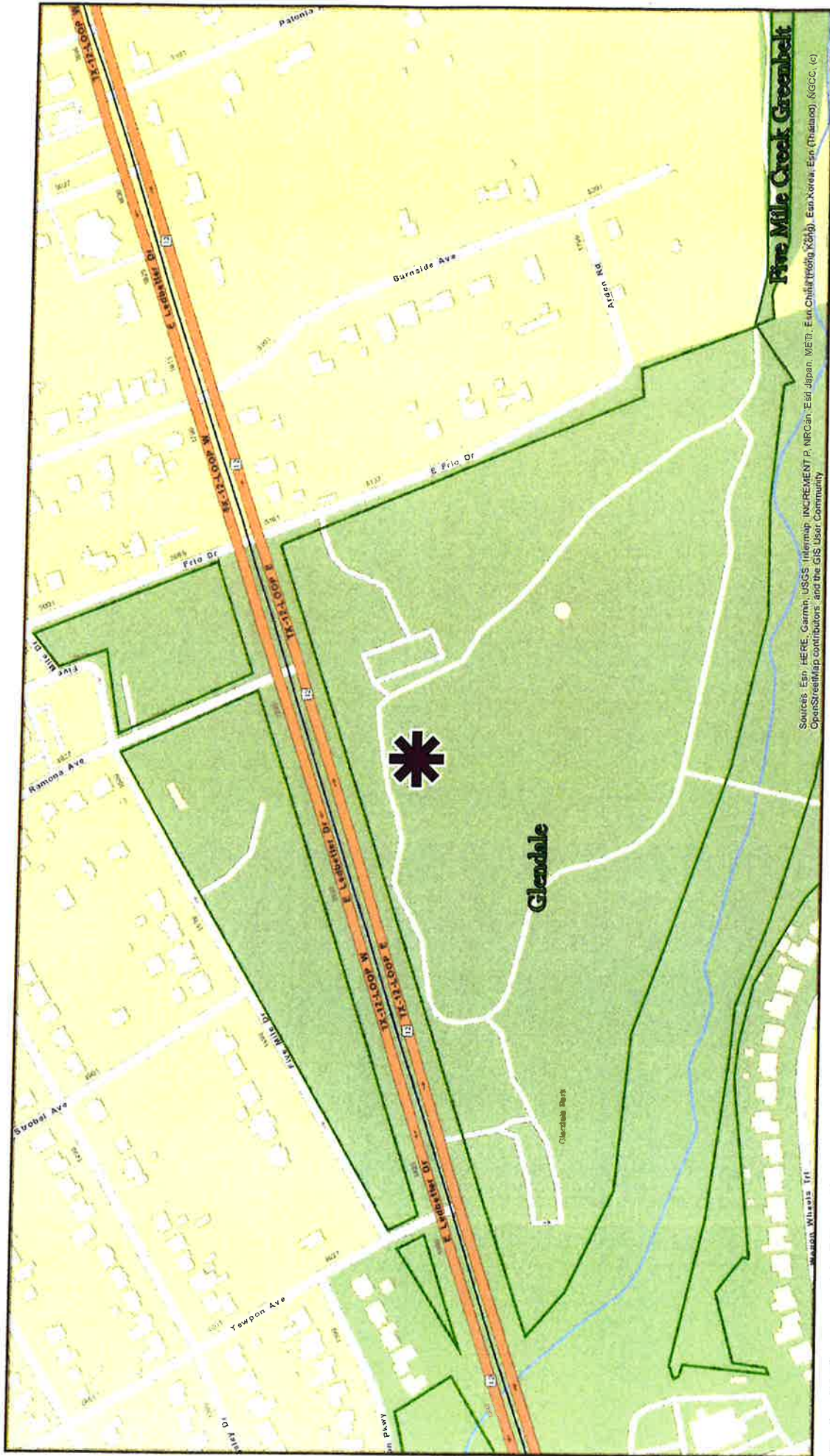
The authorization of a public hearing will be will be scheduled for City Council consideration on September 22, 2021, and if approved, the public hearing will be scheduled for October 27, 2021.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

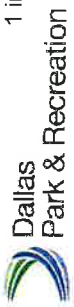
Maps
Exhibits



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), Swisstopo, (GCC), (c) OpenStreetMap contributors, and the GIS User Community

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1 in = 200 ft



Glendale Park (1515 E. Ledbetter Dr)

District
3

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021
COUNCIL DISTRICT: Citywide
STAFF: Leong Lim, (214) 670-7753

SUBJECT

Authorize the professional services contract with Freese and Nichols Consulting Engineers, Inc. for the Bridge condition assessment services for 123 bridges within the Dallas Parks system - not to exceed \$201,980.00 – Financing: General Funds

BACKGROUND

This action will authorize a professional services contract with Freese and Nichols Consulting Engineers for the condition assessment of pedestrian bridges that are maintained by the park department.

The project includes an inspection program of the 123 pedestrian bridges within the Dallas Park system. The consultant will prepare an inspection schedule based on the current condition and will perform visual inspections of each of 123 pedestrian bridges based on National Bridge Inspection Standards (NBIS) and Texas Department Of Transportation (TXDOT) standards, documenting any signs of spalls, cracking, movement and settlement, distortion, corrosion or distress with photographs and notes, areas requiring more in depth inspection beyond visual observation and any recommended repair will be identified, special services to create ArcGIS online database, develop complete inspection report with recommendations for the bridge repair.

ESTIMATED SCHEDULE OF PROJECT

Begin Inspection	November 2021
Complete Inspection	November 2023

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The item has no prior action.

Authorize the professional services contract with Freese and Nichols Consulting Engineers, Inc. for the Bridge condition assessment services not to exceed \$186,869.00 – Financing: Park and Recreation Facilities (Operating budget)

FISCAL INFORMATION

Fund	FY 2021	FY 2022	Future Years
Park and Recreation Facilities (current funds)	\$100,990.00	\$100,990.00	\$0.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$201,980.00	Professional Services	32.00%	0.00%	\$0.00
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				

OWNER

Freese and Nichols.
801, Cherry Street,
Fort Worth, TX 76102

Brad Watson, PE,
Principal /Vice president

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 15, 2021. This item will be considered by the full Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on October 13, 2021.

STAFF RECOMMENDATION

Staff recommends approval.



CITY OF DALLAS
Office of Economic Development – Business and Workforce Inclusion
Ethnic Workforce Composition Report (BWI-FRM-627)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the "Enter" key.)

Company name: Freese and Nichols, Inc.

Address: 2711 N. Haskell Ave, Ste. 3300, Dallas, TX 75204

Bid #: _____

Telephone Number: 817 - 735 - 7300 Ext.

Email Address: amy.raines@freese.com

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	4	1	4	1	0	0	0	0	0	0
Professional	44	31	35	23	3	2	2	3	4	3
Technical	6	0	2	0	1	0	3	0	0	0
Office/Clerical	2	7	2	4	0	2	0	1	0	0
Skilled										
Semiskilled										
Unskilled										
Seasonal										
Totals:	56	39	43	28	4	4	5	4	4	3
# of employees living in Dallas:	15	15	10	12	2	1	2	1	1	1
Total % of employees living in Dallas	31.6%									



 Officer's Signature

Amy Raines, P.E.

 Typed or Printed Name

Project Manager

 Title

8/16/2021

 Date



CITY OF DALLAS
Office of Economic Development - Business and Workforce Inclusion
Contractor's Affidavit - Schedule of Work and Actual Payment (BWI-FRM-213)

Project Name: Bridge Condition and Assessment

Bid/Contract #:

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Prime	347200B	Freese and Nichols, Inc.	Amy Raines, P.E., 801 Cherry Street, Ste. 2800, Fort Worth, TX 76102 (817) 735-7597	Non	L	\$ 201,980.00	100.00%		
Notes:									
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[Note: Totals and Percentages will automatically calculate.]									
						Total Bid Amount: \$ 201,980.00	100.00%	\$ -	\$ -

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: Project Manager

Printed Name: Amy Raines, P.E. Date: July 14, 2021

Company Name: Freese and Nichols, Inc.



CITY OF DALLAS
Office of Economic Development – Business and Workforce Inclusion
Subcontractor Intent Form (BWI-FRM-214)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: July 14, 2021

Office of Economic Development - Business and Workforce Inclusion

Project Name: Bridge Condition and Assessment Bid # _____

N/A

M/WBE Subcontractor on the project

will provide the following

good(s)/service(s): N/A

to Freese and Nichols, Inc.
 Prime Contractor on the project

M/WBE subcontractor is currently certified by the following agency: N/A

M/WBE Certification Number: # N/A

Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime \$201,980.00

M/WBE/DBE Sub Participation Amount \$0

____ NCTRCA
 ____ DFWMSDC
 ____ WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business and Workforce Inclusion division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Officer's Signature (Prime Contractor)

Amy Raines, P.E.
 Printed Name (Prime Contractor)

Project Manager
 Title (Prime Contractor)

07/14/2021
 Date

 Officer's Signature (M/WBE/DBE Subcontractor)

 Printed Name (M/WBE/DBE Subcontractor)

 Title (M/WBE/DBE Subcontractor)

 Date

Please select or list all Chambers or Advocacy groups you are a member of:

- | | | | |
|---|---|---|---|
| Greater Dallas Asian American Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Asian Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| Greater Dallas Black Chamber of Commerce | <input type="checkbox"/> <input type="checkbox"/> | Regional Black Contractors Association | <input type="checkbox"/> <input type="checkbox"/> |
| Greater Dallas Hispanic Chamber of Commerce | <input type="checkbox"/> <input type="checkbox"/> | Regional Hispanic Contractors Association | <input type="checkbox"/> <input type="checkbox"/> |
| U.S. Pan Asian American Chamber of Commerce | <input type="checkbox"/> <input type="checkbox"/> | | |

Other _____



CITY OF DALLAS
Office of Economic Development – Business and Workforce Inclusion
Business Inclusion and Development Documentation Form (BWI-FRM-215)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Project Name Bridge Condition and Assessment

Bid #:

Firm Name and Address: Freese and Nichols, Inc.

2711 N. Haskell Ave, Ste. 3300, Dallas, TX 75204

1. Did you meet with a staff member of the Office of Economic Development Business and Workforce Inclusion (BWI)?

Please make a selection: No Name of staff member:

2. Did you utilize a current MWBE directory provided by BWI staff for this project?

Please make a selection: Yes Date of Listing: Directory entry provided by Robert Hall 8/17

3. Did you provide plans and specifications, bids or proposals to potential MWBEs or information regarding the location of plans and specifications, bids, or proposals for this project?

Please make a selection: No

4. If MWBE bids and proposals were received and rejected, you must attach documentation of the received bid and the reason for rejection. (i.e. letters, memos, telephone calls, meetings, etc.)

5. Complete the attached Documentation Form(s) to further explain good faith efforts to obtain MWBE participation on this project. If there is written documentation of efforts with the MWBEs who responded affirmatively to the bidder's written notice please attach documentation (i.e. quotes, or e-mails).



CITY OF DALLAS
Office of Economic Development – Business and Workforce Inclusion
Business Inclusion and Development Documentation Form (BWI-FRM-215)

(Note: Please use the Tab button, arrows or mouse to move from one section to the next. Please *DO NOT* use the "Enter" key.)

Project Name #: _____ **Bridge Condition and Assessment** **Bid #:** _____

Firm Name and M/WBE Certification Number	Person Contacted and Date	Telephone Number and Email Address	Type of Work	Method of Communication (Telephone/Email)	Response
Corsair Consulting, LLC	Clint Harris 8/23/2021	512-565-9356 clinharris@corsairus.com	Civil and Geotechnical Engineering and Construction materials Testin	Telephone	Mr. Harris said Corsair does not provide this type of service unless the investigation requires geotechnical services. Any geotechnical services would be outside the scope of this project.
		-			
		-			
		-			
		-			
		-			

Please use the form(s) below if additional space is needed. Intentional misrepresentation could result in criminal prosecution.

Officer's Signature: Amy Raines

Printed Name: Amy Raines, P.E.

Title: Project Manager **Date:** 8/23/2021

Date: _____



CITY OF DALLAS
Office of Economic Development – Business and Workforce Inclusion
Pre-Bid/Pre-Proposal Form – Cover Memo (BWI-FRM-622)

Solicitation Number: _____ Project Name: Bridge Condition and Assessment Company Name: Freese and Nichols, Inc.

The Office of Economic Development Business and Workforce Inclusion Pre-Bid/Pre-Proposal Form is turned in with all bid documents and proposal packages and certifies that the bidder/proposer agrees to comply with the City of Dallas Business Inclusion and Development Policy (BID Policy).

Section I: Business Inclusion Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. The BID Policy establishes subcontracting goals and requirements for all prospective bidder/proposer to ensure a reasonable degree of M/WBE business inclusion and participation in City contracts. By signing this section, the bidder/proposer agrees to comply with the City of Dallas BID Policy.

Section II: Historical Utilization

The purpose of this section is to show the bidder/proposer's recent history of utilizing M/WBE companies to complete contracts with municipalities. Historical Utilization is not limited to City of Dallas contracts, but should only include the last three projects performed with municipalities. If you have not done business with the City of Dallas or any other municipalities as a prime contractor, leave this section blank.

Section III: Team Make-up/Schedule of Work

The purpose of this section is to confirm the M/WBE participation percentage for the sub-contracting team that will be utilized for the anticipated project. In this section, the prime contractor will show their proposal to meet the established M/WBE subcontracting goal. This section should include all subcontractors, both M/WBEs and non-M/WBEs, and should also include the prime contractor's percentage. Contact the project manager if you require additional lists of M/WBE certified companies to perform scopes of work.

Once the contract has been awarded to the low bidder/most advantageous proposer, the prime contractor is expected to utilize the M/WBEs listed in this section.



City of Dallas

Project Information Sheet Construction/Architectural and Engineering

Construction Award
Amount:

Change Order
CO Amount:
Overall Amount:

Professional Services Contract
Amount: \$201,980.00

Supplemental Agreement
SU Amount:
Overall Amount:

Architectural and Engineering
Amount:

Department: PKR

Proposed Agenda Date: September 16, 2021

Project Name: Pedestrian Bridge assessment for park Department
Contract Number: PKR-2021-00017082
Encumbrance Number: PKR-2021-00017082

Scopes of Work:
routine inspections, developing standard inspection report, creating ArcGIS online database,
developing spatial data.

Project Manager: Mehul Pithadia
Contact Person: Mehul Pithadia
Phone: 214 670 1801
Email: mehul.pithadia@dallascityhall.com

Contacted Intent to Award on: -November 2021.
Prime Contractor/Consultant: Freese & Nichols.
Contact Person: Amy Raines, PE (Project Manager)
Phone: 871 851 7873
Email: Amy.Raines@freese.com

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021

COUNCIL DISTRICT(S) 2

STAFF: Ryan O'Connor (214) 670-4124

SUBJECT

Authorize a development agreement with Dallas Golf Initiative (DGI) for the redevelopment of the Tenison Glen Golf Course – Financing: No cost consideration

BACKGROUND

The recently approved Samuell Grand Park Master Plan calls for a redevelopment of the Tenison Glen Golf Course. The existing 18-hole course is to be redeveloped as a nine-hole course in an effort to offer a different product for Dallas public golf and to account for the significant erosion issues that exist on the course and around White Rock Creek, which runs through the course.

Park and Recreation Department staff was approached by DGI, who intends to privately raise \$2.5M to design and construct the new nine-hole course. DGI seeks a development agreement to formalize the relationship with the City and establish a contract that will accelerate their fundraising efforts. DGI understands that by contracting with the City for a development agreement to renovate the golf course, it will not influence the selection of any future golf operations Request for Proposals.

Below are the significant deal points of the development agreement.

- Term shall commence on execution of agreement and conclude one year after completion of the improvements
 - Any warranties would need to be transferred to the City
- DGI shall prepare a development plan that will guide the overall project (to include funding plan and schedule) and will be approved by the Director and DGI
- DGI commits to raise \$2.5M for the purpose of designing and constructing the improvements for a nine-hole golf course at the current Tenison Glen location
- DGI commits to raising the required funds in one year
 - All donated funds designated for the improvements must be deposited in an established account and subject to full refund until construction commences
 - City shall at all times have a right to audit the account

BACKGROUND (continued)

Deal Points (continued):

- Golf course improvements shall be completed within 18 months from the commencement of construction subject to the development plan
- DGI shall require contractor/consultant to use good faith effort to comply with City's Business Inclusion Plan
- DGI shall comply with all required insurance, bonding, permitting, environmental and other City requirements
- DGI shall provide City plans for review and approval at various stages of the design and construction process

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This concept was briefed to the Park and Recreation Board on June 3, 2021.

FISCAL INFORMATION

No cost consideration

COMMITTEE ACTION

The Park and Recreation Board Planning and Design Committee will consider this on September 15, 2021 and make a recommendation to the full Park and Recreation Board the same day.

STAFF RECOMMEDATION

Staff recommends approval

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021

COUNCIL DISTRICT(S): 7

STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize a professional services contract with Good Fulton & Farrell, DBA GFF, Inc., for architectural and engineering services for the schematic design, design development, construction documents, bidding and negotiation, and construction administration for the Tower Building Facility Improvements Project located at 3809 Grand Avenue in Fair Park – Not to exceed \$446,614.00 - Financing: Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund)

BACKGROUND

On July 15, 2020, the City of Dallas advertised the Request for Qualifications for Engineering, Architectural and Landscape Architecture Consulting Services for the 2020 Capital Improvements Projects. In response to this advertisement, the Office of Procurement Services received submittals from 24 interested architecture firms on August 21, 2021.

In November 2020, the Park and Recreation Department, Planning and Design Selection Committee evaluated and ranked the 24 firms based on their qualifications for various bond projects. On May 24, 2021, the Planning and Design Division Facilities Group sent a Request for Proposal for Architectural and Engineering Services for the Tower Building Facility Improvements Project to the top 6 ranked architecture firms. In response to this request, the Planning and Design Division received submittals from the following 5 firms on June 4, 2021:

1. Good Fulton & Farrell, DBA GFF, Inc
2. Norman Alston Architects
3. McCoy Collaborative
4. Architexas
5. GSR Andrade

On June 9, 2021, the selection committee, specific to this project, reviewed and scored their proposals. Based on the results of the evaluation, Good Fulton & Farrell, DBA GFF, Inc., was selected as the most qualified proposer for this project.

This professional services contract will assess the condition of the existing facility and prioritize the following needs: wall and roof leak repairs, window and door leak repairs, ADA upgrades at entrances and accessible ramps, paving and landscaping, mechanical, electrical, and plumbing upgrades, new lighting, foundation repairs, administrative suite renovation and architectural finish improvements for the Tower Building Facility Improvements Project.

ESTIMATED SCHEDULE OF PROJECT

Begin Design October 2021
 Complete Design September 2022
 Begin Construction January 2023
 Complete Construction November 2023

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

Fund	FY 2021	FY 2022	Future Years
Financing: Fair Park Improvements (C) Fund	\$223,307.00	\$223,307.00	\$0.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$446,614.00	Architecture & Engineering	34.00%	47.72%	\$213,130.00
This contract exceeds the M/WBE goal.				

PROCUREMENT INFORMATION

In accordance with the City of Dallas Administrative Directive 4-05 procurement guidelines, Good Fulton & Farrell, DBA GFF, Inc., was selected as the most qualified consultant for this project.

Authorize a professional services contract with Good Fulton & Farrell, DBA GFF, Inc., for architectural and engineering services for the schematic design, design development, construction documents, bidding and negotiation, and construction administration for the Tower Building Facility Improvements Project located at 3809 Grand Avenue in Fair Park – Not to exceed \$446,614.00- Financing: Fair Park Improvements (C) Fund – Page 3

COMMITTEE ACTION

The Planning and Design Committee will consider this item on September 15, 2021 and make their recommendation to the full Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on September 22, 2021.

STAFF RECOMMENDATION

Staff recommends approval.

OWNER

Good Fulton & Farrell, DBA GFF, Inc.

Evan Beattie, AIA, LEED AP
CEO

MAP

Attached



CITY OF DALLAS
Office of Economic Development – Business and Workforce Inclusion
Ethnic Workforce Composition Report (BWI-FRM-627)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Company name: GFF, Inc.
Address: 2808 Fairmount St. Suite 300 Dallas, TX 75201
Bid #: Tower Building Facility Improvements
Telephone Number: 214 - 303 - 1500 Ext.
Email Address: jon.rollins@gff.com

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial		9		8				1		
Professional	78	47	67	31		2	10	6	1	8
Technical	1	1	1			1				
Office/Clerical										
Skilled										
Semiskilled										
Unskilled										
Seasonal										
Totals:	79	57	68	39	0	3	10	7	1	8
# of employees living in Dallas:	66	41	58	34	0	3	7	4	1	5
Total % of employees living in Dallas			79%							

Jonathan P. Rollins

Officer's Signature

Jonathan P. Rollins

Typed or Printed Name

Principal

Title

07/21/2021

Date



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Tower Building Facility Improvements Bid/Contract #: Tower Building Facility Improvement
 Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

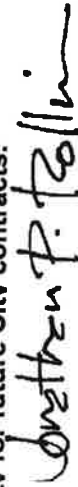
Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Architecture, Landscape Architecture	VS000001645	Not Applicable	GFF, 2808 Fairmount Street, Suite 300, Dallas, TX 75201	Architecture	L	\$ 203,735.00	45.62%	\$0	\$0
Civil, Structural Consultant	VS0000044072	JQ Infrastructure IMMB50562N1220	Steve Lucy, 100 Glass Street, Suite 201, Dallas, TX 75207	Civil, Structural	L	\$ 61,500.00	13.77%	\$0	\$0
Survey (if required)	VS0000044072	JQ Infrastructure IMMB50562N1220	Steve Lucy, 100 Glass Street, Suite 201, Dallas, TX 75207	Survey	L	\$ 12,500.00	2.80%	\$0	\$0
MEP Consultant	VS0000039519	Purdy-McGuire WFDB45481N0120	Karen Sartor, 17300 Dallas Pkwy., Suite 3000, Dallas, TX 75248	MEP	L	\$ 30,000.00	6.72%	\$0	\$0
Energy Model (if required)	VS0000039519	Purdy-McGuire WFDB45481N0120	Karen Sartor, 17300 Dallas Pkwy., Suite 3000, Dallas, TX 75248	MEP	L	\$ 3,750.00	0.84%	\$0	\$0
Building Envelope	20031770	ABBAE/Conley Group WR05404	Kelly Conley, 1199 S. Belt Line Road, Suite 100, Coppell, TX 75019	Building Envelope	L	\$79,755	17.86%	\$0	\$0

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Water Testing, Infrared Scan (if required)	20031770	ABBAE/Conley Group WR05404	Kelly Conley, 1199 S. Belt Line Road, Suite 100, Coppell, TX 75019	Building Envelope	L	\$13,025	2.92%	\$0	\$0
ADA/TAS Review & Inspection	VS0000004251	Abadi Accessibility H-FMB52678N0821	Marcela Abadi, 7516 Danfield Ct., Dallas, TX	Accessibility	L	\$1,190	0.27%	\$0	\$0
Cost Estimator	VC18931	Project Cost Resources 1760489699700	Billie Roussel, 410 west Grand Pkwy. South, Suite 390, Katy, TX 77494	Cost	N	\$ 11,410.00	2.55%	\$0	\$0
Miscellaneous Expenses Itemized in Proposal (if required)	Varies	Not Applicable	Varies	Varies	L	\$ 29,749.00	6.66%	\$0	\$0
Total Bid Amount:						\$ 446,614.00	100%	\$ -	\$ -

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:



Title: Principal

Printed Name:

Jonathan P. Rollins, AIA

Date: August 16, 2021

Company Name:

GFF



CITY OF DALLAS
SUBCONTRACTOR INTENT FORM

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 07.20.21
Business Development & Procurement Services

Project Name: Tower Building Improvements Bid # N/A

Allana Buick & Bers, Inc. will provide the following
M/WBE Subcontractor on the project

good(s)/service(s): Building Envelope Consulting

to Good Fulton & Farrell Inc., dba GFF, Inc.
Prime Contractor on the project

M/WBE subcontractor is currently certified by the following agency: WRMSDC

M/WBE Certification Number: # WR05404
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Table with 3 columns: Amount, Percentage, Agency. Row 1: Total Contract Amount for prime \$446,614, NCTRCA. Row 2: M/WBE/DBE Sub Participation Amount \$92,780, 20.77%, DFWMSDC, WBCSW.

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of M/WBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Jonathan P. Rollins
Officer's Signature (Prime Contractor)
Jonathan Rollins
Printed Name (Prime Contractor)
Principal
Title (Prime Contractor)
07.20.21
Date

John Kelleher
Digitally signed by John Kelleher
DN: C=US, E=jkelleher@abbae.com, O=Allana Buick & Bers, OU=CFO, CN=John Kelleher
Date: 2021.07.21 13:04:28-07'00'
Officer's Signature (M/WBE/DBE Subcontractor)
John Kelleher
Printed Name (M/WBE/DBE Subcontractor)
CFO
Title (M/WBE/DBE Subcontractor)
7/21/21
Date

Please select or list all Chambers or Advocacy groups you are a member of:

- Greater Dallas Asian American Chamber of Commerce
Greater Dallas Black Chamber of Commerce
Greater Dallas Hispanic Chamber of Commerce
U.S. Pan Asian American Chamber of Commerce
Asian Contractors Association
Regional Black Contractors Association
Regional Hispanic Contractors Association

Other



**CITY OF DALLAS
SUBCONTRACTOR INTENT FORM**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 07.20.21
Business Development & Procurement Services

Project Name: Tower Building Improvements Bid # _____

JQ Infrastructure, LLC will provide the following
 M/WBE Subcontractor on the project

good(s)/service(s): Civil Engineering + Survey

to Good Fulton & Farrell Inc., dba GFF, Inc.
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # IMMB10992N0123
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime	<u>\$446,614</u>		<u> </u> NCTRCA
MWBE/DBE Sub Participation Amount	<u>\$37,000</u>	<u>8.28%</u>	<u> </u> DFWMSDC
			<u> </u> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of M/WBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

 Officer's Signature (Prime Contractor)

Jonathan Rollins
 Printed Name (Prime Contractor)

Principal
 Title (Prime Contractor)

07.20.21
 Date

 Officer's Signature (M/WBE/DBE Subcontractor)

Stephen H. Lucy
 Printed Name (M/WBE/DBE Subcontractor)

Vice President
 Title (M/WBE/DBE Subcontractor)

07.20.21
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

- | | | | |
|---|---|---|---|
| Greater Dallas Asian American Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Asian Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| Greater Dallas Black Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Regional Black Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| Greater Dallas Hispanic Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Regional Hispanic Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| U.S. Pan Asian American Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | | |

Other _____



**CITY OF DALLAS
SUBCONTRACTOR INTENT FORM**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 07.20.21
Business Development & Procurement Services

Project Name: Tower Building Improvements Bid # _____

JQ Infrastructure, LLC will provide the following
 MWBE Subcontractor on the project

good(s)/service(s): Structural Engineering

to Good Fulton & Farrell Inc., dba GFF, Inc.
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # IMMB10992N0123
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of MWBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime	<u>\$446,614</u>		<input type="checkbox"/> NCTRCA
MWBE/DBE Sub Participation Amount	<u>\$37,000</u>	<u>8.28%</u>	<input type="checkbox"/> DFWMSSDC <input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of MWBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of MWBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

 Officer's Signature (Prime Contractor)

Jonathan Rollins

 Printed Name (Prime Contractor)

Principal

 Title (Prime Contractor)

07.20.21

 Date

 Officer's Signature (M/WBE/DBE Subcontractor)

Stephen H. Lucy

 Printed Name (M/WBE/DBE Subcontractor)

Vice President

 Title (M/WBE/DBE Subcontractor)

07.20.21

 Date

Please select or list all Chambers or Advocacy groups you are a member of:

Greater Dallas Asian American Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Asian Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
Greater Dallas Black Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Regional Black Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
Greater Dallas Hispanic Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Regional Hispanic Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
U.S. Pan Asian American Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub		

Other _____



CITY OF DALLAS
SUBCONTRACTOR INTENT FORM

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 07.20.21
Business Development & Procurement Services

Project Name: Tower Building Improvements Bid #

Project Cost Resources will provide the following
M/WBE Subcontractor on the project

good(s)/service(s): Cost Estimating

to Good Fulton & Farrell Inc., dba GFF, Inc.
Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: HUB certificate

M/WBE Certification Number: # 1760489699700
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of MWBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime \$446,614
MWBE/DBE Sub Participation Amount \$11,410 2.55%
NCTRCA
DFWMSDC
WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of MWBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of MWBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Jonathan P. Rollins
Officer's Signature (Prime Contractor)

Jonathan Rollins
Printed Name (Prime Contractor)

Principal
Title (Prime Contractor)

07.20.21
Date

Belinda Williams
Officer's Signature (M/WBE/DBE Subcontractor)

Belinda Williams
Printed Name (M/WBE/DBE Subcontractor)

President
Title (M/WBE/DBE Subcontractor)

7/22/2021
Date

Please select or list all Chambers or Advocacy groups you are a member of:

- Greater Dallas Asian American Chamber of Commerce
Greater Dallas Black Chamber of Commerce
Greater Dallas Hispanic Chamber of Commerce
U.S. Pan Asian American Chamber of Commerce
Asian Contractors Association
Regional Black Contractors Association
Regional Hispanic Contractors Association

Other



**CITY OF DALLAS
SUBCONTRACTOR INTENT FORM**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 07.20.21

Business Development & Procurement Services

Project Name: Tower Building Improvements Bid # _____

Purdy-McGuire

will provide the following

M/WBE Subcontractor on the project

good(s)/service(s): MEP Engineering

to Good Fulton & Farrell Inc., dba GFF, Inc.
Prime Contractor on the project

M/WBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # WFWB16033N0323

Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime	<u>\$446,614</u>		<input type="checkbox"/> NCTRCA
M/WBE/DBE Sub Participation Amount	<u>\$33,750</u>	<u>7.56%</u>	<input type="checkbox"/> DFWMSDC <input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of M/WBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Officer's Signature (Prime Contractor)

Officer's Signature (M/WBE/DBE Subcontractor)

Jonathan Rollins

Kip Hanzlicek

Printed Name (Prime Contractor)

Printed Name (M/WBE/DBE Subcontractor)

Principal

Principal

Title (Prime Contractor)

Title (M/WBE/DBE Subcontractor)

07.20.21

07/20/21

Date

Date

Please select or list all Chambers or Advocacy groups you are a member of:

- | | | | |
|---|---|---|---|
| Greater Dallas Asian American Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Asian Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| Greater Dallas Black Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Regional Black Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| Greater Dallas Hispanic Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Regional Hispanic Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| U.S. Pan Asian American Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | | |

Other _____



Minority Business Enterprise (MBE)
JQ Infrastructure, LLC

JQ Infrastructure, LLC

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

NAICS 541330: ENGINEERING SERVICES
NAICS 541350: BUILDING INSPECTION SERVICES
NAICS 541370: SURVEYING AND MAPPING (EXCEPT GEOPHYSICAL) SERVICES

This Certification commences January 7, 2021 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: January 31, 2023
Issued Date: January 7, 2021
CERTIFICATION NO. IMMB10992N0123

Elicia Mitchell

Certification Administrator



Women Business Enterprise (WBE)
Purdy-McGuire, Inc.

Purdy-McGuire, Inc.

has filed with the Agency an Affidavit as defined by NCTRCA Women Business Enterprise (WBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

NAICS 541330: ENGINEERING SERVICES

This Certification commences March 22, 2021 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: March 31, 2023
Issued Date: March 22, 2021
CERTIFICATION NO. WFWB16033N0323

Ericia Mitchell

Certification Administrator



THIS CERTIFIES THAT

Allana Buick & Bers, Inc
dba The Conley Group

* Nationally certified by the: **WESTERN REGIONAL MINORITY SUPPLIER DEVELOPMENT COUNCIL**

*NAICS Code(s): 541310; 541330

* Description of their product/services as defined by the North American Industry Classification System (NAICS)

02/28/2021

Issued Date

WR05404

Certificate Number

Adrienne Trimble

Adrienne Trimble

Expiration Date

02/28/2022

Cecil Plummer, President

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

Central Database Query Results

* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

(281) 497-4171

**Project Cost
Resources, Inc,**

PROJECT COST RESOURCES, INC.



is also classified as a Women owned Business and holds these current certifications:

- HUB Certification - State of Texas # 1760489699700
- SCTRCA / WBE SBE # 209055055
- City of Houston / WBE # 11-1-6831
- City of Austin / WBE # PROT148615
- Port of Houston - Small Business Enterprise
- City of San Antonio



City of Dallas

Project Information Sheet Construction/Architectural and Engineering

Construction Award
Amount:

Change Order
CO Amount:
Overall Amount:

Professional Services Contract
Amount:

Supplemental Agreement
SU Amount:
Overall Amount:

Architectural and Engineering
Amount: \$446,614.00

Department: Park and Recreation Department Proposed PB Agenda Date: 09/02/21

Project Name: Tower Building Facility Improvements

Contract Number: CIZ1932

City Council Resolution Number:

Encumbrance Number: PKR-2021-00017105

Scopes of Work: Architectural and Engineering Services for improvements to Tower Building

Project Manager: David Mills

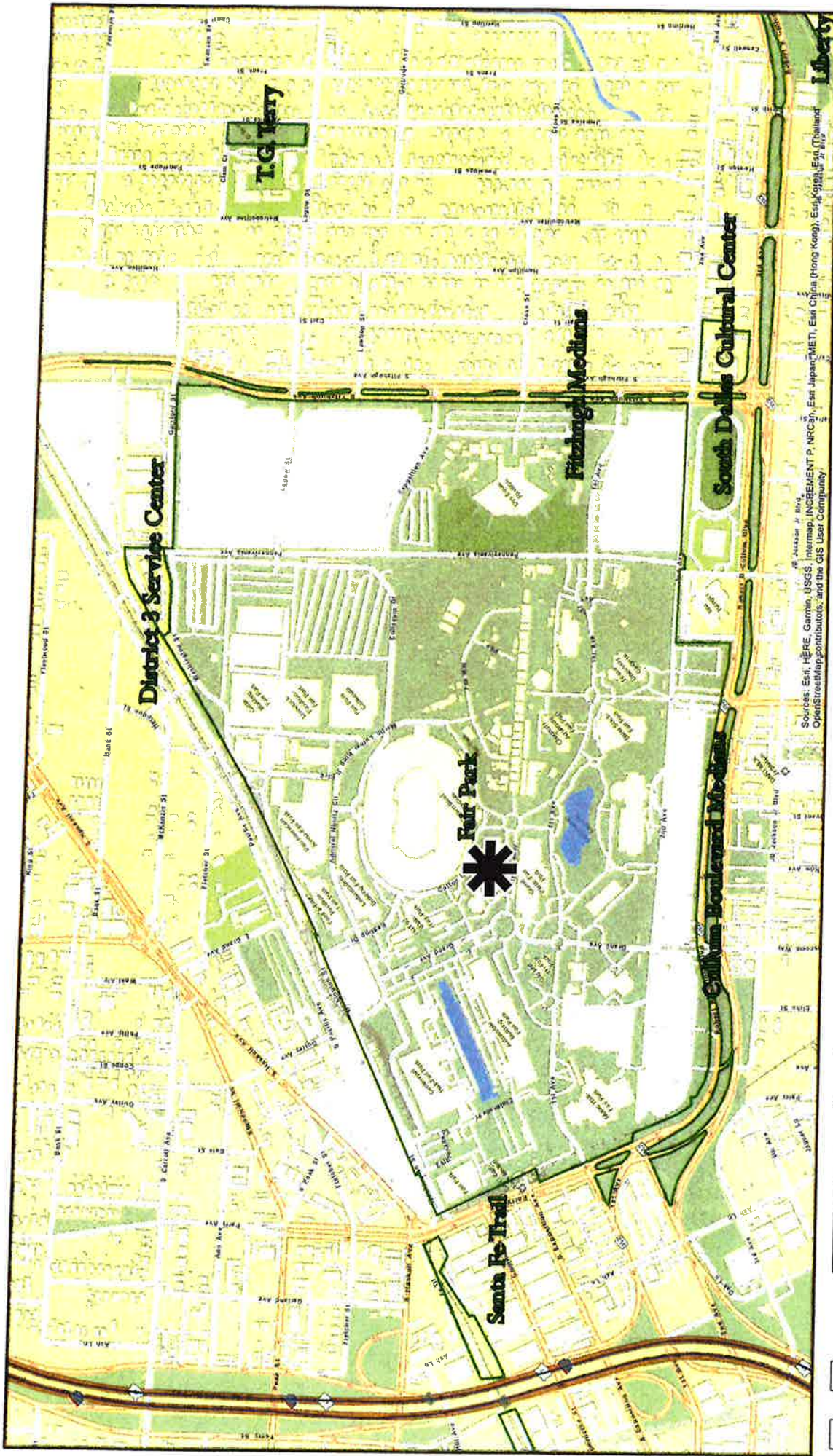
Contact Person: David Mills

Phone: 214-670-1805

Email: david.mills@dallascityhall.com

Contacted Intent to Award On: 09/09/21

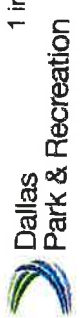
Prime Contractor/Consultant:
GFF, Inc.



Fair Park—Tower Building
 (3809 Grand Ave)



0 250 500 1,000 1,500 Feet
 1 in = 500 ft



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri-Japan, METI, Esri-China (Hong Kong), Esri-Korea, Esri-Thailand, OpenStreetMap contributors, and the GIS User Community

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: August 19, 2021
COUNCIL DISTRICT(S): 4
STAFF: Ryan O'Connor, (214) 670-4124

SUBJECT

Authorize an agreement with The Trust for Public Land for the purpose of design and construction of Woody Branch Park located at 4900 South RL Thornton Freeway – Financing: No cost consideration to the City

BACKGROUND

This item authorizes an agreement with The Trust for Public Land (TPL) for the design, and phased development of Woody Branch Park. TPL, shall be responsible for funding, public input process, and design of the park development—the City may participate in funding, subject to appropriations, and may choose to bid and manage construction.

Woody Branch Park was identified in the *Five Mile Creek Urban Greenbelt* master plan, Focus Area B, as a potential acquisition which would provide resident-access to the Five Mile Creek Trail corridor along Woody Branch. The park was acquired by the City in collaboration with TPL. TPL facilitated acquisition of the property by funding due diligence and negotiating acquisition with the prior owner.

The City's acquisition of the property from TPL on June 14, 2021 was funded with Reforestation Funds. As such, the development of the land is restricted to minimize impact to trees and the supporting ecosystem. The property contains open space on the north and south ends of the property which are favorable to development without impacting the existing forestland, as required of land purchased with Reforestation Funds. Planning and development of the park will be cognizant of these restraints—any design improvements in forestland will treat the forest as an asset to the community.

TPL will engage the public in the development of a park master plan. After Park Board approval of the master plan the park is expected to be developed in phases depending upon feasibility and funding. TPL will facilitate design through development of the project to close out or, if the project is phased, through completion of each phase of the project.

The agreement will be subject to the following terms:

1. TPL shall hold public meetings and fund: design of a master plan, construction documents, and construction. TPL may potentially bid and manage construction of such improvements.

- a. City may participate in funding of the project, subject to appropriations.
 - b. City reserves right to bid and manage construction of each or any phase of the project.
2. Master plan is anticipated to include attractions and features such as: pavilion, signature botanic elements, trails, playground, ecological restoration, and educational elements about the ecological and environmental qualities of the the park. After Park Board approval of the master plan for Woody Branch Park TPL shall develop construction drawings subject to raising funds.
 3. Plan and development shall respect requirements of the Reforestation Fund. City Forester shall participate in development of the master plan and construction drawings as appropriate.
 4. If TPL constructs improvements, City shall assist TPL to secure all permits, platting, and other City requirements, and all state and federal requirements as required.
 5. City shall maintain park improvements upon acceptance and close out of the project or phase. TPL shall have no maintenance or operations obligations of the park improvements after close out of each phase of project.
 6. The term of the agreement is the duration of the design and construction of the park through the initial warranty of construction improvements, or, if the project is phased, through design, construction, and warranty of each phase of the project.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior actions.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee will consider this item on August 19, 2021 and will present a recommendation to the Park and Recreation Board on the same day.

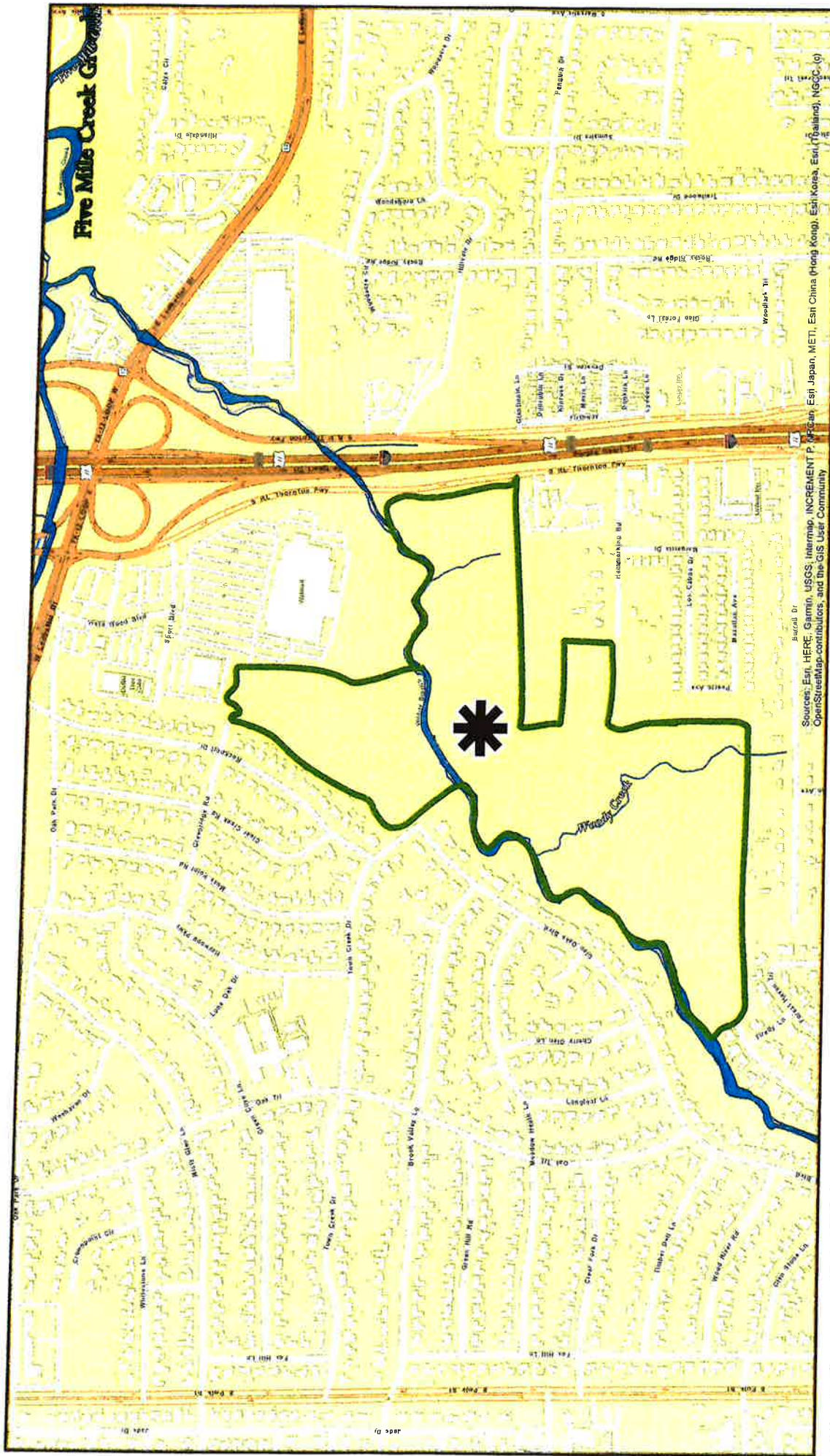
This item is tentatively scheduled for City Council on October 13, 2021.

STAFF RECOMMENDATION

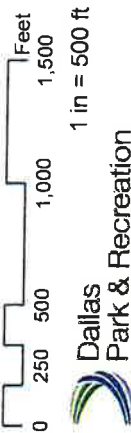
Staff recommends approval.

MAP

Attached

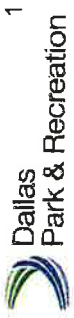


Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NGC, OpenStreetMap-contributors, and the GIS User Community



Woody Branch
 (4900 SRT Thornton Freeway)

District
 4



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021
COUNCIL DISTRICT(S): 14
STAFF: M. Renee' Johnson, (214) 670-8871

SUBJECT

Authorize the official name change of the Exall Park Athletic Field to "Wayne Smith Ballfield" – Financing: No cost consideration to the City.

BACKGROUND

The Friends of Exall Park have submitted the Park Naming Application to formally name the Athletic Field to "Wayne Smith Ballfield". The community input process included an online survey and a virtual community meeting.

Mr. Smith is an exceptional individual with 20 years of leadership committed to improving and maintaining Exall Park.

Mr. Smith's contributions include:

President of Bryan Place Neighborhood Association (2003-2005)
Member of Park and Recreation Department Board (2005-2013)
President of East Dallas Community Organization (2008-2017)
Member of Friends of Katy Trail (2014-2019)
President of Friends of Katy Trail (2015-2017)
President of Friends of Exall Park (2018-present)

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Administration and Finance Committee discussed this item on February 11, 2021.

The Administration and Finance Committee considered this item on September 10, 2021. This item will be considered by the full Park and Recreation Board on September 15, 2021.

This item does not require City Council action.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Naming Application

PARK NAMING APPLICATION Park Naming Guidelines When a park, recreation center or component is eligible for official naming or renaming, an individual or group may approach the Park and Recreation Board to consider a request to name/rename the park/center. The Park and Recreation Board's Park Naming Policy provides detailed information pertaining to each type of naming opportunity. Submitting this application marks the official initial step for the Park and Recreation Board to consider a request to name/rename a park or facility as described in the policy. Please complete all questions below. Return completed applications to Park and Recreation Department, City Hall, 6FN or mail to: City of Dallas Park and Recreation Department, Attn: Director, 1500 Marilla Street, 6FN, Dallas, TX, 75201. 1. Name, home/business address, phone number and email address of individual or organization requesting the renaming.

Name Danny Oberst
Organization Friends of Exall Park
Address _____ City Dallas State TX
Zip Code _____ Phone Number _____
E-Mail _____

2. Current name of park/center (if applicable) and location of park/center to be named/renamed.

Park: Exall Park Component to be named: Ballfield

3. Proposed name of park/center. If the proposed name of the park/center includes a person's name, the person or authorized designee must provide authorization for the

Proposed Ballfield Name: "Wayne Smith Ballfield"

4. What is the purpose of naming or renaming the park/center: (1) exceptional individual; (2) historic value; (3) commemorate an event; or (4) monetary gift?

(1) Exceptional Individual: For his 20 years of leadership in improving and maintaining Exall Park, and his eight years of service to the Dallas Park Board (2005-2013).

For non-monetary contributions, please respond to the questions below (add additional pages as needed).

5. Describe the process involved in choosing the proposed name and what type of public involvement was used. **Approved by the "Friends of Exall Park" (501 (c)(3) Nonprofit Organization) Board on 9/14/20.**

6. Does the proposed park name include the name of a person who has either (1) been deceased at least 24 months or (2) is 70 years of age or older and not a member of the Park and Recreation Board or the Dallas City Council for the 24-month period preceding this request? **(2) Yes, Wayne is 71 years old.**

7. If the proposed park name includes the name of a person, describe in detail how the individual contributed direct and significant service for the betterment of the Park system for the City of Dallas. List all names of organizations served, dates, offices held, etc.

See below.

8. If the proposed park name includes the name of a person, describe in detail how the individual contributed direct and significant service for the betterment of the City of Dallas. List all names of organizations served, dates, offices held, etc.

December 2000- First met with park staff to discuss Exall Park renovations that had stalled.

2002-2005- Served as President of Bryan Place Neighborhood Association. Led efforts to make transformation and improvements to Exall Park with the creation of Exall Park Task Force.

2005-Led efforts to put on "Spring Festival" in the park to dedicate new playground.

2001-2005- Worked with and through East Dallas Weed & Seed organization teaming up with Councilwoman Veletta Lill and DPD to rid communities of East Dallas of drug houses, prostitution, and homelessness issues.

2007-2013-Dallas Symphony Orchestra concerts in Exall Park. Led efforts to bring symphony orchestra to Exall Park for the benefit of East Dallas communities to hear one of the finest orchestras in the country that would never have the opportunity to be exposed to such fine artists and music.

2008-2017-Served on the East Dallas Community Organization Board as Treasurer from 2009 to 2014 and President of the Board from 2014 to 2017. With the mission to build affordable housing for low income working families in East & South Dallas areas.

2015-Exercise Equipment and Stations - Organized & led effort to privately raise funding for five workout stations for park users. The cost of \$24,889.00 was raised from 17 residents and \$5,000.00 from the Friends group.

2013-present- Holiday Tree Lighting Festival-organize & led effort for holiday festival in Exall Park for community. Consistently have 12-15 decorated & lighted trees displayed in park throughout holiday season with community festival to light the trees.

2019-Dallas Neighborhood Vitality Grant-Applied for grant on behalf of Friends of Exall Park to add new landscaping in specific areas of the park. Was awarded full amount of grant request of \$10,000.00.

2005-2013-Appointed to Dallas Park Board by Councilwoman Angela Hunt. Worked closely with park & rec needs throughout district 14. Worked closely with the group "For the Love of the Lake" to promote volunteerism at White Rock Lake. Advocate to keep Samuell Farm in the Dallas park system. Worked on Task Force to implement better safety standards and procedures for the Katy Trail and all trails throughout Dallas after the accident and death of Lauren Huddleston on the Katy Trail. Promoted and allocated funding for the new playground at Tietze Park and working closely with their Friends group.

2014-2019-Elected to Friends of Katy Trail Board. President of the Board from 2015 to 2017. Led the Katy Trail Board through the development of a new Katy Trail Vision plan. Then kicked off fundraising campaign for new upgrades. Friends of the Katy Trail operate with a \$1M budget through private funds.

2018- present-President of Friends of Exall Park.

9. Identify all community and or related awards the individual received that support the person's good standing in the community.

2004- "Healing Spaces Award"-presented by Dallas Parks & Recreation department. Beautification project at Exall Park with private and public monies.

2005- "Heart and Soul Award"-presented by East Dallas Weed & Seed non-profit. Work done on cleaning up neighborhoods and communities of crime and vandalism.

2005- Appointed to Dallas Park Board by Councilman Angela Hunt. Served until 2013.

2018- "Community Partner of the Year" award. Shared with Friends of Exall Park for continuous community volunteerism in Exall Park.

10. Describe how the proposed name will have historical, cultural and social significance engendering a strong and positive image within the neighborhood, community, and city for generations to come.

The naming of the ballfield after Wayne will encourage community service throughout our neighborhood. Wayne has exemplified proactive volunteerism that our whole community can rally behind.

11. Describe how the name will be particularly suitable for the park or recreational facility based on the location or history of the park, facility, or surrounding neighborhood.

Exall Park is the community focal point of the entire Near Eastside community (including: Bryan Place, Baylor Medical Center campus, Meadows Foundation campus, Texas A&M College campus, Dallas Theological Seminary campus and the new vibrant development in our area).

12. Describe the potential impact of changing the current name of the park. Include how the proposed name will be received by individuals that have a history or long-term association with this park.

Wayne has been a resident and leader in our community since he first moved to the neighborhood in 1998. I have visited with the following community leaders about this tribute to Wayne:

Cotton Mendenhall – Current President of the Bryan Place Neighborhood Association.

Gary Mitchell – Past President of the Bryan Place Neighborhood Association.

Marie Earley – Current President of the Bryan Place Pool Association.

Bill Brister - Retired judge and community leader in Bryan Place.

The above-mentioned community leaders enthusiastically support this effort. Willis C. Winters, Director Emeritus at the Dallas Park and Recreation Department, was also consulted for input and support for this tribute (see attached letter from Mr. Winters).

13. Other comments.

The Friends of Exall Park Board asks that the Exall Ballfield be named for Wayne Smith. We feel that this can be accomplished with a metal sign (6 ft. x 4 ft.) installed high on the chain link backstop facing Bryan Street that reads the following: "Wayne Smith Ballfield". We also ask for a metal plaque on a pedestal foundation, possibly behind the bleachers on the concrete pad that acknowledges Wayne's years of service to Exall Park and the Dallas Park and Recreation Board. It is our understand that we will work with the Park and Recreation Department to fabricate and install the sign and plaque. The Friends of Exall Park will pay for the cost and installation of these items.

I understand that, if the name change is successful, the cost to replace all park name signs within 90 days will be borne by the group sponsoring this application and that I am signing as the responsible designee.

Submitted by

 Danny Oberst _____

Signature of Contact Person

Date

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021
COUNCIL DISTRICT(S): All
STAFF: M. Renee' Johnson, (214) 670-8871

SUBJECT

Authorize approval of the revised Naming Policy– Financing: No cost consideration to the City

BACKGROUND

The Park and Recreation Board approves the Naming Policy, which was last revised and approved on December 14, 2017. All policies established by the Park and Recreation Board must comply with City Code, City Charter, and State Law.

Staff has revised the Naming Policy to include the following updates and revisions:

1. Section II. - added verbiage for definitions of park classifications
2. Section II. – added verbiage to include dog parks under Special Use Areas
3. Section III.G. – added naming eligibility for public servants
4. Section III.H. – Development and Partnership Agreements must adhere to Section III.G
5. Section IV.B.3a – added 4-year period preceding request for naming of park eligibility
6. Section IV.B.4c. – removed signature park verbiage
7. Section V.B.3a – added not a member of the Board or Dallas City Council for the 4-year period preceding the request

This action requests the Board to adopt the proposed Naming Policy.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

No previous action on this item.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design and Administration and Finance Committees discussed this item on June 17, 2021 and August 5, 2021, respectively.

The Administration and Finance Committee approved this item on September 10, 2021. This item will be considered by the Park and Recreation Board on September 15, 2021.

This item does not require Council approval.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Proposed Naming Policy

Park and Recreation Board Policy



Title: Park Naming Policy
No. 02-2009-01

I. Preamble

This policy is promulgated pursuant to Chapter XVII of the Dallas City Charter and Section 32-11 of the Dallas City Code. This policy applies to the naming of City of Dallas Parks, Recreation Centers and Components by the Dallas Park and Recreation Board and is not intended to limit the authority of the Dallas City Council in such matters. This policy is not applicable to, nor intended to alter or affect, current or future written agreements with the City that contain naming provisions, nor are such agreements required to comply with this policy, nor does this policy apply to testamentary gifts containing naming conditions.

Parks are a core asset of the City, adding open space, enrichment, activities, historical context, preservation, and natural beauty to the neighborhood, community, and region. It is not the intent of this policy to promote constant renaming of Parks, nor the systematic selling of naming opportunities for commercial purposes.

If an Official Naming or Renaming is deemed justified and appropriate, this policy will guide the Park and Recreation Board. Nothing in this policy confers any right to a particular name to any individual or entity and nothing in this policy requires the Board to accept a proposed name merely because it is not specifically prohibited by this policy. Instead the Board should, in each instance, use its collective judgment, guided by this policy, to determine what is best for the City of Dallas.

II. Definitions

"Park" means, for purposes of this policy only, any real estate that is owned, managed, leased, or otherwise under the control of the Park and Recreation Department for purposes of providing park, recreation, or open space services and for which the City of Dallas has naming authority.

Park Classifications:

"Mini Park" The mini park is used to address limited, isolated, or unique recreation needs of concentrated populations. Mini parks typically serve a quarter-mile radius. The size of a mini park ranges between 2,500 square feet and one acre in size. These parks may be either active or passive but address a specific recreational need rather than a particular population density, although a high population density may create a specific recreation need. Recommended improvements for mini parks may include

Park and Recreation Board Policy



Title: Park Naming Policy
No. 02-2009-01

a small pavilion, picnic area, park benches, and a 6-foot wide perimeter trail.

"Neighborhood Park" Neighborhood parks serve a variety of age groups within a limited area or neighborhood. They range in size from 1 to 15 acres and generally serve residents within a quarter- to half-mile radius. The neighborhood park includes areas for active recreation activities such as field games, court games, playgrounds, etc. Passive recreation activities may include walking, viewing, sitting, and picnicking. Facilities are generally unlighted.

"Community Park" Community parks are larger than neighborhood parks and serve several neighborhoods. They range in size from 16 to 99 acres and generally serve a user area of one to two miles in radius. The community park may include areas for intense recreation activities such as competitive sports, swimming, tennis, playgrounds, volleyball, etc. There may also be passive recreation opportunities such as walking, viewing, sitting, and picnicking.

"Metropolitan Park" Metropolitan parks are large park facilities that serve multiple communities. They range in size from 100 to 499 acres and serve the entire city. The metropolitan park includes natural areas or developed areas for a variety of outdoor recreation activities such as ball fields, playgrounds, boating, fishing, swimming, picnicking, and trail systems.

"Regional Park" Regional parks are very large multi-use parks that serve several communities within a particular region. They are 500 acres or larger in size and serve those areas within a one-hour driving distance. The regional park provides both active and passive recreation opportunities, with a wide selection of facilities for all age groups. They may also include areas of nature preservation for activities such as sightseeing, nature study area, wildlife habitat, and conservation. National Recreation and Park Association (NRPA) standards for regional parks vary due to the specific site characteristics and natural resources.

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“Special Use Areas” Special use areas and parks are for specialized or single-purpose recreation activities. NRPA defines these parks as historical areas, nature centers, marinas, golf courses, zoos, conservatories, arboretums, arenas, amphitheaters, plazas, or community squares. There are no specific standards for size or acreage since each site will vary. Special use parks may carry a double classification. Dog Parks are classified as a special use area for the purpose of this policy.

“Linear Parks/Linkages” Linear parks and linkages are built connections or natural corridors that link parks together. Typically, the linear park is developed for one or more modes of recreational travels such as walking, jogging, biking, in-line skating, hiking, horseback riding, and canoeing. Linear parks may include active play areas. The NRPA does not stipulate specific standards for linear parks other than they should be sufficient to protect the resource and provide maximum usage.

“Conservancy” Conservancies include areas for protection and management of the natural / cultural environment with recreation use as a secondary objective. Recreation use might include passive recreation such as viewing and studying nature and wildlife habitat. The NRPA does not indicate specific acreage or size standards for the conservancy other than they should be sufficient to protect the resource and provide appropriate usage.

“Recreation Center” means a building or structure located within a Park, with the primary purpose of providing recreational programming and other community activities. Naming of Recreation Centers shall be pursuant to the provisions of this policy dealing with Recreation Centers and not as a Development Component of a Park. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

“Official Name” means a name given by the Park and Recreation Board and/or City Council on a long-term basis. All naming opportunities contained in this policy shall result in the Park, Recreation Center, or Component being “Officially Named.” Once an “Official Naming” has occurred a name can only be changed pursuant to the criteria set forth herein for renaming a Park.

“Placeholder Name” means a name that is temporary in nature and can be changed at any time. Parks that have not been Officially Named, are considered to have a “Placeholder Name.” A Placeholder Name may be

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replaced by another Placeholder Name prior to a Park's being Officially Named. Unless specifically stated otherwise, the name given a Park when it is first accepted by the City of Dallas, shall be a Placeholder Name.

"Board" means the Park and Recreation Board of the City of Dallas, Texas.

"Department" means the Park and Recreation Department of the City of Dallas, Texas.

"Director" means the senior executive within the Department.

"Exclusive Park Naming Opportunity" means the opportunity for a donor to name a Park and all of its Development Components, including the right to pass the naming opportunity for one or more such Components back to the City or to a specific third party, or to leave such Components unnamed (in which case such Components shall remain unnamed, except pursuant to the Redevelopment Exception described in this policy).

"Park-Only Naming Opportunity" means the opportunity for a donor to name a designated Park, but not its Development Components. At this level of naming opportunity, the Development Components may be named separately by the City or other donors. Both the Park and Development Components may be renamed pursuant to the Redevelopment Exception described in this policy.

"Center Naming Opportunity" means the opportunity for a donor to name a designated Recreation Center (but not its Recreation Center Components). At this level of naming opportunity, the Recreation Center Components may be named separately by the City or other donors. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

"Park Component" means a facility or amenity within a Park including, but not limited to, a playground, sports field, pavilion, aquatics facility, bridge, or trail. Park Component does not include a Recreation Center.

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"Recreation Center Component" means a sub-part within a Recreation Center including, but not limited to, a fitness center, gymnasium, or multi-purpose room.

"Component" means a Park Component, a Recreation Center Component, or both.

"Signatures of Residents" means signatures of residents living in the affected area which have been collected and verified in the manner prescribed for petitions in Dallas City Charter, Chapter IV, Section 12. Residents signature, zip code, and address must be on petition for verification purposes.

"Community Group" means an established, formally organized, and operating association of members of a community which is generally recognized in that community and conducts civic or charitable activities (e.g., a neighborhood association).

"Processing Fee" means all fees associated with the process of Renaming a Park, Trail (or portion thereof), Recreation Center, or Component; including public notices, replacing Park/Facility signage, etc.

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III. General Naming Policies. All naming opportunities provided in this policy are subject to the following requirements.

- A. Official Naming Duration** - The duration of an Official Name shall be deemed, in all cases, to be 60 years unless a shorter or longer period is specifically stated in the Board's naming or renaming official action. An exception to the 60-year duration policy may be granted by the Board for extraordinary circumstances, such as financial contributions which are, in the opinion of the Board, substantially greater than the prescribed values referenced in this policy.
- B. Duplicate Name** - The Board will not consider names which duplicate the identical name of another Park, Trail (or portion thereof), or Recreation Center.
- C. Placeholder Names** - Newly acquired or donated properties with no official naming request shall be given a placeholder name in conjunction with the Board agenda item accepting the donation, authorizing the purchase, transferring the title or authorizing the management of the property under a long-term use agreement with another entity. Geographical and street-based names will be given priority when assigning placeholder names. The Director shall propose the placeholder name, subject to approval of the Board.
- D. Current Name** - The Board shall consider the history and longevity of the current name of the Park, Trail (or portion thereof), or Recreation Center, along with the value of the current name in the community, when considering the Official Naming or Renaming of a Park, Trail (or portion thereof), or Recreation Center.
- E. Renaming** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component originally named for a corporation or commercial entity should that corporation or entity cease to exist, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center or Component. In the event of a corporate merger or name change, the Board may consider a request to rename the Park, Trail (or portion thereof), Recreation Center, or Component accordingly, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center, or Component. The entity

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requesting the name change will be responsible for all associated costs (as previously stated in the Preamble, Section 1).

- F. Renaming for Cause** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component (regardless of the time since its previous naming) that carries the name of an individual or corporation which has become linked to criminal activity, bad behavior, or otherwise become offensive to prevailing community standards to a degree that justifies, in the judgment of the Board, such renaming. No consideration will be given to rename a Park, Trail (or portion thereof), Recreation Center, or Component renamed for cause to the previously held name.
- G. Naming Eligibility for Public Servants** – Names of current or former City of Dallas employees, elected officials, or appointed officials shall not be considered for naming opportunities except under the following circumstances:
- I. Public servant has been retired or out of office for at least 4 years.
- H. Naming Rights** – All development and partnership agreements must adhere to Section III: General Naming Policies, G.
- I. Redevelopment Exception** - Any other provisions of this policy notwithstanding, the Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component if, in the opinion of the Director, the Park, Trail (or portion thereof), Recreation Center, or Component has reached the end of its useful life or is otherwise in need of redevelopment, replacement, or rehabilitation.
- J. Accepting Donated Property** - The Department is not obligated to accept any property that does not meet the needs of the Park system. When considering whether to accept donated property or funding to build a new Park, Trail (or portion thereof), Recreation Center, or Components, Department staff will determine whether the proposed donation is consistent with the Department's need within the Park system.

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- K. Level of Naming Opportunity** - To determine what level of naming opportunity is available, the percentage of the total project cost represented by a monetary contribution or property donation shall be calculated at the time of the property donation or monetary contribution and any subsequent change in value or project cost shall not alter what level of naming opportunity is available.
- J. Required Governmental Mitigation** - Donations made pursuant to required governmental mitigation do not qualify for naming opportunities under this policy.
- K. Park Board Authority** - The Board retains the authority, in its sole discretion, to determine if a proposed Naming or Renaming under this policy is in the best interest of the City of Dallas and all Naming and Renaming proposals are strictly subject to the due consideration and approval of the Board.

IV. Park Naming Policies

A. Monetary Contribution and/or Donated Real or Personal Property

1. When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, the Park Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

B. Non-Financial Contribution

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1. When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename for (i) an historical figure, (ii) a state, local, or national leader, (iii) an individual or group or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.
2. The community group must provide an application with compelling information to the Board to consider the name change, and the proposed name must comply with this policy.
3. To consider renaming a Park and/or Trail (or portion thereof) for an individual, the community group must present evidence to the Board that the request meets the following criteria.
 - a) The individual has been deceased at least 24 months or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 4-year period preceding the request.
 - b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
 - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.
4. Consensus of the neighborhood will be demonstrated as follows.
 - a) Provide at least 200 signatures of residents living within a ½-mile service radius, 50% of surrounding neighborhood, or whichever is less of a mini-Park or Neighborhood Park in support of the Park name change.
 - b) Provide at least 600 signatures of residents living within a 2-mile service radius, 50% of surrounding neighborhood, or

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whichever is less of a Community Park in support of the Park name change.

c) Provide at least 1,000 signatures of City of Dallas residents from throughout the city in support of the Metropolitan, or Regional Park ~~or Signature Park~~ name change.

5. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.

a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.

b) Check the validity of the signatures provided and the process by which they were collected.

c) Post the requested name change at the affected Park for 45 days. During this time, public comments will be collected via mail, email and website.

d) Conduct a community meeting and hold a ballot vote of attendees to determine community interest in name change.

6. Any name selected under this Section is subject to the guidelines set out in Section III.

7. The Board will consider the request and will determine, by vote, to Officially Name or Rename a Park for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.

V. Recreation Center Naming Polices

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No. 02-2009-01

A. Monetary Contribution and/or Donated Real or Personal Property

1. When a Recreation Center is eligible for Official Naming or Renaming, the Center Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

B. Non-Financial Contribution

1. When a Recreation Center is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename a Recreation Center for (i) an historical figure, (ii) a state, local or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.
2. The community group must provide an application with compelling information to the Board to consider the name change, and the proposed name must comply with this policy.
3. To consider renaming a Recreation Center for an individual, the community group must present evidence to the Board that the request meets the following criteria.
 - a) The individual has been deceased at least 24 months or is 70 years of age or older and not a member of the Board or the Dallas City Council for the **4-year** period preceding the request.
 - b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
 - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.
4. Consensus of the neighborhood will be demonstrated by providing at least 600 signatures of residents living within a 2-

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mile service radius of the Recreation Center in support of the Recreation Center name change.

5. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
 - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
 - b) Check the validity of the signatures provided and the process by which they were collected.
 - c) Post the requested change at the affected Recreation Center and conduct a community input meeting.
 - d) Solicit input through an online or emailed survey within a specified radius of the Recreation Center.
 - e) Hold a public input hearing.
6. Any name selected under this Section is subject to the guidelines set out in Section III.
7. The Board will consider the request and will determine, by vote, whether to Officially Name or Rename a Recreation Center for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.

VI. Component Naming Policies

A. Accepting Development Components - The Department is not obligated to accept any Park Component or Recreation Center Component that does not meet the needs of the Park system.

1. When considering whether to accept a donated Component or funding to build a new Component, or funding to renovate a Component, department staff will determine whether the

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proposal is consistent with the department's need within the Park system.

2. The Department will also consider the cost to maintain the Component and the level of financial support from the donor to provide for the ongoing maintenance of the Component.

B. Component Naming - Component Naming or Renaming may be proposed, subject to Board consideration and approval, as a result of (i) a financial contribution that is at least 50% of the sum of the value of the design, purchase and installation of a new Component, or (ii) 100% of the cost of any renovation of an existing Component, or (iii) some other financial contribution to the Park Department, unrelated to any specific Component, which the Board finds to be sufficiently substantial to merit a special naming opportunity for an unnamed Component. Under extraordinary circumstances, the Board may grant an exception to the specific contribution thresholds stated in this paragraph. Components must have a total aggregate value of \$25,000 to be considered and must meet Park and Recreation Department amenity/design standards.

C. Submitting a Component Name - When a donor has acquired a Naming or Renaming opportunity for a Component pursuant to this policy but specifically declines to submit a name to the Board for consideration, or fails for a period of 6 months to submit a name to the Board for consideration, the Component will be deemed eligible for Naming or Renaming until the Board approves a future proposal.

VII. Fair Park Naming Policies

A. Fair Park Historical Significance - Fair Park is an exposition park of historical significance, and it shall be the policy of the Board to establish guidelines for the review and approval of naming requests to ensure the historical integrity of Fair Park. Officially Named Fair Park facilities are not eligible for renaming until after 40 years following the date of the Official Naming. If there is a deed restriction or such name

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is of special historical or geographic significance, the facility is not eligible for renaming.

B. Present Names of Facilities - The criteria set forth herein shall have no bearing on the present names of Fair Park facilities.

1. Fair Park has been designated as a City of Dallas Historic Overlay District, State Archeological Landmark, National Register Historic District and National Landmark District. The addition of monuments, markers, sculptures, plaques, frescoes, reliefs, statuary and structures is discouraged for placement in the park, unless replacing items originally constructed for the Texas Centennial in 1936.
2. The request for naming should be submitted in writing with all supporting attachments and petitions to the Director, with a copy to the Assistant Director of Fair Park. A requested Board committee agenda date will only be considered if it is at least 30 days after the date the request for naming was received by the Director.
3. The request must be accompanied by any historical data, historical designations, restrictions, and a compelling justification relating to the Official Naming or Renaming of a facility or component.
4. Department staff will research the history of the request to authenticate the appropriateness and validity of the name request.
5. Requests for building markers or plaques to display the requested name will be considered if they have minimal visual impact to the exterior of the building, and are consistent with the history and development of the Park as well as the restoration of existing buildings, art work, and landscapes, subject to the review of the Fair Park Task Force of the Dallas Landmark Commission, if applicable.

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6. The appropriate committee of the Board shall review the requests for compliance with the terms of this policy and will forward the request and associated materials to the Fair Park Task Force of the Dallas Landmark Commission for review.
7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.
8. If operation of the structure under consideration for Official Naming or Renaming is regulated by a lease agreement with the Office of Cultural Affairs, approval from the Cultural Affairs Commission must also be obtained as a prerequisite to Board approval.
9. Any name selected under this Section is subject to the guidelines set out in Section III.
10. If appropriate, the Board will consider the request and will determine, by vote, whether to Officially Name or Rename a facility or component in Fair Park.

REFERENCES

Dallas City Charter, Chapter IV, Section 12

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: September 15, 2021
COUNCIL DISTRICT(S) Citywide
STAFF: Ryan O'Connor (214) 670-4124

SUBJECT

Authorize a Park and Recreation Board Policy for the approval of the location of temporary public art in parks – Financing: No cost consideration to the City

BACKGROUND

Based upon responsibilities identified in the City Charter, the Park and Recreation Board is responsible for the approval of the location of public art in parks. There is not an existing Park Board policy that address the location of temporary art in parks. Given that there is an anticipated increase in requests for temporary art in parks, staff has developed a policy for Park and Recreation Board consideration that would give staff the ability to approve the location of temporary art if the piece is to remain in place for a period of two years or less.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior actions.

FISCAL INFORMATION

No cost consideration

COMMITTEE ACTION

The Administration and Finance Committee considered this item on September 10, 2021

This does not require City Council Approval.

STAFF RECOMMEDATION

Staff recommends approval

Park and Recreation Board Policy



Title: Temporary Art in Parks
No. 09-2021-01

City of Dallas

DRAFT

I. Preamble

This policy is promulgated pursuant to Chapter XVII of the Dallas City Charter and Section 32-11 of the Dallas City Code. The purpose of this policy is to provide a procedure for approval of the location of temporary public art in parks and trails as set forth in this Policy. The requirements and procedures identified in this policy do not apply to parks that are subject to existing or future management agreements (examples, not an exhaustive list, Dallas Zoo, Dallas Arboretum, Klyde Warren Park, Fair Park, etc.), and the requirements are not applicable to programs or events that have obtained a special event permit from the Park and Recreation Department. For items subject to this Policy, the Park and Recreation Department will not be responsible for the maintenance/repair of the art or the installation/de-installation of the exhibit.

II. Definitions

“Park” means, for purposes of this policy only, any real estate that is owned, managed, leased, or otherwise under the control of the Park and Recreation Department for purposes of providing park, recreation, or open space services.

“Board” means the Park and Recreation Board of the City of Dallas, Texas.

“Temporary Public Art” means sculptural or other three dimensional traditional or contemporary art forms that are designed and/or executed by visual artists or graphic designers with a demonstrated record of exhibition or publication of visual art that will be in place for two years or less. It will

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not be maintained or installed/de-installed by the City of Dallas, and is not funded by a City of Dallas Capital Improvement Program. Temporary Public Art does not include, decorative holiday displays, holiday and other festive lights, lights, plant material, gardens and floral plantings. Art exhibitions (such as but not limited to the Park and Recreation Department's Annual Photography Contest) within Recreation Centers and other Department Facilities sponsored by the Park and Recreation Department are not considered temporary public art for purposes of this Policy.

III. Procedure

1. If the temporary art is subject to a review and approval by the Office of Arts and Culture (OAC), then once the temporary public art project has been reviewed and approved by OAC for appropriateness and any other requirements deemed necessary, the Park and Recreation staff will notify the appropriate Park and Recreation Board member (member(s) whose district the art project will be exhibited).
2. Park and Recreation Department staff will provide all pertinent information to the Board member(s) to include location, images/renderings of the temporary art, and any other information that would be of interest.
3. Once Board member(s) notification has occurred and no significant issues have been discovered, staff will submit location approval correspondence to OAC, if applicable, or notify the appropriate parties within 5 business days.
4. Prior to the temporary art installation, Park and Recreation staff will issue a memo to the full Board with all appropriate details of the project.

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5. For clarification, a party that obtains a Park and Recreation Department Special Events Permit, which may involve temporary art (such as, but not limited to, an art festival or sidewalk chalk drawings) during the period of the permit, this Policy shall not apply and such party shall be subject to the Special Events Permit rules.

OTHER POLICIES REFERENCED: None

LEGAL REFERENCE: None

RESPONSIBLE DIVISION: Park Maintenance and Operations/Partnerships and Strategic Initiatives

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: September 15, 2021

COUNCIL DISTRICT(S): All

STAFF: Vanessa Gray, (214) 670-4287

SUBJECT

Authorize adoption of the 2021 performance appraisal and any salary consideration for the Park and Recreation Director, as determined by the Park and Recreation Board - Financing: Current Funds

BACKGROUND

On April 22, 2021, the Park and Recreation Director received his one-year performance review. This review will be for the period of April 2021 through September 2021. By performing a final review now, this will put him on the same schedule as the rest of City Staff.

On September 15, 2021, the Park and Recreation Board will review the Director's performance and make a recommendation for approval of the official rating of the Director's performance of the past six months. Any merit rating that results in a salary increase will be financed from current General Funds.

FISCAL INFORMATION

Current Funds